

## A G E N D A

### POCOMOKE CITY MAYOR AND COUNCIL MEETING

6:30 p.m., Monday, April 30, 2018

City Hall

1. Call to Order and Pledge of Allegiance.
2. Review and approval of minutes from meeting of April 9, 2018. (Review and approval of minutes from closed session on April 20, 2018)
3. Review and approval of bills.
4. Emergency Resolution No. 515, this clarifies and replaces Resolution 514 to borrow money from Hebron Savings Bank in the amount of \$1.123 million to replace water lines in Pocomoke Heights.
5. Ms. Margaret Bradford, (Salisbury Kennel Club Charitable Trust) to present K-9 Zeke a K-9 vest.
6. Chief Harden to present flag to CPL Conner in remembrance of K-9 Jet
7. Emergency Resolution No. 516 for interim financing for Clarke Ave. Main Pumping Station Rehabilitation.
8. Ms. Barbara Carpenter, Wellness Ambassador, Rite Aid, to discuss flu vaccine.
9. Authorize City Manager to lock-in health insurance quotes for FY 2018/19.
10. Commander Tim Corbin of the American Legion to discuss plans moving forward and to acknowledge concerns.

Comments from Council

Comments from Audience

Adjourn to closed session under the provisions of Section 3-305 (b), (1) of the General Provisions Annotated Code of Maryland to discuss, the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals.

April 9, 2018



The regular meeting of the Pocomoke City Mayor and Council was held in the Council Chambers at City Hall on Monday, April 9, 2018. The meeting was called to order at 6:30 P.M.

Present: Mayor Bruce Morrison  
First Vice President Esther Troast  
Council Members: Diane Downing, Brian Hirshman,  
Dale Trotter, George Tasker  
City Manager Robert L. Cowger, Jr  
City Attorney Roscoe Leslie  
City Clerk Carol L. Sullivan

Review Minutes:

In a motion (Trotter, Hirshman passed) to approve the minutes of the March 26, 2018 meeting.

Review and approval of bills:

In a motion (Downing, Trotter passed) the bills presented to be paid. (Copy of bill list attached to original minutes).

Second Reading of Resolution No. 514 to borrow money from Hebron Savings Bank in the amount of \$1.123 million for the water line replacements in Pocomoke Heights.

First Vice President Troast asked for discussion on Resolution No. 514. Hearing no discussion, she asked for a motion to approve.

In a motion (Hirshman, Trotter passed) to pass Resolution No. 514 to borrow money from Hebron Savings Bank in the amount of \$1.123 million for the water line replacements in Pocomoke Heights. The City's water rate will increase from \$6.06 per 1,000/gal to \$7.06 per 1,000/gal beginning July 1, 2018 for ten years, and once the loan is paid will revert back to \$6.06 per 1,000/gal.

City Manager Cowger added that the Council attach a letter as to who is authorized to make draws from the line of credit. He would like to request that two signatures be on the request either Mayor, First or Second Vice President and Finance Director or himself.

City Clerk Sullivan stated that it is usually one member of the Council (Mayor, First or Second Vice President) and Paula Sparrow or herself.

First Vice President Troast presented Councilman Brain Hirshman a plaque for his three-year service to the City.

Mayor Morrison to swear in Esther Troast as Councilwoman for District 5 for a three-year term and Todd Nock as Councilmember for District 4 for a three-year term:

Mayor Morrison swore in Esther L. Troast, as Councilwoman, for District 5, for a three-year term.

Mayor Morrison then swore in Todd J. Nock, as Councilman, for District 4, for a three-year term.

Select 1st and 2nd Vice President of the City Council for the coming year:

In a motion (Trotter, Downing passed) to appoint Councilwoman Esther Troast as First Vice President.

In a motion (Nock, Trotter passed) to appoint Councilwoman Diane Downing as Second Vice President.

Authorize First Vice President to sign Proclamation for Fair Housing Month (April 2018).

In a motion (Downing, Nock passed) to authorize First Vice President to sign the Fair Housing Proclamation.

Ms. Karah Lacey to request to change the date for Bike Week Block Party from Friday, September 14th at 5 p.m. to Saturday, September 15th at 12 p.m. This would include changing the one-day beer/wine permit. Need approval for Motion to Approve:

In a motion (Trotter, Downing passed) to move the date for the Bike Week Block Party from Friday, September 14<sup>th</sup> to Saturday, September 15<sup>th</sup> from Noon-6 PM and this will include the one-day beer/wine permit.

Ms. Karah Lacey to discuss Maui Jack's Water Park in Chincoteague. They have offered us a partnership. They are requesting we have an Employee Appreciation Day there this summer. In return they will help advertise our town & our events in their gift shop & with their campers. It would cost about \$10 per person which is under 50% their usual daily pass.

City Manager Cowger stated that management from Maui Jack's will be offering this special to all of the communities. They will give our flyers to their campers and gift shop customers to promote Pocomoke, in return we will have an appreciation day for our employees. He stated that there should be a limit on how much money the City should spend. He suggested \$1,000 which would purchase 100 tickets.

Ms. Lacey stated that they have already started handing out our flyers to the campers at their campground. They are really working to promote our town.

Councilman Tasker stated that in the past we have had a picnic and a ballgame at the Shorebirds for the employees. Maybe we purchase the tickets for \$10 and plus see if they can cater a cookout for the employees, like hamburgers or hotdogs.

In a motion (Tasker, Trotter passed) to have an "Appreciation Day at Maui Jack's Water Park in Chincoteague.

City Manager to discuss changing the water bills to an average billing:

City Manager asked to strike this from the agenda.

City Manager to recommend gas/propane/diesel proposals.

City Manager Cowger stated that the bids were opened on Friday, April 6, at 10:00 AM. Pep-Up was the low bid on diesel and ethanol free gas. Liberty Propane was the low bid on propane. Two of the three bids came in as rack price plus a mark-up and one bid came in as a set rate. He stated that he tried to get the price of the rack price, to make sure that the set price was higher than the rack price plus mark-up. He would like to recommend the low bids with the understanding that the set price on the diesel will be higher than the rack price plus mark-up and if not than he would accept that as the low bid.

Councilman Tasker stated that he doesn't like to see set price as the price could drop.

In a motion (Tasker, Trotter passed) to accept the low bid from Liberty for propane with the rack price plus 30 cents per gallon and Pep-Up for diesel and ethanol free gas rack price plus .16 cents per gallon.

Set a date for next budget work session:

The budget work session will be Tuesday, April 24 at 5:30 P.M.

Comments from Council:

Councilman Trotter welcomed Councilman Nock to the Council and stated that he looked forward to working with him. He wants to follow up with Dan Brandewie about the old card shop on Market Street, to have the window replaced that was broken out.

Planning Director Brandewie stated that he had contacted the owner.

Councilman Nock thanked everyone who supported him during his campaign process; the people that gave him the extra push. He looks forward to getting to work with the City of Pocomoke and the Fourth District.

Comments from the audience:

Mayor Kimberly Lawson from Crisfield, Maryland, stated that he was here tonight to see his friend Mayor Bruce Morrison. He stated that he has left Pocomoke during your time of need, in very capable hands. In a very painful and drawing time, he congratulated the Council on their class and persistence on the wonderful town. One of his biggest pleasures was attending the Winter Mayors Conference and watching Mayor Morrison advocate for this town and go toe to toe with anyone. This town and Crisfield's town of need helped through the Mayor's office while they made some transitions in municipal services. The Town of Crisfield, in a different county and different environment, has always been a friend of this Mayor. He stated that he was happy to see him back in his chair.

Water and Wastewater Superintendent Frank Daniels informed the Council that in March, the Water Department failed their Total Trihalomethanes Test (TTHM) again. That's the chlorine disinfect bioproduct. They thought that repairing the filters would solve the problem. There are a couple of other things that they will be doing. They are going to be cutting back on the wells and once the problem in the Heights is corrected, they will cut back on the chlorine.

City Manager Cowger stated that he asked Superintendent Daniels to come tonight, as this needs to be publicized in the paper again. The last time there was a big out cry, because of the article in the paper. The violation is not a health hazard to the town.

Chief Harden welcomed the Mayor back and stated that from the Department, our heart goes out to you, we miss you and we need you back. He congratulated and welcomed Councilman Nock. He is looking forward to working with him.

Thelma Aaron, 3303 Lankford Hwy, New Church, Va. She thanked Councilman Tasker for the nice article in the paper that supported the American Legion. She stated that she was surprised that First Vice President asked for the best of Pocomoke City in her prayer. She wondered what the best for Pocomoke was to see, and come at the American Legion, the Veteran's home. She finds that the Legion has a struggle as it is. With the Council, the town manager and acting mayor did not stand up for "our Legion, did not stand up for the veterans". The American Legion has done so much for the town of Pocomoke. She wondered how Councilman Trotter come up with the 150 -200 people. Is he really in good judgement, as she can guarantee that there were less than 100 people at the American Legion and she can prove it. The young lady that was shot at the American Legion, has written a letter in support of the American Legion, and she doesn't hold the Legion responsible. It was a fight that was brought to Pocomoke. She stated that she too loves Pocomoke.

First Vice President Troast stated that she was offended by Ms. Aaron's comment on how she talks to God. She was asking blessings on Pocomoke and the meeting.

City Manager Cowger stated that he can assure you that this Council or anyone else has questioned what the American Legion has done over the years for the City. The problem with the American Legion is that, they are renting to groups of people, that it's a birthday party, they don't bring cake. How many people get waist bands when going to a birthday party? He continues to say that they are renting out to everybody that has been barred from places in this county and Princess Anne.

Councilman Nock stated that he made a suggestion at a prior council meeting that he doesn't believe the American Legion needs to close, but he believes the City needs to be a little stricter on the things that are going on in our town. Nor does he believe that it should lose its liquor licenses as it has done a lot for our community. We need to come up with a solution together.

First Vice President Troast stated that the City has no decision in the results of the liquor licenses. As a City, we were only backing our Police Department.

Councilwoman Downing stated that the Police Department has some type of agreement with American Legion, whereby, they would contact the Police Department to let them know that there would be a large function or whatever. Maybe the American Legion and the Police Department can communicate when there is going to be a large crowd. She stated that she doesn't want to see them close.

Councilman Tasker stated that they are in our city limits, they should get the same protection as the rest of the town gets.

Ms. Kathy Melcher, 3303 Lankford Hwy. New Church, VA., she said that she is very proud of the work that she has done. She has worked beside her for thirty-years, it is her passion, they don't get any money from working there. The Legion is a safe place to be. She said that they are all like family. The birthday parties that City Manager Cowger is speaking of, there is cake and there are wrist bands. We want to make sure that only 100-150 people are there, as

they don't want more than that, as the larger crowds are harder to control. She stated that they are very strict.

First Vice President Troast stated that Thelma was the hardest worker that she has ever seen when it comes to helping others. She has a heart as big as gold.

In a motion (Downing, Trotter passed) to adjourn at 7:18 P.M.

Approved: \_\_\_\_\_

Carol L. Sullivan  
Carol L. Sullivan  
City Clerk



City of Pocomoke, MD

# My Open Payable Report

As Of 04/27/2018

Summarized by Payable Account

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
<b>Vendor:</b> <a href="#">ABS</a> <a href="#">IN94677</a>	<b>AFFORDABLE BUSINESS SYSTEMS</b>						
	SAVIN SCANNER MAINT AGREEMENT	04/23/2018	74.10	0.00	0.00	0.00	74.10
	<b>Items</b>						
	<b>Description</b>		<b>Item Amount</b>	<b>Discount Amount</b>	<b>Shipping Amount</b>	<b>Tax Amount</b>	<b>Net Amount</b>
	OVERAGES FOR PRINTING		0.60	0.00	0.00	0.00	0.60
	SAVIN SCANNER MAINT AGREEMENT		73.50	0.00	0.00	0.00	73.50
	<b>Distributions</b>						
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>		
	01-470-00022		OFFICE EXPENSE		73.50		
	01-470-00022		OFFICE EXPENSE		0.60		
						<b>Payable Count: (1)</b>	<b>74.10</b>
<b>Vendor:</b> <a href="#">AF0050</a> <a href="#">INV0001555</a>	<b>AFLAC</b>						
	AFLAC P/R DEDUCTIONS	04/23/2018	1,733.75	0.00	0.00	0.00	1,733.75
	<b>Items</b>						
	<b>Description</b>		<b>Item Amount</b>	<b>Discount Amount</b>	<b>Shipping Amount</b>	<b>Tax Amount</b>	<b>Net Amount</b>
	AFLAC P/R DEDUCTIONS		1,733.75	0.00	0.00	0.00	1,733.75
	<b>Distributions</b>						
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>		
	85-020-21511		P/R W/H CANCER/DISABILITY		1,733.75		
						<b>Payable Count: (1)</b>	<b>1,733.75</b>
<b>Vendor:</b> <a href="#">AP7000</a> <a href="#">822114</a>	<b>APM DELMARVA TERMITE &amp; PEST CONTROL</b>						
	LOG CABIN MONTHLY PEST CONTROL	04/23/2018	34.65	0.00	0.00	0.00	34.65
	<b>Items</b>						
	<b>Description</b>		<b>Item Amount</b>	<b>Discount Amount</b>	<b>Shipping Amount</b>	<b>Tax Amount</b>	<b>Net Amount</b>
	LOG CABIN MONTHLY PEST CONTROL		34.65	0.00	0.00	0.00	34.65
	<b>Distributions</b>						
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>		
	01-420-00049		SUPPLIES		34.65		
						<b>Payable Count: (1)</b>	<b>34.65</b>
<b>Vendor:</b> <a href="#">BA9899</a> <a href="#">57115</a>	<b>BAYSIDE FIRE PROTECTION CO.</b>						
	QRT SPRINKLER INSPECTION/WOR CO FIRE MARSHAL	04/23/2018	265.00	0.00	0.00	0.00	265.00
	<b>Items</b>						
	<b>Description</b>		<b>Item Amount</b>	<b>Discount Amount</b>	<b>Shipping Amount</b>	<b>Tax Amount</b>	<b>Net Amount</b>
	QRT SPRINKLER INSPECTION/WOR CO FIRE MARSH		265.00	0.00	0.00	0.00	265.00
	<b>Distributions</b>						
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>		
	01-850-00073		RESTAURANT		265.00		
						<b>Payable Count: (4)</b>	<b>940.00</b>
<a href="#">57117</a>	SPRINKLERSTANDPIPE SYSTEM QTRLY REPORT	04/23/2018	305.00	0.00	0.00	0.00	305.00
	<b>Items</b>						
	<b>Description</b>		<b>Item Amount</b>	<b>Discount Amount</b>	<b>Shipping Amount</b>	<b>Tax Amount</b>	<b>Net Amount</b>
	2017 SPRINKLER SYSTEM		305.00	0.00	0.00	0.00	305.00
	<b>Distributions</b>						
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>		
	01-440-00070		FAIR EXPENDITURES		305.00		
						<b>Payable Count: (4)</b>	<b>940.00</b>
<a href="#">57118</a>	PUBLIC WORKS SPRINKLER SYSTEM INSPECT	04/23/2018	135.00	0.00	0.00	0.00	135.00
	<b>Items</b>						
	<b>Description</b>		<b>Item Amount</b>	<b>Discount Amount</b>	<b>Shipping Amount</b>	<b>Tax Amount</b>	<b>Net Amount</b>
	PUBLIC WORKS SPRINKLER SYSTEM INSPECT		135.00	0.00	0.00	0.00	135.00

My Open Payable Report

As Of 04/27/2018

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount	
<b>Distributions</b>								
	<b>Account Number</b>	<b>Account Name</b>	<b>Distribution Amount</b>					
	01-310-00040	BLDG REPAIRS/RENOVATIONS	135.00					
<u>57121</u>	EMS BUILDING SPRINKLER INSPECTION	04/23/2018	235.00	0.00	0.00	0.00	235.00	
<b>Items</b>								
	<b>Description</b>	<b>Item Amount</b>	<b>Discount Amount</b>	<b>Shipping Amount</b>	<b>Tax Amount</b>	<b>Net Amount</b>		
	EMS BUILDING SPRINKLER INSPECTION	235.00	0.00	0.00	0.00	235.00		
<b>Distributions</b>								
	<b>Account Number</b>	<b>Account Name</b>	<b>Distribution Amount</b>					
	22-222-00046	MEDICAL SUPPLIES	235.00					
<b>Vendor:</b> <u>CA8105</u>	<b>CAROL L. SULLIVAN</b>						<b>Payable Count: (1)</b>	<b>30.14</b>
<u>INV0001561</u>	MILEAGE/ESSHRM/SU FOR MD STATE RETIREMENT	04/25/2018	30.14	0.00	0.00	0.00	30.14	
<b>Items</b>								
	<b>Description</b>	<b>Item Amount</b>	<b>Discount Amount</b>	<b>Shipping Amount</b>	<b>Tax Amount</b>	<b>Net Amount</b>		
	MILEAGE	30.14	0.00	0.00	0.00	30.14		
<b>Distributions</b>								
	<b>Account Number</b>	<b>Account Name</b>	<b>Distribution Amount</b>					
	01-110-00021	TRAVEL	30.14					
<b>Vendor:</b> <u>CQ2350</u>	<b>COMCAST</b>						<b>Payable Count: (1)</b>	<b>150.75</b>
<u>INV0001556</u>	CITY HALL HIGH SPEED INTERNET	04/23/2018	150.75	0.00	0.00	0.00	150.75	
<b>Items</b>								
	<b>Description</b>	<b>Item Amount</b>	<b>Discount Amount</b>	<b>Shipping Amount</b>	<b>Tax Amount</b>	<b>Net Amount</b>		
	CITY HALL HIGH SPEED INTERNET	150.75	0.00	0.00	0.00	150.75		
<b>Distributions</b>								
	<b>Account Number</b>	<b>Account Name</b>	<b>Distribution Amount</b>					
	01-170-00019	INTERNET SERVICE	150.75					
<b>Vendor:</b> <u>JO5666</u>	<b>DEERE CREDIT, INC.</b>						<b>Payable Count: (1)</b>	<b>562.47</b>
<u>1983515</u>	MONTHLY PAYMT	04/25/2018	562.47	0.00	0.00	0.00	562.47	
<b>Items</b>								
	<b>Description</b>	<b>Item Amount</b>	<b>Discount Amount</b>	<b>Shipping Amount</b>	<b>Tax Amount</b>	<b>Net Amount</b>		
	MONTHLY PAYMT	562.47	0.00	0.00	0.00	562.47		
<b>Distributions</b>								
	<b>Account Number</b>	<b>Account Name</b>	<b>Distribution Amount</b>					
	01-410-00052	LEASE	536.86					
	01-770-00091	ROUGH MOWER-INTEREST PAYMENT	25.61					
<b>Vendor:</b> <u>GE4040</u>	<b>GEORGE, MILES &amp; BUHR, LLC</b>						<b>Payable Count: (1)</b>	<b>791.25</b>
<u>0062765</u>	MARCH 2018 ON CALL SERVICES	04/23/2018	791.25	0.00	0.00	0.00	791.25	
<b>Items</b>								
	<b>Description</b>	<b>Item Amount</b>	<b>Discount Amount</b>	<b>Shipping Amount</b>	<b>Tax Amount</b>	<b>Net Amount</b>		
	MARCH 2018 ON CALL SERVICES	791.25	0.00	0.00	0.00	791.25		
<b>Distributions</b>								
	<b>Account Number</b>	<b>Account Name</b>	<b>Distribution Amount</b>					
	61-355-00083	ENGINEERING CONSULTING FIRM	791.25					
<b>Vendor:</b> <u>GREAT</u>	<b>GREAT AMERICA FINANCIAL SERVICES</b>						<b>Payable Count: (1)</b>	<b>154.21</b>
<u>22486321</u>	SAVIN COPIER MONTHLY LEASE	04/24/2018	154.21	0.00	0.00	0.00	154.21	
<b>Items</b>								
	<b>Description</b>	<b>Item Amount</b>	<b>Discount Amount</b>	<b>Shipping Amount</b>	<b>Tax Amount</b>	<b>Net Amount</b>		
	SAVIN COPIER MONTHLY LEASE	154.21	0.00	0.00	0.00	154.21		
<b>Distributions</b>								
	<b>Account Number</b>	<b>Account Name</b>	<b>Distribution Amount</b>					
	01-470-00022	OFFICE EXPENSE	154.21					



My Open Payable Report

As Of 04/27/2018

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
<b>Vendor:</b> <u>HI4700</u>	<b>HILLS ELECTRIC</b>						
<u>0090751</u>	FLOATING MIXER FOR BNR	04/23/2018	2,177.51	0.00	0.00	0.00	2,177.51
<b>Items</b>							
<b>Description</b>	<b>Item Amount</b>	<b>Discount Amount</b>	<b>Shipping Amount</b>	<b>Tax Amount</b>	<b>Net Amount</b>		
FLOATING MIXER FOR BNR	2,177.51	0.00	0.00	0.00	2,177.51		
<b>Distributions</b>							
<b>Account Number</b>	<b>Account Name</b>	<b>Distribution Amount</b>					
61-355-00042	EQUIPMENT REPAIRS	2,177.51					
<b>Vendor:</b> <u>JM6599</u>	<b>J &amp; M GENERATOR SERVICE</b>						
<u>729</u>	1/2 YEAR GENERATOR SERVICE CONTRACT	04/23/2018	3,167.50	0.00	0.00	0.00	3,167.50
<b>Items</b>							
<b>Description</b>	<b>Item Amount</b>	<b>Discount Amount</b>	<b>Shipping Amount</b>	<b>Tax Amount</b>	<b>Net Amount</b>		
1/2 YEAR GENERATOR SERVICE CONTRACT	3,167.50	0.00	0.00	0.00	3,167.50		
<b>Distributions</b>							
<b>Account Number</b>	<b>Account Name</b>	<b>Distribution Amount</b>					
01-220-00043	BUILDING REP./PEST CONTROL	395.94					
01-340-00043	OTHER REPAIRS	395.92					
22-222-00049	SUPPLIES	395.94					
61-355-00043	OTHER REPAIRS	1,979.70					
<b>Vendor:</b> <u>REESE</u>	<b>JAMES B. REESE</b>						
<u>2651</u>	ASPHALT MILLINGS	04/18/2018	538.80	0.00	0.00	0.00	538.80
<b>Items</b>							
<b>Description</b>	<b>Item Amount</b>	<b>Discount Amount</b>	<b>Shipping Amount</b>	<b>Tax Amount</b>	<b>Net Amount</b>		
ASPHALT MILLINGS	538.80	0.00	0.00	0.00	538.80		
<b>Distributions</b>							
<b>Account Number</b>	<b>Account Name</b>	<b>Distribution Amount</b>					
61-355-00040	BLDG REPAIRS/RENOVATIONS	538.80					
<b>Vendor:</b> <u>JO3339</u>	<b>JOHN FUNK JR., INC.</b>						
<u>28956</u>	BAR SCREEN AT HEADWORKS	04/18/2018	174.25	0.00	0.00	0.00	174.25
<b>Items</b>							
<b>Description</b>	<b>Item Amount</b>	<b>Discount Amount</b>	<b>Shipping Amount</b>	<b>Tax Amount</b>	<b>Net Amount</b>		
BAR SCREEN AT HEADWORKS	174.25	0.00	0.00	0.00	174.25		
<b>Distributions</b>							
<b>Account Number</b>	<b>Account Name</b>	<b>Distribution Amount</b>					
61-355-00064	CONTRACT LABOR	174.25					
<u>29066</u>	REPLACE CONTACTOR FOR COMPRESSOR AT MAIN PUMP STAT	04/18/2018	307.91	0.00	0.00	0.00	307.91
<b>Items</b>							
<b>Description</b>	<b>Item Amount</b>	<b>Discount Amount</b>	<b>Shipping Amount</b>	<b>Tax Amount</b>	<b>Net Amount</b>		
REPLACE CONTACTOR FOR COMPRESSOR AT MAIN	307.91	0.00	0.00	0.00	307.91		
<b>Distributions</b>							
<b>Account Number</b>	<b>Account Name</b>	<b>Distribution Amount</b>					
61-355-00064	CONTRACT LABOR	307.91					
<u>29019/29020/29021</u>	REPAIR WORK AT THE HEADWORKS	04/23/2018	4,887.00	0.00	0.00	0.00	4,887.00
<b>Items</b>							
<b>Description</b>	<b>Item Amount</b>	<b>Discount Amount</b>	<b>Shipping Amount</b>	<b>Tax Amount</b>	<b>Net Amount</b>		
REPAIR WORK AT THE HEADWORKS	1,825.32	0.00	0.00	0.00	1,825.32		
REPAIR WORK AT THE HEADWORKS	797.78	0.00	0.00	0.00	797.78		
REPAIR WORK AT THE HEADWORKS	2,263.90	0.00	0.00	0.00	2,263.90		
<b>Distributions</b>							
<b>Account Number</b>	<b>Account Name</b>	<b>Distribution Amount</b>					
61-355-00064	CONTRACT LABOR	1,825.32					
61-355-00064	CONTRACT LABOR	797.78					
61-355-00064	CONTRACT LABOR	2,263.90					

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Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Vendor: <u>PA7116</u> <u>INV0001565</u>	PAYCE PAYROLL	04/27/2018	403.26	0.00	0.00	0.00	403.26
<b>Payable Count: (1)</b>							
<b>Net Amount 403.26</b>							
<b>Items</b>							
Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount		
PAYROLL	203.27	0.00	0.00	0.00	203.27		
PAYROLL	199.99	0.00	0.00	0.00	199.99		
<b>Distributions</b>							
Account Number	Account Name	Distribution Amount					
01-170-00074	PAYROLL SUPPORT	203.27					
01-170-00074	PAYROLL SUPPORT	199.99					
Vendor: <u>QU7290</u> <u>6266894</u>	QUILL CORP. INK CARTRIDGES	04/18/2018	333.96	0.00	0.00	0.00	333.96
<b>Payable Count: (2)</b>							
<b>Net Amount 496.36</b>							
<b>Items</b>							
Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount		
INK CARTRIDGES	333.96	0.00	0.00	0.00	333.96		
<b>Distributions</b>							
Account Number	Account Name	Distribution Amount					
01-110-00022	OFFICE EXPENSE	333.96					
<u>6308825</u>	OFFICE SUPPLIES	04/19/2018	162.40	0.00	0.00	0.00	162.40
<b>Items</b>							
Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount		
OFFICE SUPPLIES	162.40	0.00	0.00	0.00	162.40		
<b>Distributions</b>							
Account Number	Account Name	Distribution Amount					
01-140-00022	OFFICE EXPENSE	162.40					
Vendor: <u>SA9873</u> <u>6039</u>	SAFETY RESOURCES, LLC SAFETY COMPLIANCE SERVICES	04/17/2018	3,000.00	0.00	0.00	0.00	3,000.00
<b>Payable Count: (1)</b>							
<b>Net Amount 3,000.00</b>							
<b>Items</b>							
Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount		
SAFETY COMPLIANCE SERVICES	600.00	0.00	0.00	0.00	600.00		
SAFETY COMPLIANCE SERVICES	390.00	0.00	0.00	0.00	390.00		
SAFETY COMPLIANCE SERVICES	2,010.00	0.00	0.00	0.00	2,010.00		
<b>Distributions</b>							
Account Number	Account Name	Distribution Amount					
01-310-00061	CERTIFICATION & TRAINING	2,010.00					
22-222-00061	TRAINING	390.00					
61-350-00061	TRAINING & CERTIFICATION	300.00					
61-355-00061	TRAINING/CERTIFICATION	300.00					
Vendor: <u>MQ2332</u> <u>100332</u>	SENTECH SECURITY & COMMUNICATIONS CAMERA UPGRADE FOR SEPTAGE DUMPING STATION	04/23/2018	2,116.80	0.00	0.00	0.00	2,116.80
<b>Payable Count: (1)</b>							
<b>Net Amount 2,116.80</b>							
<b>Items</b>							
Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount		
CAMERA UPGRADE FOR SEPTAGE DUMPING STATI	2,116.80	0.00	0.00	0.00	2,116.80		
<b>Distributions</b>							
Account Number	Account Name	Distribution Amount					
61-355-00040	BLDG REPAIRS/RENOVATIONS	2,116.80					
Vendor: <u>S11234</u> <u>68398</u>	SIMPSON'S TOWING TOW/ KW TRASH TR 11 TO JG PARKS	04/25/2018	334.75	0.00	0.00	0.00	334.75
<b>Payable Count: (1)</b>							
<b>Net Amount 334.75</b>							
<b>Items</b>							
Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount		
TOW/ KW TRASH TR 11 TO JG PARKS	334.75	0.00	0.00	0.00	334.75		

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Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
<b>Distributions</b>							
<b>Account Number</b>	<b>Account Name</b>		<b>Distribution Amount</b>				
01-325-00041	VEHICLE REPAIRS		334.75				

Vendor: ST8499 STANDARD INSURANCE COMPANY Payable Count: (1) 1,749.51  
INV0001557 LIFE INS PREMIUM 04/24/2018 1,749.51 0.00 0.00 0.00 1,749.51

<b>Items</b>							
Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount		
LIFE INS PREMIUM	1,749.51	0.00	0.00	0.00	1,749.51		
<b>Distributions</b>							
<b>Account Number</b>	<b>Account Name</b>		<b>Distribution Amount</b>				
01-840-00016	OTHER EMPLOYEE INSURANCE		1,172.17				
22-222-00016	OTHER EMPLOYEE INSURANCES		227.44				
61-360-00016	OTHER EMPLOYEE INSURANCE		349.90				

Vendor: US9168 USA BLUE BOOK Payable Count: (3) 2,958.85  
537749 COUPLING INSERT 04/18/2018 266.73 0.00 0.00 0.00 266.73

<b>Items</b>							
Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount		
COUPLING INSERT	266.73	0.00	0.00	0.00	266.73		
<b>Distributions</b>							
<b>Account Number</b>	<b>Account Name</b>		<b>Distribution Amount</b>				
61-355-00049	SUPPLIES		266.73				

537792 vanadate molybdate 04/18/2018 138.56 0.00 0.00 0.00 138.56

<b>Items</b>							
Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount		
vanadate molybdate	138.56	0.00	0.00	0.00	138.56		
<b>Distributions</b>							
<b>Account Number</b>	<b>Account Name</b>		<b>Distribution Amount</b>				
61-355-00049	SUPPLIES		138.56				

534999 HYDRANT METERS/STANDS TO MEASURE CONTRACTOR USAGE 04/23/2018 2,553.56 0.00 0.00 0.00 2,553.56

<b>Items</b>							
Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount		
HYDRANT METERS/STANDS TO MEASURE CONTRA	2,553.56	0.00	0.00	0.00	2,553.56		
<b>Distributions</b>							
<b>Account Number</b>	<b>Account Name</b>		<b>Distribution Amount</b>				
61-350-00047	TOOLS AND EQUIPMENT		2,553.56				

Vendor: VA9200 VALERIE J. MANN Payable Count: (1) 583.30  
INV0001554 CDBG REVIEW/RURAL BUS ENTERPRISE GRANT 04/23/2018 583.30 0.00 0.00 0.00 583.30

<b>Items</b>							
Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount		
CDBG REVIEW/RURAL BUS ENTERPRISE GRANT	583.30	0.00	0.00	0.00	583.30		
<b>Distributions</b>							
<b>Account Number</b>	<b>Account Name</b>		<b>Distribution Amount</b>				
01-510-00072	CDBG EXPENDITURES		583.30				

Vendor: WA9307 WASTE MANAGEMENT OF DELMARVA Payable Count: (1) 221.91  
INV0001562 ROLL OFF 04/25/2018 221.91 0.00 0.00 0.00 221.91

<b>Items</b>							
Description	Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount		
ROLL OFF	221.91	0.00	0.00	0.00	221.91		
<b>Distributions</b>							
<b>Account Number</b>	<b>Account Name</b>		<b>Distribution Amount</b>				
01-326-00045	TIPPING FEE		221.91				

Vendor: WA3050 WATERFORD PRINTING Payable Count: (4) 843.20

My Open Payable Report

As Of 04/27/2018

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
<u>47220</u>	TODD NOCK BUSINESS CARDS	04/24/2018	63.00	0.00	0.00	0.00	63.00
<b>Items</b>							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	TODD NOCK BUSINESS CARDS		63.00	0.00	0.00	0.00	63.00
<b>Distributions</b>							
	Account Number	Account Name			Distribution Amount		
	01-110-00022	OFFICE EXPENSE			63.00		
<u>47224</u>	LETTERHEAD STATIONARY	04/24/2018	238.00	0.00	0.00	0.00	238.00
<b>Items</b>							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	LETTERHEAD STATIONARY		238.00	0.00	0.00	0.00	238.00
<b>Distributions</b>							
	Account Number	Account Name			Distribution Amount		
	01-170-00049	SUPPLIES			238.00		
<u>47225</u>	2000 PURCHASE REQ FORMS	04/24/2018	206.00	0.00	0.00	0.00	206.00
<b>Items</b>							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	2000 PURCHASE REQ FORMS		206.00	0.00	0.00	0.00	206.00
<b>Distributions</b>							
	Account Number	Account Name			Distribution Amount		
	01-170-00049	SUPPLIES			206.00		
<u>47226</u>	SEPTIC HAULER MANIFEST FORMS	04/24/2018	336.20	0.00	0.00	0.00	336.20
<b>Items</b>							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	SEPTIC HAULER MANIFEST FORMS		336.20	0.00	0.00	0.00	336.20
<b>Distributions</b>							
	Account Number	Account Name			Distribution Amount		
	61-350-00022	OFFICE EXPENSE			168.10		
	61-355-00022	OFFICE EXPENSE			168.10		
<b>Vendor:</b> <u>WELLS</u>	<b>WELLS FARGO</b>					<b>Payable Count: (1)</b>	<b>3,278.74</b>
<u>2000723421</u>	2016 AMB LOAN PAYMENT	04/25/2018	3,278.74	0.00	0.00	0.00	3,278.74
<b>Items</b>							
	Description		Item Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	2016 AMB LOAN PAYMENT		3,278.74	0.00	0.00	0.00	3,278.74
<b>Distributions</b>							
	Account Number	Account Name			Distribution Amount		
	22-222-00092	LOAN PRINCIPAL-2016 AMBULANCE			2,779.37		
	22-222-00093	LOAN INTEREST-2016 AMBULANCE			499.37		
						<b>Payable Account 81-020-20101</b>	<b>Payable Count: (35) Total: 31,710.97</b>

**Payable Account Summary**

<b>Account</b>	<b>Count</b>	<b>Amount</b>
81-020-20101 - ACCOUNTS PAYABLE	35	31,710.97
<b>Report Total:</b>	<b>35</b>	<b>31,710.97</b>

**Payable Fund Summary**

<b>Fund</b>	<b>Count</b>	<b>Amount</b>
81 - DISBURSEMENT FUND	35	31,710.97
<b>Report Total:</b>	<b>35</b>	<b>31,710.97</b>

EMERGENCY RESOLUTION NO. 515  
Resolution 515 clarifies and replaces Resolution 514

WHEREAS, the Mayor and Council of Pocomoke City wish to borrow money from Hebron Savings Bank [under the terms of the letter attached as Exhibit A] in the amount up to \$1,123,585 million for the water line replacements in Pocomoke Heights; and

WHEREAS, the City of Pocomoke, Maryland, pursuant to the Annotated Code of Maryland, Local Gov't § 19-302 and Section C-61A of the Pocomoke City Charter, is authorized to borrow money for Pocomoke Heights Water Mains Repair/street repairs to be payable quarterly or annually for ten (10) years after a one (1) year construction line to be paid back from account receivables and a water fee increase of \$1.00 per 1,000/gal to \$7.06 per 1,000/gal. resulting in \$85,000 annually. At the end of ten (10) years the water rate will revert back to \$6.06 per 1,000/gal.

NOW THEREFORE, BE IT RESOLVED THAT,

1. The First Vice President of Pocomoke City, Maryland, is hereby authorized to sign the appropriate forms and documents on behalf of the City in order to authorize a loan in the amount of \$1,123,585 million, one-year construction line with interest only payments due quarterly or annually at 3.25%; upon completion of construction, loan will convert into a ten years fixed loan at the rate of 4.50%; and
2. The City's water rate is raised from \$6.06 per 1,000/gal. to \$7.06 per 1,000/gal for 10 years effective July 1, 2018.

The above Resolution was introduced at a meeting of the Mayor and City Council of Pocomoke City on April 9, 2018 and was passed on the same date.

THE MAYOR AND COUNCIL OF  
POCOMOKE CITY, MARYLAND

\_\_\_\_\_  
First Vice President (on behalf of Mayor)  
Esther Lang-Troast

\_\_\_\_\_  
Diane Downing, Second Vice President

\_\_\_\_\_  
Todd J. Nock

---

George Tasker

---

R. Dale Trotter

Attest:

---

Carol L. Sullivan, City Clerk



**EMERGENCY RESOLUTION NO. 516**

**WHEREAS**, the Mayor and Council of Pocomoke City wish to secure an interim financing Line of Credit from Hebron Saving Bank at 3.25% for thirteen months for the Clarke Ave Wastewater Treatment Plant rehabilitation;

**WHEREAS**, every invoice submitted by the contractor or any other individual for repayment is reviewed by the engineer and submitted to USDA and MDE for approval prior to payment from interim funding.

**NOW THEREFORE, BE IT RESOLVED THAT** the First Vice President of Pocomoke City, Maryland, is hereby authorized to sign the appropriate forms and documents on behalf of the City for the purpose to authorize an unsecured Line of Credit with Hebron Savings Bank.

The above Resolution was introduced at a meeting of the Mayor and City Council of Pocomoke City on April 30, 2018 and was passed on the same date.

THE MAYOR AND COUNCIL OF  
POCOMOKE CITY, MARYLAND

\_\_\_\_\_  
Esther Lang-Troast, First Vice President

\_\_\_\_\_  
Diane Downing, Second Vice President

\_\_\_\_\_  
Todd J. Nock

\_\_\_\_\_  
George Tasker

\_\_\_\_\_  
R. Dale Trotter

Attest: \_\_\_\_\_  
Carol L. Sullivan, City Clerk





With us, it's personal.

This year's flu season is fast approaching and your local Rite Aid pharmacy is gearing up to fight it!

We are pleased to announce that we will be offering local, on-site flu clinics at retirement and independent living facilities. There is absolutely no set-up charge for our trained staff of Pharmacists to come to your facility and vaccinate your residents and staff.

Medicare Part B takes care of the cost of the flu vaccine for many of your residents. Medicare Part B will also, in most cases, cover a Pneumococcal vaccination for those residents. We will handle all the billing and notification of the immunizations will be given to your residents' primary care providers. All your residents have to do is come to the scheduled on-site clinic, complete required paperwork, provide us with their Medicare Part B number, get vaccinated and then go about their day.

We are also offering to provide this service to employees of your facility. We have several billing options available for your company's employees. Influenza causes about 36,000 deaths each year and is directly related to about 226,000 hospitalizations. This does not take into consideration missed work days and lost productivity from your employees. The Center for Disease Control states that "annual influenza vaccination is the most effective method for preventing influenza virus infection and its complications". Together, we can combat this potentially serious threat and increase the comfort and quality of life for your residents and employees.

Rite Aid provides one of the most competitive prices for flu vaccine in the industry. We are also able to bill most insurance companies for this service, provided it is part of the employees' covered benefits.

We provide a volume based discount to a facility that provides flu immunizations for their employees and wishes to be billed directly for this service (this does not apply to claims billed through insurance). We also provide a convenient voucher option.

Please feel free to contact me to schedule a clinic for this fall or discuss it more detail.

Thank you for your consideration,

Pharmacy Manager Name and Phone Number \_\_\_\_\_