

A G E N D A
POCOMOKE CITY MAYOR AND COUNCIL MEETING

6:30 p.m., Monday, June 6, 2016

City Hall

1. Call to Order and Pledge of Allegiance.
2. Review and approval of minutes from meeting of May 23, 2016
3. Approval of expenditures.
4. Second reading of Resolution No. 496 Declaration of Official Intent- Bond Financing Capital Projects
5. Emergency Resolution No. 498 approving pick-up for the Maryland State Retirement and Pension System.
6. First reading of Ordinance No. 425 to change text of Chapter 230-15 of the "Zoning Code".
7. Public Hearing on proposed City budget for 2016-2017 fiscal year as required by Sec. 49 of Pocomoke City Charter.
8. First Reading of Ord. 426 to adopt the proposed budget for fiscal year 2016-2017. First
9. Emergency reading of Ord. 427 to set the tax rates for 2016-2017
10. First Reading of Ord. 428 to establish certain City fees and other charges for fiscal year 2016-2017.
11. Emergency Resolution No. 499 Supporting Maryland Department of Housing and Community Development, Neighborhood Business works program financing to Cypress Solutions, LLC.
12. Approval of Water and Sewer study contract with GMB.
13. Chief Harden's Special Award to Pastor Sally Dolch.
14. Mayor Morrison to swear in Councilmember George Tasker for three year terms on the City Council.
15. Selection of First and Second Vice President of the City Council for the coming year.

May 23, 2016

Pocomoke City Mayor and Council held a budget meeting in the Council Chambers at City Hall on Monday, May 23, 2016. The meeting was called to order at 6:30 P.M.

Present: Mayor Bruce Morrison
Council Members: Diane Downing, Brian Hirshman,
Esther Troast, George Tasker, Dale Trotter
City Manager/City Attorney: Ernie Crofoot
City Clerk: Carol L. Sullivan

Review and approval of minute from meeting May 2, 2016:

In a motion (Downing, Troast passed) to approve the minutes of the May 2, 2016 meeting as presented.

Approval of Resolution No. 494 to participate in the Maryland Main Street Affiliate Program:

Mayor Morrison stated that the application was approved at the May 2, 2016 meeting.

In a motion (Troast, Tasker passed) to approve Resolution No. 494 to participate in the Maryland Main Street Affiliate Program:

Emergency Resolution No. 495 to transfer ESC to LEOPS:

Mayor Morrison read for the record and stated that this was an emergency resolution so that it would be effective beginning July 1, 2016.

In a motion (Tasker, Troast passed) to approved Resolution No. 495 to transfer ESC to LEOPS. Roll call: Tasker, aye; Troast, aye; Downing, aye; Trotter, aye; Hirshman, aye.

First reading of Resolution NO. 496 Declaration of Official Intent-Bond Financing Capital Projects:

Mayor read for the record:

A Resolution declaring the official intent of the City Council of Pocomoke City to reimburse expenditures incurred with respect to certain projects identified attached hereto as Schedule A and incorporated into this Resolution by reference, together with contingencies, costs of issuance and related costs, from the proceeds of obligations to be issued by Pocomoke City.

Public Hearing on proposed 2016-2017 CDBG application and status report on CDBG project (CDBG MD-16-CD-27 Housing Rehab):

Mayor Morrison open the Public Hearing on proposed 2016-2017 CDBG application.

City Manager Crofoot discussed the proposed CDBG application for improvements to Pocomoke City Water Plant in the amount of \$800,000.

Housing Coordinator Harvey Davis gave an update on CDBG MD-16-CD-27 Housing Rehab. He said the grant was in the amount of \$228,000 to rehab 11 homes. At this time one home has been completed and six other homes agreements have been signed to proceed to rehab with the contractors.

With no further discussion a motion was made by Hirshman, seconded by Downing (passed) to close the Public Hearing.

Emergency Resolution No. 497 to authorize submittal of 2016/2017 CDBG application:

Mayor Morrison read for the record:

Resolution No. 497 authorizing the filing of a Community Development Block Grant Application.

In a motion (Tasker, Troast passed) to approve Emergency Resolution No. 497 to authorize submittal of 2016-2017 CDGB application. Roll call: Tasker, aye; Troast, aye; Downing, aye; Trotter, aye; Hirshman, aye.

First reading of Ordinance No. 425 to change text of Chapter 230-15 of the "Zoning Code":

Mayor Morrison read for the record:

ORDINANCE NO. 425

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL
OF POCOMOKE CITY AMENDING SECTION 230-15. D OF THE ZONING CHAPTER
OF THE POCOMOKE CITY CODE

AN ACT to amend § 230-15.D of the Pocomoke City Zoning Ordinance, Chapter 230 the Pocomoke City Code

The purpose of this ordinance is to add certain language to § 230-15.D of the Pocomoke City Zoning Ordinance to amend said section to provide for continuance of non-conforming uses for certain residential projects and buildings where said projects or buildings are damaged by more than 60% of fair market value. The change will promote the continuation of said projects which have had a long-term and beneficial presence in the housing market in Pocomoke City, will provide continuity of living space for tenants, and will enable the continued financing thereof, all to piece, good order, and general welfare of Pocomoke City.

Mark Anthony Figgs- to grant permission for a WALK PKU (Phenylketonuria):

Mr. Figgs asked permission to have a walk for PKU on July 30, 2016 from 9 am to 12 noon. The walk would be from Cypress Park cross Market Street down Cedar Street to high school and back to Cypress Park.

In a motion (Tasker, Hirshman passed) to grant Mr. Mark Anthony Figgs permission for a WALK PKU on July 30, 2016 beginning at 9:00 am to 12:00 noon.

Comments from Council:

Councilman Hirshman stated that there were a lot weeds that need to be taken care of. He also asked about 802 Market Street regarding demolation or rebuild.

City Manager Crofoot stated that Mr. Davis has been in contact and they are going to rebuild, something should be happening soon.

Mayor Morrison stated that Dr. Annette Walsh from Pocomoke High School, would like to have a City clean-up day.

City Manager Crofoot stated that the City would help by providing gloves, trash bags and other items if they needed them.

Comments from the Audience:

Mr. Ronnie White asked about the findings of the EEOC lawsuit. He stated that the City was found guilty.

Mayor Morrison stated that was not true. He stated that he heard that rumor also, but the City has not been contacted by EEOC. He called to check the status on the claim. The status was probable cause and was going to the next level of many levels.

Ms. Monna VanEss asked about the DOJ audit, she stated that she did not hear any more about it and wanted to know what the outcome was.

Mayor Morrison stated that the letter from DOJ was posted on the website for a while. They did not find any wrong doing and closed the grant.

With no further discussion a motion was made by Councilman Trotter, seconded by Councilwoman Downing to adjourn at 6:56 PM.

Approved: _____

Carol L. Sullivan
City Clerk

MAYOR AND CITY COUNCIL OF POCOMOKE CITY

RESOLUTION NO. 496

A Resolution declaring the official intent of the City Council of Pocomoke City to reimburse expenditures incurred with respect to certain projects identified attached hereto as Schedule A and incorporated into this Resolution by reference, together with contingencies, costs of issuance and related costs, from the proceeds of obligations to be issued by Pocomoke City.

RECITALS

WHEREAS, Pocomoke City (the “City”) intends to undertake certain projects identified on Schedule A, being the capital acquisitions and projects planned for fiscal year ending June 30, 2017, which undertaking shall include, land and right-of-way acquisition and development; site and utility improvements; acquisition, construction, expansion, demolition, reconstruction, replacement, renovation, rehabilitation, improvement, installation, furnishing and equipping activities and expenses; planning, design, engineering, architectural, feasibility, inspection, surveying, financial and legal expenses, and related or similar costs; qualifying equipment purchases, capital acquisitions of personal property and the like, whether or not a part of or ancillary to construction projects,, interest during construction and for a reasonable period thereafter (whether or not expressly so stated); costs of issuance; contingencies; and any such costs that may represent the City’s share or contribution to the financing, reimbursement or refinancing of any such project(as defined in Schedule A hereof, the “Projects”); and

WHEREAS, the City expects to seek grants for certain of the capital expenditures and to issue its bonds, notes or other obligations from time to time on a tax-exempt basis (the “Obligations”) in order to finance remaining costs of the Projects and/or (ii) refinance any borrowing incurred by the City to finance Projects on an interim basis; and

WHEREAS, the City reasonably expects to spend City funds on costs of the Project prior to issuance of the Obligations, and (i) to reimburse the City from proceeds of the Obligations for all or a portion of such moneys expended, and/or (ii) to use Obligation proceeds to refinance all or a portion of any interim borrowing incurred by the City that is applied to reimburse the City for prior Project expenditures; and

WHEREAS, Section 1.150-2 of the U.S. Treasury Regulations (the “Reimbursement Regulations”) provides that local governments funding “original expenditures” intended to be reimbursed from the proceeds of “obligations” must make a declaration of “official intent” in order to qualify such original expenditures for reimbursement from a “reimbursement bond”, all within the meaning of the Reimbursement Regulations; and

WHEREAS, the City desires to adopt this Resolution for the purpose of evidencing the clear and official intent of the City to reimburse itself from reimbursement bond proceeds for original expenditures made in connection with the Projects, all within the meaning of the Reimbursement Regulations.

NOW THEREFORE, BE IT RESOLVED, by the City Council of Pocomoke City, that:

Section 1. In accordance with the Reimbursement Regulations, the City hereby makes this declaration of official intent in order to evidence its reasonable expectation to make original expenditures of the nature described in the first WHEREAS clause of this Resolution with respect to the projects described in Schedule A (the "Projects") prior to the issuance of the Obligations (or any interim financing incurred in anticipation of the Obligations) and to utilize the proceeds of the Obligations (or such interim financing) to reimburse all or a portion of such original expenditures. This Resolution is intended to be a declaration of official intent within the meaning of the Reimbursement Regulations. Proceeds of the Obligations will be allocated among the costs of the Projects up to the maximum principal amounts set out for each Project.

The City, without notice to or the consent of any registered owners of the Obligations (or the registered owners of any interim financing incurred in anticipation of the Obligations, as applicable), may reallocate the maximum principal amount of the Obligations (and of any interim financing incurred in anticipation of the Obligations, as applicable) to be spent among any of the Projects identified herein in compliance with applicable budgetary procedures or applicable law.

Section 2. The maximum principal amount of the Obligations expected to be issued for the Projects and the maximum principal amount of any interim borrowing incurred by the City to finance or reimburse costs of the Projects on an interim basis is Nine Hundred Fifty Thousand Dollars (\$950,000.00).

Section 3. This Resolution shall take effect _____

May 23, 2016
Date Introduced

June 6, 2016
Date Passed

APPROVED BY ME THIS 6th DAY OF June 2016

ATTEST:

Carol L. Sullivan, City Clerk

Bruce A. Morrison, Mayor

SCHEDULE A
TO DECLARATION OF OFFICIAL INTENT FOR CAPITAL PROJECTS FOR FISCAL
YEAR ENDING JUNE 30, 2017

CITY OF POCOMOKE
FISCAL YEAR 2017
PROPOSED BUDGETED
CAPITAL OUTLAY AND CONSTRUCTION

<u>Department</u>	<u>Item</u>	<u>Amount</u>	<u>G/L#</u>
<u>City Hall</u>			
	City Clerk Digital Recording	\$ 1,8900	1.110.51080
	Finance Department Office Furniture for Cashier	\$ 2,0000	1.140.51080
	City Hall Total	\$ 3,890	
<u>Police</u>			
	2-2016 Chevrolet Caprice Police Vehicles	\$ 55,9320	1.220.52080
	1-Morphotrak LiveScan Station	\$ 22,9170	1.220.52080
	2-Emergency Lights/Equip. for New Cars	\$ 4,0000	1.220.52080
	2-In Car Radios	\$ 7,6540	1.220.52080
	9-In Car Radar Units	\$ 10,8050	1.220.52080
	2-Siren Boxes and Computer Mount Equip.	\$ 2,0000	1.220.52080
	6-CF 31 Toughbook's – MDT's (In Car Computers)	\$ 9,0000	1.220.52080
	2-Jaguar Portable Radios-Batteries	\$ 8,2030	1.220.52080
	3-Simunitions & Equipment	\$ 3,7670	1.220.52080
	4-Point Blank Body Armor – Threat Level 2	\$ 2,6600	1.220.52080
	1-Livescan Printer	\$ 1,5500	1.220.52080
	Police Total	\$128,488	
<u>Public Works</u>			
	Street Sweeper	\$159,8970	1.340.53080
	Case Backhoe	\$ 88,9000	1.340.53080
	Computer for Administrative Office	\$ 2,0000	1.310.53080
	Stihl FS90R Trimmers	\$ 1,1610	1.330.53080
	Construction/Paving	\$ 60,0000	1.340.53081
	Public Works Total	\$311,958	
<u>Housing</u>			
	Housing/Permit Module	\$ 30,0000	1.510.55080
	Computer for Assistant Housing Inspector	\$ 3,0000	1.510.55080
	Housing Total	\$ 33,000	

Fund 01-General Fund	\$ 477,336
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**CITY OF POCOMOKE
FISCAL YEAR 2017
PROPOSED BUDGETED
CAPITAL OUTLAY AND CONSTRUCTION**

<u>Department</u>	<u>Item</u>	<u>Amount</u>	<u>G/L#</u>
<u>Golf</u>			
	Add New Drain Lines to Existing Holes	\$ 1,200	0.410.54081
	Golf Total	\$ 1,200	

Fund 01-Golf	\$ 1,200
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<u>Ambulance</u>			
	Phillips Cardiac Monitor	\$ 23,816	22.222.52080
	Ambulance Total	\$ 23,816	

Fund 22-Ambulance Fund	\$23,816
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**CITY OF POCOMOKE
FISCAL YEAR 2017
PROPOSED/BUDGETED
CAPITAL OUTLAY, CONSTRUCTION AND
ENGINEERING CONSULTING PURCHASES**

<u>Department</u>	<u>Item</u>	<u>Amount</u>	<u>G/L#</u>
<u>Water/Sewer</u>			
	George, Miles, & Buhr, LLC (Water)	\$ 8,000	61.350.53083
	George, Miles, & Buhr, LLC (Water/Sewer) Mapping & Hydraulic Study	\$ 57,000	61.350.53083
	16 Actuators (\$3,200 ea.)	\$ 51,200	61.350.53080
	5 New Self-Flushers	\$ 20,000	61.350.53080
	SCADA System for WTP	\$ 20,000	61.350.53080
	3 Chlorine Gas Chlorinators (\$2,300 ea.)	\$ 6,900	61.350.53080
	High Velocity 6" and 8" Pump	\$ 35,000	61.355.53080
	2 - VFDs for Blowers at Wastewater Treatment Plant	\$ 20,000	61.355.53080
	Scada System for WWTP	\$ 20,000	61.355.53080
	Pro Coat Main Pumping Station Wet Well	\$ 20,000	61.355.53080
	15 - Alarm Lights and Hours Meters for Lift Stations	\$15,000	61.355.53080
	3 - High Pressure Nozzles for Jetter	\$ 7,000	61.355.53080
	4 - Large and Small Compressors for Lift Stations	\$ 7,000	61.355.53080
	3 - Blue White Pumps	\$ 6,000	61.355.53080
	2 - Composite Samplers	\$ 6,000	61.355.53080
	30 - EID Diffuser Membranes	\$ 6,000	61.355.53080
	Replace Effluent Curtain WWTP	\$ 52,000	61.355.53080
	George, Miles, & Buhr, LLC (Sewer)	\$ 50,000	61.355.53083
	George, Miles, & Buhr, LLC (Water/Sewer) Mapping & Hydraulic Study	\$ 28,000	61.355.53083
	W/S Total	\$435,100	

Fund 61-Water and Sewer Fund	\$435,100
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Combined Total for Fund 01, 22, and 61 = \$937,452

A RESOLUTION OF THE MAYOR AND COUNCIL OF POCOMOKE CITY, MARYLAND
APPROVING PICK-UP RESOLUTION
FOR THE MARYLAND STATE RETIREMENT AND PENSION SYSTEM
POCOMOKE CITY
Emergency Resolution No. 498

Pocomoke City met at a duly called and authorized meeting of the *Mayor and City Council* on the date set forth below, such meeting being duly called pursuant to a notice stating the time, place and purpose of the meeting received by all *Council* members, and the following resolutions were made, seconded, and adopted by those present at the meeting.

WHEREAS, *Pocomoke City* is a participating employer in the Maryland Employees' Pension System ("EPS") and, effective July 1, 2016, will be a participating employer in the Law Enforcement Officers' Pension System ("LEOPS");

WHEREAS, the *City Council* has the authority to adopt this resolution on behalf of the *Pocomoke City*;

WHEREAS, the State Retirement Agency has adopted procedures for reporting picked-up contributions in order to provide consistency in the administration of state law; and

WHEREAS, employers may pick-up all of the mandatory employee contributions for employees participating in the EPS and LEOPS, which are a part of the Maryland State Retirement and Pension System ("System");

NOW, THEREFORE, BE IT RESOLVED, that effective as of July 1, 2016, in accordance with SPP § 21-313, the Mayor and Council has determined to pick up all of the mandatory contributions by the employees who are members of the EPS and LEOPS through a payroll reduction. No contributions prior to the City Council action and prior to approval of the Board of Trustees of the System shall be picked up;

BE IT FURTHER RESOLVED, that said picked-up contributions paid by payroll reduction, even though designated as employee contributions for state law purposes, are being paid by the *Pocomoke City* in lieu of said contributions by the employee;

BE IT FURTHER RESOLVED, that the pick-up treatment does not apply to contributions earned prior to the later of the date the resolution is signed or effective; the Board of Trustees must approve the implementation of the pick-up before it becomes effective; and

BE IT FURTHER RESOLVED, that said employee members of the EPS and LEOPS shall not be entitled to any option of choosing to receive the contributed amounts directly instead of having them paid by the *Pocomoke City* to the EPS or LEOPS. This pick-up applies to mandatory contributions that the employee is required to make to EPS or LEOPS.

Dated this _____ day of _____, 20____, and effective _____.

APPROVED BY THE CITY COUNCIL OF POCOMOKE
CITY THIS 6th DAY OF JUNE , 2016

Carol L Sullivan, City Clerk

Bruce A. Morrison, Mayor

Notes:

1. Picked-up contributions will not be included in the gross income of the employees for tax reporting purposes, that is, for federal income tax withholding taxes, until distributed from the System.

2. Picked-up contributions will be included in the gross income of the employees, for employment tax purposes, if required, as the contributions are made to the System.

3. This resolution is designed to comply with the formal action requirement set forth in Revenue Ruling 2006-43, issued by the Internal Revenue Service. The resolution should only be used where the contributions to be picked up are mandatory employee contributions. This resolution does not apply if a participating employee from and after the date of the “pick-up” has a cash or deferred election right (within the meaning of Section 1.401(k)-1(a)(3)) with respect to designated employee contributions. Thus, for example, participating employees must not be permitted to opt out of the “pick-up” or to receive the contributed amounts directly instead of having them paid by the employing unit to the System.

THE MAYOR AND CITY COUNCIL OF POCOMOKE CITY

ORDINANCE NO. 425

**AN ORDINANCE OF THE MAYOR AND CITY COUNCIL
OF POCOMOKE CITY AMENDING SECTION 230-15. D OF THE ZONING CHAPTER
OF THE POCOMOKE CITY CODE**

INTRODUCED BY: Mayor Bruce Morrison on behalf of the City Council

AN ACT to amend § 230-15.D of the Pocomoke City Zoning Ordinance, Chapter 230 the Pocomoke City Code

The purpose of this ordinance is to add certain language to § 230-15.D of the Pocomoke City Zoning Ordinance to amend said section to provide for continuance of non-conforming uses for certain residential projects and buildings where said projects or buildings are damaged by more than 60% of fair market value. The change will promote the continuation of said projects which have had a long-term and beneficial presence in the housing market in Pocomoke City, will provide continuity of living space for tenants, and will enable the continued financing thereof, all to piece, good order, and general welfare of Pocomoke City.

This amendment to the Pocomoke City Zoning Ordinance was recommended favorably by the Pocomoke City Planning Commission at a duly held meeting held April 27TH, 2016.

MAYOR AND CITY COUNCIL OF POCOMOKE CITY

Bruce Morrison

INTRODUCED, read first time, _____ ordered posted and public hearing scheduled on the _____ day _____ at _____ p.m. in the City Council Chambers, City Hall, 101 Clarke Avenue, Pocomoke City, Maryland 21851

By Order of:

Carol Sullivan, Clerk

PUBLIC HEARING

HAVING been posted and notice of time and place of hearing and copies having been made available to the public and the press, a public hearing was held June 6, 2016 . Reported favorably with amendments; read second time and ordered to be considered on June 6, 2016 .

SECTION 1. *Be it hereby enacted by the City Council of Pocomoke City that § 230-15.D be and it is hereby amended by adding at the end thereof, the following:*

CHAPTER 230 ZONING

§ 230-15.D. NOTWITHSTANDING THE FOREGOING, A NON-CONFORMING MULTI-FAMILY RESIDENTIAL BUILDING OR DEVELOPMENT MAY BE RESTORED OR RECONSTRUCTED WITHOUT REGARD TO THE 60% STANDARD OR LIMIT IF THE MULTI-FAMILY RESIDENTIAL BUILDING OR DEVELOPMENT HAS BEEN OPERATED AS SUCH FOR A CONTINUOUS PERIOD IN EXCESS OF FIFTEEN (15) YEARS. FOR PURPOSES HEREOF, "CONTINUOUS" SHALL INCLUDE PERIODS OF NON-USE DURING WHICH ALLOWED REHABILITATION, CONSTRUCTION, OR SERVICING IS OR HAS BEEN UNDERWAY.

SECTION 3. BE IT FURTHER ENACTED by the City Council of Pocomoke City that this Act shall take effect on the ____ day of _____, 2016.

PASSED this 6th day of June, 2016.

ATTEST:

CITY COUNCIL OF POCOMOKE CITY

Carol Sullivan, City Clerk

George Tasker

Esther Troast

Diane Downing

Dale Trotter

Brian Hirshman

Approved: _____
Bruce Morrison, Mayor

**NOTICE OF PUBLIC HEARING
POCOMOKE CITY, MARYLAND**

BUDGET FOR FISCAL YEAR 2016-2017

As required by the Charter, Pocomoke City General Provisions Section 49, a

PUBLIC HEARING

ON THE PROPOSED 2016-2017 CITY BUDGET

WILL BE HELD ON

MONDAY JUNE 6, 2016

AT 6:30 P.M. AT CITY HALL.

Section 49 reads: The Council may insert new items or may increase or decrease the items of the budget. Where the Council shall increase the total proposed expenditures, it shall also increase the total anticipated revenues in an amount at least equal to such proposed expenditures. The Budget shall be prepared and adopted before the first day of July in every year.

All interested citizens, groups, senior citizens, and organizations representing the interests of citizens are encouraged to attend and to submit comments.

Ernest A. Crofoot

City Manager

5/23/16

Daily Times

ORDINANCE 426

AN ORDINANCE OF THE MAYOR AND COUNCIL
OF POCOMOKE CITY, MARYLAND ADOPTING THE BUDGET
FOR FISCAL YEAR 2016-2017

WHEREAS, Section C-49 of the City Charter provides that an annual budget containing estimates of anticipated revenues and proposed expenditures for the coming fiscal year shall be adopted before the first day of July in every year, but only after the Council shall have held a public hearing thereon following two weeks' notice in one or more newspapers having general circulation within the City; and

WHEREAS, all of the requirements of the Charter have been met and the prescribed public hearing on the budget having been concluded and the Council is ready to adopt a budget for the coming year;

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY CITY COUNCIL OF POCOMOKE CITY, MARYLAND, that the Budget and Levy for the Fiscal Year ending June 30, 2017, attached hereto and made a part thereof, be and the same is hereby adopted as the budget for the fiscal year beginning July 1, 2016 and ending June 30, 2017; and

BE IT FURTHER ENACTED AND ORDAINED, that this ordinance shall take effect from and after the date of its approval by the Mayor.

June 6, 2016
Date Introduced

June 20, 2016
Date Passed

Council Vice President

Attest:

APPROVED BY ME THIS 20th DAY
OF JUNE 2016

Carol L. Sullivan, City Clerk

Bruce A. Morrison, Mayor

CITY OF POCOMOKE
FISCAL YEAR 2017
PROPOSED BUDGETED
CAPITAL OUTLAY AND CONSTRUCTION

<u>Department</u>	<u>Item</u>	<u>Amount</u>	<u>G/L#</u>
<u>City Hall</u>			
	City manager office equipment	\$ 0	01.120.51080
	City Clerk Digital Recording	\$ 1,890	01.110.51080
	Finance Department Office Furniture for Cashier	\$ 2,000	01.140.51080
	City Hall Total	\$ 3,890	
<u>Police</u>			
	2-2016 Chevrolet Caprice Police Vehicles	\$ 55,932	01.220.52080
	1-Morphotrak LiveScan Station	\$ 22,917	01.220.52080
	2-Emergency Lights/Equip. for New Cars	\$ 4,000	01.220.52080
	2-In Car Radios	\$ 7,654	01.220.52080
	9-In Car Radar Units	\$ 10,805	01.220.52080
	2-Siren Boxes and Computer Mount Equip.	\$ 2,000	01.220.52080
	6-CF 31 Toughbook's – MDT's (In Car Computers)	\$ 9,000	01.220.52080
	2-Jaguar Portable Radios-Batteries	\$ 8,203	01.220.52080
	3-Simulations & Equipment	\$ 3,767	01.220.52080
	4-Point Blank Body Armor – Threat Level 2	\$ 2,660	01.220.52080
	1-Livescan Printer	\$ 1,550	01.220.52080
	Police Total	\$128,488	
<u>Public Works</u>			
	Street Sweeper	\$159,897	01.340.53080
	Case Backhoe	\$ 88,900	01.340.53080
	Computer for Administrative Office	\$ 2,000	01.310.53080
	Stihl FS90R Trimmers	\$ 1,161	01.330.53080
	Construction/Paving	\$ 60,000	01.340.53081
	Public Works Total	\$311,958	
<u>Housing</u>			
	Housing/Permit Module	\$ 30,000	01.510.55080
	Computer for Assistant Housing Inspector	\$ 3,000	01.510.55080
	Housing Total	\$ 33,000	

Fund 01-General Fund	\$ 477,336
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CITY OF POCOMOKE
FISCAL YEAR 2017
PROPOSED BUDGETED
CAPITAL OUTLAY AND CONSTRUCTION

<u>Department</u>	<u>Item</u>	<u>Amount</u>	<u>G/L#</u>
Golf			
	Add New Drain Lines to Existing Holes	\$ 1,200	01.410.54081
	Golf Total	\$ 1,200	

Fund 01-Golf	\$ 1,200
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Ambulance			
	Phillips Cardiac Monitor	\$ 23,816	22.222.52080
	Ambulance Total	\$ 23,816	

Fund 22-Ambulance Fund	\$ 23,816
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CITY OF POCOMOKE
FISCAL YEAR 2017
PROPOSED BUDGETED
CAPITAL OUTLAY, CONSTRUCTION AND
ENGINEERING CONSULTING PURCHASES

<u>Department</u>	<u>Item</u>	<u>Amount</u>	<u>G/L#</u>
<u>Water/Sewer</u>			
	George, Miles, & Buhr, LLC (Water)	\$ 8,000	61.350.53083
	George, Miles, & Buhr, LLC (Water/Sewer) Mapping & Hydraulic Study	\$ 57,000	61.350.53083
	16 Actuators (\$3,200 ea.)	\$ 51,200	61.350.53080
	5 New Self-Flushers	\$ 20,000	61.350.53080
	SCADA System for WTP	\$ 20,000	61.350.53080
	3 Chlorine Gas Chlorinators (\$2,300 ea.)	\$ 6,900	61.350.53080
	High Velocity 6" and 8" Pump	\$ 35,000	61.355.53080
	2 - VFDs for Blowers at Wastewater Treatment Plant	\$ 20,000	61.355.53080
	Scada System for WWTP	\$ 20,000	61.355.53080
	Pro Coat Main Pumping Station Wet Well	\$ 20,000	61.355.53080
	15 - Alarm Lights and Hours Meters for Lift Stations	\$ 15,000	61.355.53080
	3 - High Pressure Nozzles for Jetter	\$ 7,000	61.355.53080
	4 - Large and Small Compressors for Lift Stations	\$ 7,000	61.355.53080
	3 - Blue White Pumps	\$ 6,000	61.355.53080
	2 - Composite Samplers	\$ 6,000	61.355.53080
	30 - EID Diffuser Membranes	\$ 6,000	61.355.53080
	W/S Interior Curtain Liner	\$ 52,000	61.355.53080
	George, Miles, & Buhr, LLC (Sewer)	\$ 50,000	61.355.53083
	George, Miles, & Buhr, LLC (Water/Sewer) Mapping & Hydraulic Study	<u>\$ 28,000</u>	61.355.53083
	W/S Total	\$ 435,100	

Fund 61-Water and Sewer Fund	\$ 435,100
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Combined Total for Fund 01, 22, and 61 = \$937,452

City of Pocomoke
Proposed Budget
for Fiscal Year 2017

Prepared: 06/03/2016 jlw

GENERAL-REVENUE

Code	Account Description	Year End 2014	Year End 2015	2016 Budget	Thru 05/20/2016	%	2016 Expected	2017 Proposed Budget
01.000.31101	REAL TAXES-FULL YEAR	2,331,654	2,495,139	2,478,000	2,503,942	101.0%	2,631,421	2,631,650
01.000.31102	PUBLIC UTILITIES	0	0	0	0	0.0%	0	0
01.000.31103	PERSONAL PROPERTY TAXES	0	3,879	4,000	14,051	351.3%	5,500	4,000
01.000.31104	RAILROADS UTILITIES	75,797	124,494	155,000	144,328	93.1%	145,889	145,000
01.000.31105	ORDINARY BUS CORP	549,435	581,565	575,000	740,691	128.8%	792,775	600,000
01.000.31106	ADD/ABATE PRIOR YEAR	-5,333	-26,374	-5,300	-96,395	1818.8%	(96,395)	(5,300)
01.000.31107	REAL PROPERTY MAINTENACE	30,132	42,316	30,000	45,680	152.3%	38,880	35,000
01.000.31108	DEFERRED TAXES	10,978	-7,255	5,000	0	0.0%	5,000	5,000
01.000.31121	INT - DELINQUENT TAX	56,152	46,820	30,000	9,396	31.3%	34,000	34,000
01.000.31301	DISC ALLOWED ON TAXES	-3,602	-7,933	-6,000	-88	1.5%	(6,000)	(6,000)
01.000.31302	PROVISION FOR BAD DEBTS	0	-5,856	0	0	0.0%	0	0
01.000.31303	ENTERPRISE ZONE CREDITS	-4,437	-3,864	-2,000	0		(2,000)	(2,000)
01.000.31401	INCOME TAXES	179,658	184,848	170,000	113,586	66.8%	189,367	180,000
01.000.31501	ROOM TAXES	99,483	120,127	120,000	127,464	106.2%	132,964	125,000
01.000.31502	ADMISSIONS & AMUSEMENTS	7,080	2,490	4,000	2,567	64.2%	4,000	3,600
01.000.31601	STATE HIGHWAY TAXES	122,952	135,804	149,268	142,475	95.4%	148,643	135,950
01.000.32201	BEER, WINE, LIQUOR LICENSE	18,750	7,031	15,000	0	0.0%	15,000	15,000
01.000.32203	TRADERS LICENSE	18,292	16,398	18,000	1,668	9.3%	18,000	17,000
01.000.32204	OCCUPATIONAL LICENSES	900	1,000	1,200	950	79.2%	1,200	1,000
01.000.32206	FRANCHISE FEES	52,562	51,544	53,000	52,834	99.7%	53,000	52,000
01.000.32208	LOCAL BUSINESS LICENSES	9,320	9,601	9,500	9,500	100.0%	9,500	9,500
01.000.32301	BUILDING PERMITS	10,230	37,859	15,000	22,240	148.3%	15,000	18,000
01.000.32305	STATE BUILDING GUARANTY	0	0	0	20		10	0
01.000.33103	POLICE OTHER GRANTS	9,697	8,401	5,000	19,378	387.6%	18,428	15,000
01.000.33112	FEDERAL POLICE GRANT	79,050	0	0	0	0.0%	0	0
01.000.33303	STATE POLICE PROT AID	33,726	51,335	48,800	36,577	75.0%	48,769	48,800
01.000.33304	DNR GRANTS (TENNIS COURTS)	21,867	2,058	17,500	0	0.0%	15,000	0
01.000.33305	POS GRANT	0	0	0	0	0.0%	0	0
01.000.33310	SCDBG GRANTS	21,975	13,025	0	12,100		12,100	0
01.000.33312	RESTAURANT/CDBG	0	0	0	0	0.0%	0	0
01.000.33315	RESTAURANT LEASE	12,473	23,711	34,000	35,375	104.0%	34,000	34,000
01.000.33322	COMMUNITY LEGACY GRANT	35,063	79,855	50,000	39,171	78.3%	50,000	50,000
01.000.33325	REVOLVING BUSINESS LOAN FUNDS	0	0	0	11,700	0.0%	11,700	0
01.000.33501	FINANCIAL CORPORATIONS	0	0	2,400	0	0.0%	0	0
01.000.33505	UNRESTRICTED COUNTY GRANT	450,000	450,000	450,000	450,000	100.0%	450,000	450,000
01.000.34102	ZONING & SUBDIVISION	656	13,800	1,000	6,875	687.5%	6,175	1,000

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GENERAL-REVENUE CON'T

Code	Account Description	Year End	Year End	2016	Thru	%	2016	2017
		2014	2015	Budget	05/20/2016		Expected	Proposed Budget
01.000.34105	FAIRGROUNDS GRANT/RACES	20,000	27,136	24,000	19,765	82.4%	24,000	24,000
01.000.34108	MISC OTHER	27,339	2,957	7,500	2,500	33.3%	1,625	3,000
01.000.34110	POLICE SPECIAL REVENUE	4,761	70,885	0	1,021		861	0
01.000.34205	INFRACTIONS	150	190	150	50	33.3%	150	150
01.000.34305	TRASH DISPOSAL FEE	168,606	160,954	165,000	143,260	86.8%	165,000	165,000
01.000.34806	BOAT SLIP RENTAL FEE	4,750	692	4,000	0	0.0%	4,000	2,000
01.000.34901	LIQUOR DISPENSARY	9,273	1,979	10,000	0	0.0%	10,000	10,000
01.000.35101	INTEREST & DIVIDENDS	881	1,099	1,000	1,013	101.3%	1,000	1,000
01.000.35200	CREDIT CARD FEE REIMBURSEMENTS	0	1,595	0	0	0.0%	0	10,000
01.000.35201	FACILITY RENTS	14,105	15,415	15,000	10,850	72.3%	15,000	15,000
01.000.35202	LAND RENTS	2,916	3,080	3,100	2,471	79.7%	3,100	3,100
01.000.35204	COUNTY FIRE DEPARTMENT FUNDS	44,000	43,000	43,000	47,000	109.3%	47,000	43,000
01.000.35302	PRIOR YEARS OVERPAYMENTS/REVENUE CARRYOVER	0	0	206,928	3,217	1.6%	210,154	0
01.000.35401	GAIN (LOSS) ON DISPOSAL		306,488	0	300	0.0%	0	0
01.000.36100	WATERFALL/SOLAR/ELECTRIC REFUND	0	0	0	48,803		48,803	34,650
01.000.36101	INSURANCE PROCEEDS	986	4,340	0	8,729		8,729	0
01.000.36102	PLANNED & ANTICIPATED REVENUE FROM DEBT OBLIGATIONS & GRANTS	0	0	0	0	0	0	950,000
01.000.36103	LOAN PROCEEDS OTHER	0	0	0	0	0	0	0
01.000.36104	FEMA FUNDS	0	0	0	0	0.0%	0	0
01.000.36105	USDA LOAN PROCEEDS	0	0	0	0	0.0%	0	0
01.000.37601	TRANSFER - WATER/SEWER	-391,315	-218,500	105,426	0	0.0%	0	0
01.000.37604	TRANSFER - AMBULANCE		0	0	0	0	0	0
FUND 01 GENERAL-REVENUE		4,130,962	4,873,128	5,012,472	4,735,064	94.5%	5,321,348	5,858,100

* Note: FY2016 Account #01.000.35302 Represents carrying the Police Special Fund Revenue \$51,928 and half of the Cobb's Property Sale Revenue \$152,000 plus an additional \$3,000 misc to make the FY2016 total equal \$206,928.

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GENERAL FUND EXPENDITURES

Code	Account Description	Year End	Year End	2016	Thru	%	2016	2017
		2014	2015	Budget	05/20/2016		Expected	Proposed Budget
LEGISLATIVE								
01.110.51001	SALARIES (City Council)	30,826	35,444	31,000	25,000	80.6%	30,000	30,000
01.110.51002	SALARIES-CLERK	24,335	24,779	50,439	44,765	88.8%	50,439	54,439
01.110.51021	TRAVEL	9,174	12,097	10,000	6,737	67.4%	7,500	7,500
01.110.51022	OFFICE EXPENSE	3,121	7,359	3,000	6,123	204.1%	3,700	4,000
01.110.51061	TRAINING AND CERTIFICATION			0	0	0.0%	0	0
01.110.51064	CONTRACT LABOR			0	250		250	0
01.110.51080	CAPITAL OUTLAY	0	0	0	1,173		1,173	1,890
	Dept 110 Subtotal	67,456	79,679	94,439	84,048	89.0%	93,062	97,829
CITY MANAGER								
01.120.51001	SALARIES	34,768	34,794	83,359	145,472	174.5%	161,050	135,000
01.120.51002	SALARIES-DEPUTY CLERK/CITY A.	47,341	46,784	48,803	43,363	88.9%	49,005	49,005
01.120.51020	TELEPHONE	2,671	3,130	3,000	702	23.4%	650	1,000
01.120.51021	TRAVEL	3,928	2,561	3,295	799	24.2%	850	2,000
01.120.51022	OFFICE EXPENSE	5,172	9,179	2,700	3,956	146.5%	2,800	2,500
01.120.51023	POSTAGE	0	50	100	0	0.0%	100	100
01.120.51024	DUES AND SUBSCRIPTIONS	1,358	1,377	500	2,889	577.8%	2,500	2,500
01.120.51041	VEHICLE REPAIRS	200	2,968	375	723	192.8%	723	0
01.120.51051	GAS AND OIL	746	608	575	39	6.8%	39	0
01.120.51061	TRAINING AND CERTIFICATION	0	0	0	0	0.0%	0	0
01.120.51080	CAPITAL OUTLAY	0	0	1,620	642	39.6%	1,000	0
	Dept 120 Subtotal	96,184	101,451	144,327	198,585	137.6%	218,717	192,105
MAYOR								
01.125.51001	SALARIES	7,608	7,771	7,500	6,250	83.3%	7,500	7,500
01.125.51020	TELEPHONE	274	356	275	1,443	524.7%	1,693	1,200
01.125.51021	TRAVEL	3,105	3,881	4,000	3,033	75.8%	2,600	2,000
01.125.51022	OFFICE EXPENSE	1,665	826	1,050	1,181	112.5%	600	800
01.125.51041	VEHICLE REPAIRS	418	80	400	130	32.5%	200	200
01.125.51051	GAS AND OIL	0	28	50	68	136.0%	100	100
	Dept 125 Subtotal	13,070	12,942	13,275	12,105	91.2%	12,693	11,800

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GENERAL FUND EXPENDITURES - CON'T

Code	Account Description	Year End	Year End	2016	Thru	%	2016	2017
		2014	2015	Budget	05/20/2016		Expected	Proposed Budget
ELECTIONS								
01.130.51001	SALARIES	1,119	835	1,200	1,256	104.7%	1,200	1,200
01.130.51057	OPERATING EXPENSES	1,049	1,279	1,500	2,126	141.7%	900	1,200
	Dept 130 Subtotal	<u>2,168</u>	<u>2,114</u>	<u>2,700</u>	<u>3,382</u>	125.3%	<u>2,100</u>	<u>2,400</u>
FINANCE								
01.140.51001	SALARIES	36,264	36,194	37,721	33,396	88.5%	37,732	37,732
01.140.51002	SALARIES-SUPERVISION	18,374	29,041	59,124	56,341	95.3%	62,500	67,000
01.140.51020	TELEPHONE	3,662	5,152	5,000	5,008	100.2%	4,600	5,000
01.140.51021	TRAVEL	0	0	500	0	0.0%	0	500
01.140.51022	OFFICE EXPENSE	14,459	3,889	4,600	3,120	67.8%	4,600	4,600
01.140.51023	POSTAGE	6,427	2,412	3,275	7,252	221.4%	10,000	3,500
01.140.51024	DUES AND SUBSCRIPTIONS	0	0	0	160		160	200
01.140.51025	AUDIT	21,587	22,322	23,000	14,690	63.9%	23,000	24,000
01.140.51040	BLDG REPAIRS/RENOVATIONS	0	0	0	225		225	400
01.140.51064	CONTRACT LABOR		0	0	1,275		1,025	2,000
01.140.51080	CAPITAL OUTLAY	0	2,722	61,010	10,933	17.9%	61,010	2,000
	Dept 140 Subtotal	<u>100,773</u>	<u>101,732</u>	<u>194,230</u>	<u>132,400</u>	68.2%	<u>204,852</u>	<u>146,932</u>
LAW								
01.150.51026	LEGAL	32,384	28,615	18,000	27,287	151.6%	22,834	19,000
01.150.51028	CODING	0	0	2,000	0	0.0%	0	5,000
	Dept 150 Subtotal	<u>32,384</u>	<u>28,615</u>	<u>20,000</u>	<u>27,287</u>	136.4%	<u>22,834</u>	<u>24,000</u>
PLAN & ZONING								
01.160.51026	LEGAL	0	450	750	350	46.7%	750	500
01.160.51057	OPERATING EXPENSES	8,834	7,628	4,525	6,641	146.8%	10,000	20,000
	Dept 160 Subtotal	<u>8,834</u>	<u>8,078</u>	<u>5,275</u>	<u>6,991</u>	132.5%	<u>10,750</u>	<u>20,500</u>
ZONING APPEAL								
01.165.51057	OPERATING EXPENSES-BOARD OF ZONING	964	810	750	3,192	425.6%	3,192	1,400
	Dept 165 Subtotal	<u>964</u>	<u>810</u>	<u>750</u>	<u>3,192</u>	425.6%	<u>3,192</u>	<u>1,400</u>

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**GENERAL SERVICE-
CITY HALL**

01.170.51000	BANK FEE/CREDIT CARD SERVICE FEE	0	0	200	9,122	4561.0%	<u>9,800</u>	<u>9,600</u>
01.170.51022	OFFICE EXPENSE	0	0	0	326		<u>326</u>	<u>200</u>

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GENERAL FUND EXPENDITURES - CON'T

Code	Account Description	Year End	Year End	2016	Thru	%	2016	2017
		2014	2015	Budget	05/20/2016		Expected	Proposed Budget
01.170.51024	CITY HALL COPIER	0	0	0	0	0.0%	<u>0</u>	<u>0</u>
01.170.51030	HEAT AND ELECTRIC	5,800	7,269	3,728	6,422	172.3%	<u>9,500</u>	<u>9,000</u>
01.170.51040	BLDG REPAIRS/RENOVATIONS	4,200	11,383	5,000	9,359	187.2%	<u>9,332</u>	<u>5,000</u>
01.170.51049	SUPPLIES	5,452	5,168	5,050	4,616	91.4%	<u>5,050</u>	<u>5,500</u>
01.170.51052	LEASED	0	2,810	2,100	3,581	170.5%	<u>3,253</u>	<u>3,100</u>
01.170.51054	CENTRAL DUPLICATING	4,851	3,596	3,000	0	0.0%	<u>3,000</u>	<u>3,000</u>
01.170.51055	DATA PROCESSING SUPPORT	12,312	18,394	25,300	29,337	116.0%	<u>25,300</u>	<u>36,000</u>
01.170.51056	COMPUTER SUPPLIES	0	382	500	719	143.8%	<u>550</u>	<u>550</u>
01.170.51064	CONTRACT LABOR	7,831	10,258	7,085	34,102	481.3%	<u>32,536</u>	<u>15,000</u>
01.170.51074	PAYROLL SUPPORT	5,557	5,579	5,600	4,890	87.3%	<u>5,675</u>	<u>5,775</u>
01.170.51080	CAPITAL OUTLAY	<u>0</u>	<u>10,148</u>	<u>3,500</u>	<u>7,109</u>	<u>203.1%</u>	<u>7,109</u>	<u>0</u>
	Dept 170 Subtotal	46,003	74,987	61,063	109,583	179.5%	<u>111,431</u>	<u>92,725</u>

OTHER

01.180.51020	TELEPHONE	111	0	275	0	0.0%	<u>0</u>	<u>0</u>
01.180.51024	DUES AND SUBSCRIPTIONS	3,836	3,880	5,000	4,640	92.8%	<u>5,000</u>	<u>5,000</u>
01.180.51027	ADVERTISING	2,139	699	5,000	1,167	23.3%	<u>2,500</u>	<u>2,500</u>
01.180.51029	COMMUNITY PROMOTIONS	19,251	26,729	19,625	17,875	91.1%	<u>19,625</u>	<u>21,500</u>
01.180.51035	DOWNTOWN COORDINATOR-SALARY	<u>23,520</u>	<u>27,982</u>	<u>26,288</u>	<u>30,144</u>	<u>114.7%</u>	<u>33,343</u>	<u>37,343</u>
	Dept 180 Subtotal	48,857	59,290	56,188	53,826	95.8%	<u>60,468</u>	<u>66,343</u>

POLICE ADMINIST.

01.210.52001	SALARIES - CLERICAL	66,483	91,225	80,225	68,305	85.1%	<u>73,790</u>	<u>103,750</u>
01.210.52002	SALARIES-SUPERVISION	71,677	71,186	71,753	55,915	77.9%	<u>64,570</u>	<u>75,000</u>
01.210.52020	TELEPHONE	24,862	25,617	24,000	21,313	88.8%	<u>24,000</u>	<u>24,000</u>
01.210.52021	TRAVEL	644	3,774	4,500	704	15.6%	<u>4,500</u>	<u>4,500</u>
01.210.52022	OFFICE EXPENSE	11,350	5,428	7,000	13,495	192.8%	<u>11,320</u>	<u>10,000</u>
01.210.52023	POSTAGE	1	830	1,500	12	0.8%	<u>1,500</u>	<u>300</u>
01.210.52024	DUES AND SUBSCRIPTIONS	770	1,917	2,600	1,768	68.0%	<u>2,600</u>	<u>2,000</u>
01.210.52036	CONSULTING	6,543	3,095	5,000	6,731	134.6%	<u>6,170</u>	<u>5,000</u>
01.210.52052	LEASED	0	3,856	0	5,037		<u>4457</u>	<u>0</u>

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01.210.52055	DATA PROCESSING SUPPORT	14,595	3,473	5,000	2,314	46.3%	5,000	4,000
01.210.52056	COMPUTER SUPPLIES	10,405	2,352	5,000	1,275	25.5%	5,000	5,000
Dept 210 Subtotal		207,330	212,753	206,578	176,869	85.6%	202,907	233,550

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GENERAL FUND EXPENDITURES - CON'T

Code	Account Description	Year End 2014	Year End 2015	2016 Budget	Thru 05/20/2016	%	2016 Expected	2017 Proposed Budget
POLICE PATROL								
01.220.52001	SALARIES	620,839	601,545	616,574	506,747	82.2%	624,075	683,155
01.220.52002	SALARIES-SUPERVISION	115,580	116,378	114,956	107,821	93.8%	117,490	116,500
01.220.52003	SALARIES - OVERTIME	100,069	108,518	80,000	120,453	150.6%	124,000	45,000
01.220.52020	POLICE TELEPHONE	760	169	350	30	8.6%	350	350
01.220.52021	TRAVEL	226	826	1,000	449	44.9%	1,000	2,000
01.220.52022	OFFICE EXPENSE	0	0	0	419		1,000	1,000
01.220.52024	DUES AND SUBSCRIPTIONS	399	567	700	1,218	174.0%	700	700
01.220.52027	ADVERTISING/PROMOTION	0	0	0	1,983		2,500	2,500
01.220.52039	ARMORY	1,123	940	500	572	114.4%	522	0
01.220.52041	VEHICLE REPAIRS	34,818	36,095	33,000	42,003	127.3%	41,176	33,000
01.220.52042	EQUIPMENT REPAIRS	974	269	2,000	213	10.7%	2,000	2,000
01.220.52043	BUILDING REPAIRS	20,031	18,977	18,000	13,911	77.3%	18,000	17,000
01.220.52047	TOOLS AND EQUIPMENT	17,835	5,372	6,000	5,170	86.2%	6,000	5,000
01.220.52048	AMMUNITION	2,181	1,999	2,500	1,946	77.8%	2,500	5,000
01.220.52049	SUPPLIES	23,461	12,325	10,000	5,634	56.3%	10,000	10,000
01.220.52050	UNIFORMS	13,423	13,128	15,000	17,938	119.6%	20,000	28,000
01.220.52051	GAS AND OIL	94,017	73,562	65,000	36,901	56.8%	65,000	65,000
01.220.52052	LEASED	7,991	15,246	36,941	17,052	46.2%	33,000	33,000
01.220.52060	RADIO COMMUNICATIONS	2,417	6,905	9,000	5,218	58.0%	9,000	9,000
01.220.52064	CONTRACT LABOR/TOWING	0	0	0	4,183		4,000	5,000
01.220.52080	CAPITAL OUTLAY	33,018	53,756	141,100	195,541	138.6%	200,000	128,488
01.220.52081	CONSTRUCTION	0	0	0	0	0.0%	0	0
Dept 220 Subtotal		1,089,162	1,066,577	1,152,621	1,085,402	94.2%	1,282,313	1,191,693
POLICE TRAINING								
01.230.52021	TRAVEL	5,235	6,169	4,500	747	16.6%	4,500	4,500
01.230.52049	SUPPLIES	0	0	1,000	0	0.0%	1,000	1,000
01.230.52061	TRAINING	3,111	2,647	5,500	2,058	37.4%	5,500	5,000
Dept 230 Subtotal		8,346	8,816	11,000	2,805	25.5%	11,000	10,500

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POLICE SUPPORT SER.

01.240.52001	SALARIES	152,588	149,143	138,267	141,966	102.7%	148,190	107,039
01.240.52030	HEAT AND ELECTRIC	12,178	16,867	11,305	3,604	31.9%	15,000	3,000
	Dept 240 Subtotal	164,766	166,010	149,572	145,570	97.3%	163,190	110,039

Prepared: 06/03/2016 jlw

GENERAL FUND EXPENDITURES - CON'T

Code	Account Description	Year End 2014	Year End 2015	2016 Budget	Thru 05/20/2016	%	2016 Expected	2017 Proposed Budget
FIRE DEPART.								
01.265.52031	HEAT	13,466	15,376	9,875	8,121	82.2%	7,000	6,790
01.265.52032	ELECTRIC	33,189	56,835	42,073	42,627	101.3%	48,000	35,000
01.265.52040	BLDG REPAIRS/RENOVATIONS	0	180	300	0	0.0%	0	300
01.265.52041	VEHICLE REPAIRS	20,769	15,047	18,675	31,926	171.0%	25,000	20,000
01.265.52042	EQUIPMENT REPAIRS	592	3,677	1,000	1,033	103.3%	1,200	1,200
01.265.52043	OTHER REPAIRS	0	0	0	0	0.0%	0	0
01.265.52049	SUPPLIES	2,706	2,838	2,550	7,291	285.9%	2,350	2,350
01.265.52051	GAS AND OIL	7,192	8,527	8,500	4,825	56.8%	7,000	7,000
01.265.52063	DONATIONS	44,000	46,525	43,000	47,000	109.3%	47,000	43,000
01.265.52067	GENERAL INSURANCE	31,137	31,650	31,000	29,905	96.5%	32,575	32,640
01.265.52075	OLD FIRE HOUSE	1,722	2,337	2,500	1,823	72.9%	1,750	1,720
01.265.52080	CAPITAL OUTLAY	0	0	0	0	0.0%	0	0
01.265.52081	CONSTRUCTION	0	0	0	0	0.0%	0	0
	Dept 265 Subtotal	154,773	182,992	159,473	174,551	109.5%	171,875	150,000
CORRECTIONS								
01.280.52057	OPERATING EXPENSES	0	289	800	0	0.0%	1,000	1,000
01.280.52080	CAPITAL OUTLAY	0	0	0	0	0.0%	0	0
	Dept 280 Subtotal	0	289	800	0	0.0%	1,000	1,000
K-9								
01.285.52057	OPERATING EXPENSES	3,434	1,180	6,500	4,557	70.1%	6,500	6,500
01.285.52080	CAPITAL OUTLAY	0	0	0	0	0.0%	0	0
	Dept 285 Subtotal	3,434	1,180	6,500	4,557	70.1%	6,500	6,500
POLICE PROGRAM								
01.290.52057	OPERATING EXPENSES	84	2,040	3,250	1,714	52.7%	3,250	3,250
01.290.52058	COMMUNITY CRIME PREV/EVENTS	9,143	5,234	9,000	5,271	58.6%	9,000	9,000
01.290.52059	GRANT EXPENDITURES	5,567	12,510	5,000	14,856	297.1%	15,000	12,000

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01.290.52080	CAPITAL OUTLAY	0	0	0	0	0.0%	0	0
	Dept 290 Subtotal	14,794	19,784	17,250	21,841	126.6%	27,250	24,250

P.W.GENERAL AD.

01.310.53001	SALARIES	0	5,431	0	0	0	0	0
01.310.53002	SALARIES-SUPERVISION	16,874	17,721	18,020	15,917	88.3%	18,020	18,020

Prepared: 06/03/2016 jlw

GENERAL FUND EXPENDITURES - CON'T

Code	Account Description	Year End	Year End	2016	Thru	%	2016	2017
		2014	2015	Budget	05/20/2016		Expected	Proposed
01.310.53019	INTERNET/CABLE TV	0	0	480	723	150.6%	1,300	1,200
01.310.53020	TELEPHONE	2,922	3,525	4,821	2,029	42.1%	4,821	2,000
01.310.53021	TRAVEL	0	12	100	0	0.0%	100	200
01.310.53022	OFFICE EXPENSE	2,186	2,757	2,500	3,022	120.9%	2,500	3,000
01.310.53030	HEAT AND ELECTRIC	13,782	14,394	16,474	11,099	67.4%	16,474	20,000
01.310.53040	BLDG REPAIRS/RENOVATIONS	2,794	2,944	4,796	9,934	207.1%	9,834	12,000
01.310.53041	VEHICLE REPAIRS	712	2,094	2,500	1,168	46.7%	2,500	2,500
01.310.53042	EQUIPMENT REPAIRS	607	447	600	492	82.0%	600	1,000
01.310.53047	TOOLS AND EQUIPMENT	0	326	2,200	475	21.6%	2,200	2,000
01.310.53049	SUPPLIES	850	366	600	716	119.3%	800	1,000
01.310.53050	UNIFORMS	3,241	1,452	5,000	4,362	87.2%	5,000	5,500
01.310.53051	GAS AND OIL	3,931	2,958	3,500	4,125	117.9%	3,500	4,500
01.310.53060	RADIO COMMUNICATIONS	1,055	11	1,590	259	16.3%	750	2,000
01.310.53064	CONTRACT LABOR	2,198	270	450	3,330	740.0%	3,400	3,500
01.310.53066	MOSQUITO CONTROL	0	4,654	5,000	3,935	78.7%	5,000	5,500
01.310.53080	CAPITAL OUTLAY	0	0	15,842	2,685	16.9%	15,842	2,000
01.310.53081	CONSTRUCTION	0	0	0	0	0.0%	0	0
	Dept 310 Subtotal	51,152	59,362	84,473	64,271	76.1%	92,641	85,920

STREET SANITAT.

01.320.53001	SALARIES	20,046	20,971	20,824	19,105	91.7%	19,136	21,386
01.320.53042	EQUIPMENT REPAIRS	1,713	5,816	6,000	2,012	33.5%	6,000	6,000
01.320.53049	SUPPLIES	4,439	2,371	2,500	1,470	58.8%	2,500	3,000
01.320.53051	GAS AND OIL	0	0	2,000	0	0.0%	2,000	2,000
01.320.53080	CAPITAL OUTLAY	0	0	0	0	0.0%	0	0
	Dept 320 Subtotal	26,198	29,158	31,324	22,587	72.1%	29,636	32,386

WASTE COLLEC.

01.325.53001	SALARIES	61,943	57,780	61,243	50,585	82.6%	56,924	56,924
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01.325.53003	SALARIES - OVERTIME	7,142	4,118	4,500	2,991	66.5%	<u>4,500</u>	<u>4,500</u>
01.325.53041	VEHICLE REPAIRS	8,551	10,542	12,000	11,265	93.9%	<u>12,000</u>	<u>15,000</u>
01.325.53042	EQUIPMENT REPAIRS	0	0	500	518	103.6%	<u>1,000</u>	<u>1,000</u>
01.325.53049	SUPPLIES	580	769	2,500	236	9.4%	<u>1,000</u>	<u>1,000</u>
01.325.53051	GAS AND OIL	29,997	19,505	19,000	14,401	75.8%	<u>19,000</u>	<u>21,000</u>

Prepared: 06/03/2016 jlw

GENERAL FUND EXPENDITURES - CON'T

Code	Account Description	Year End	Year End	2016	Thru	%	2016	2017
		2014	2015	Budget	05/20/2016		Expected	Proposed Budget
01.325.53064	CONTRACT LABOR	855	0	1,000	0	0.0%	<u>1,000</u>	<u>2,000</u>
01.325.53080	CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0%	<u>0</u>	<u>0</u>
	Dept 325 Subtotal	109,068	92,714	100,743	79,996	79.4%	<u><u>95,424</u></u>	<u><u>101,424</u></u>

WASTE DISPOSAL

01.326.53045	TIPPING FEE	135,186	131,216	126,000	113,368	90.0%	<u>126,000</u>	<u>135,000</u>
01.326.53046	RECYCLE CREDIT	<u>-6,168</u>	<u>-6,812</u>	<u>-7,500</u>	<u>-6,948</u>	92.6%	<u>(7,500)</u>	<u>(6,500)</u>
	Dept 326 Subtotal	129,018	124,404	118,500	106,420	89.8%	<u><u>118,500</u></u>	<u><u>128,500</u></u>

WEED CONTROL

01.330.53001	SALARIES	20,046	20,301	20,824	19,105	91.7%	<u>19,136</u>	<u>21,386</u>
01.330.53042	EQUIPMENT REPAIRS	7,099	3,167	6,000	3,451	57.5%	<u>6,000</u>	<u>6,000</u>
01.330.53049	SUPPLIES	3,841	3,920	5,000	1,270	25.4%	<u>5,000</u>	<u>5,000</u>
01.330.53051	GAS AND OIL	54	0	1,000	0	0.0%	<u>1,000</u>	<u>1,000</u>
01.330.53080	CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>1,100</u>	<u>880</u>	80.0%	<u>880</u>	<u>1,161</u>
	Dept 330 Subtotal	31,040	27,388	33,924	24,706	72.8%	<u><u>32,016</u></u>	<u><u>34,547</u></u>

STREETS & HWY

01.340.53001	SALARIES	125,133	132,725	126,433	109,613	86.7%	<u>122,836</u>	<u>122,836</u>
01.340.53002	SALARIES-SUPERVISION	11,576	12,471	0	0	0.0%	<u>0</u>	<u>0</u>
01.340.53003	SALARIES- OVERTIME	8,445	8,982	9,000	6,607	73.4%	<u>9,000</u>	<u>9,000</u>
01.340.53004	SALARIES - PART TIME	0	0	0	0	0.0%	<u>0</u>	<u>0</u>
01.340.53022	OFFICE EXPENSE	0	0	0	0	0.0%	<u>0</u>	<u>0</u>
01.340.53041	VEHICLE REPAIRS	36,562	22,831	25,000	15,361	61.4%	<u>25,000</u>	<u>26,000</u>
01.340.53042	EQUIPMENT REPAIRS	454	2,257	2,000	524	26.2%	<u>2,000</u>	<u>2,500</u>
01.340.53043	OTHER REPAIRS	32,711	85,233	0	0	0.0%	<u>0</u>	<u>32,000</u>
01.340.53047	TOOLS AND EQUIPMENT	19,379	21,329	18,000	12,740	70.8%	<u>18,000</u>	<u>18,500</u>
01.340.53049	SUPPLIES	26,763	13,381	18,000	3,595	20.0%	<u>18,000</u>	<u>18,500</u>

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01.340.53051	GAS AND OIL	17,055	12,592	17,000	6,207	36.5%	17,000	17,000
01.340.53064	CONTRACT LABOR OR TEMP HELP	0	24,594	12,250	34,457	281.3%	50,000	88,000
01.340.54052	LEASED EQUIPMENT	222	756	8,750	2,750	31.4%	8,750	9,000
01.340.53080	CAPITAL OUTLAY	11,692	9,602	60,000	56,011	93.4%	55,721	248,797
01.340.53081	CONSTRUCTION/PAVING	0	0	110,000	114,625	104.2%	110,000	60,000
	Dept 340 Subtotal	289,992	346,753	406,433	362,490	89.2%	436,307	652,133

Prepared: 06/03/2016 jlw

GENERAL FUND EXPENDITURES - CON'T

Code	Account Description	Year End	Year End	2016	Thru	%	2016	2017
		2014	2015	Budget	05/20/2016		Expected	Proposed Budget
STORMS								
01.345.53003	SALARIES-OVERTIME	0	0	1,000	0	0.0%	0	1,000
01.345.53057	STORMS	9,526	3,156	11,000	1,674	15.2%	4,500	11,000
01.345.53080	CAPITAL OUTLAY	0	0	800	899	112.4%	0	0
	Dept 345 Subtotal	9,526	3,156	12,800	2,573	20.1%	4,500	12,000
STREET LIGHTS								
01.348.53057	OPERATING EXP.-STREET & CHRISTMAS	161,990	189,718	170,000	136,594	80.3%	170,000	176,000
	Dept 348 Subtotal	161,990	189,718	170,000	136,594	80.3%	170,000	176,000
LOG CABIN								
01.420.54030	HEAT AND ELECTRIC	1,492	1,732	1,700	2,492	146.6%	2,500	2,750
01.420.54040	BLDG REPAIRS/RENOVATIONS	1,408	1,421	1,225	49	4.0%	15	1,225
01.420.54049	SUPPLIES	1,716	80	150	34	22.7%	34	100
01.420.54064	CLEANING	198	627	400	1,188	297.0%	990	1,299
01.420.54080	CAPITAL OUTLAY	0	0	0	0	0.0%	0	0
01.420.54081	CONSTRUCTION	0	0	0	0	0.0%	0	0
	Dept 420 Subtotal	4,814	3,860	3,475	3,763	108.3%	3,539	5,374
RAILROAD STAT.								
01.430.54030	HEAT & ELECTRIC	391	402	400	831	207.8%	860	1,750
01.430.54049	SUPPLIES	1,217	1,153	1,350	1,203	89.1%	1,350	1,350
	Dept 430 Subtotal	1,608	1,555	1,750	2,034	116.2%	2,210	3,100
PARKS								
01.440.54003	SALARIES-OVERTIME	0	0	2,000	0	0.0%	0	0
01.440.54032	ELECTRIC	953	1,648	1,500	1,878	125.2%	2,500	2,500

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01.440.54043	OTHER REPAIRS	0	3,521	0	0	0.0%	0	3,500
01.440.54047	TOOLS AND EQUIPMENT	217	0	250	0	0.0%	250	250
01.440.54049	SUPPLIES	10,704	2,548	2,226	1,528	68.6%	2,226	2,500
01.440.54064	CLEANING	2,475	1,551	1,750	1,386	79.2%	1,750	1,750
01.440.54070	FAIR EXPENDITURES	41,324	53,024	45,314	29,085	64.2%	45,314	43,000
01.440.54080	CAPITAL OUTLAY (TENNIS COURTS)	0	0	18,000	0	0.0%	15,000	0
Dept 440 Subtotal		55,673	62,292	71,040	33,877	47.7%	67,040	53,500

Prepared: 06/03/2016 jlw

GENERAL FUND EXPENDITURES - CON'T

Code	Account Description	Year End 2014	Year End 2015	2016 Budget	Thru 05/20/2016	%	2016 Expected	2017 Proposed Budget
MISC.REVENUE-GRANTS								
01.450.54057	OPERATING EXPENSES-COMM.LEGACY	61,253	78,594	50,000	358	0.7%	50,000	50,000
Dept 450 Subtotal		61,253	78,594	50,000	358	0.7%	50,000	50,000

DOCKS & D.AREAS

01.460.54057	OPERATING EXPENSES	7,772	5,609	5,800	4,300	74.1%	5,800	5,800
01.460.54081	CONSTRUCTION	0	0	0	0	0.0%	0	0
Dept 460 Subtotal		7,772	5,609	5,800	4,300	74.1%	5,800	5,800

HOUSING

01.510.55001	SALARIES	16,771	18,770	17,325	15,805	91.2%	17,652	0
01.510.55002	SALARIES-SUPERVISION	51,839	54,537	55,077	48,598	88.2%	54,935	56,920
01.510.55020	TELEPHONE	2,213	2,230	2,375	1,936	81.5%	2,375	2,375
01.510.55021	TRAVEL	0	0	300	95	31.7%	300	500
01.510.55022	OFFICE EXPENSE	751	1,850	1,125	1,451	129.0%	1,500	1,385
01.510.55041	VEHICLE REPAIRS	328	2,067	1,150	729	63.4%	1,150	1,150
01.510.55051	GAS AND OIL	760	473	750	311	41.5%	750	750
01.510.55052	GRASS CUT, DEBRIS, MAINTENANCE	0	26,458	27,050	9,495	35.1%	27,050	27,050
01.510.55057	OPERATING EXPENSES	11,796	156	200	1,149	574.5%	300	350
01.510.55072	CDBG EXPENDITURES	16,080	281	0	1,428		2,200	3,000
01.510.55080	CAPITAL OUTLAY	0	0	500	287	57.4%	287	33,000
Dept 510 Subtotal		100,538	106,822	105,852	81,284	76.8%	108,499	126,480

INDUST. PARK

01.610.56057	OPERATING EXPENSES	150	0	500	0	0.0%	0	0
Dept 610 Subtotal		150	0	500	0	0.0%	0	0

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LEASE- Trash Truck

01.710.52059	GRANT EXPEND.-ADMINISTRATION	0	300	750	150	20.0%	750	750
01.710.57090	PRINCIPAL	20,113	23,688	27,351	27,351	100.0%	27,351	31,042
	Dept 710 Subtotal	20,113	23,988	28,101	27,501	97.9%	28,101	31,792

LOAN- Infrastructure Loan - 1997 Series A & Robertson

01.720.57090	PRINCIPAL	34,708	36,868	34,802	39,046	112.2%	39,046	38,139
	Dept 720 Subtotal	34,708	36,868	34,802	39,046	112.2%	39,046	38,139

Prepared: 06/03/2016 jlw

GENERAL FUND EXPENDITURES - CON'T

Code	Account Description	Year End 2014	Year End 2015	2016 Budget	Thru 05/20/2016	%	2016 Expected	2017 Proposed Budget
LOANS-Restaurant, St. Sweeper and Police Building								
01.730.57090	PRINCIPAL	41,807	39,377	34,097	26,964	79.1%	32,093	23,400
	Dept 730 Subtotal	41,807	39,377	34,097	26,964	79.1%	32,093	23,400

LEASE- Trash Truck

01.740.57091	INTEREST	11,872	5,509	1,846	1,846	100.0%	1,846	938
	Dept 740 Subtotal	11,872	5,509	1,846	1,846	100.0%	1,846	938

LOAN- Infrastructure Loan - 1997 Series A & Robertson

01.750.57091	INTEREST	4,696	6,427	4,121	4,329	105.0%	4,350	2,207
	Dept 750 Subtotal	4,696	6,427	4,121	4,329	105.0%	4,350	2,207

LOANS-Restaurant, St. Sweeper and Police Building

01.760.57091	INTEREST	38,683	43,204	40,859	31,315	76.6%	40,791	32,458
	Dept 760 Subtotal	38,683	43,204	40,859	31,315	76.6%	40,791	32,458

LOANS-ROUGH MOWER

01.770.57091	INTEREST	0	0	0	743		877	651
	Dept 760 Subtotal	0	0	0	743		877	651

RETIREMENT

01.810.58012	RETIREMENT AND PENSION	144,042	144,492	144,766	124,272	85.8%	145,291	201,572
	Dept 810 Subtotal	144,042	144,492	144,766	124,272	85.8%	145,291	201,572

WORK. COMP.

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01.820.58013	WORKER'S COMPENSATION	125,562	122,546	107,060	71,307	66.6%	120,783	144,100
	Dept 820 Subtotal	125,562	122,546	107,060	71,307	66.6%	<u>120,783</u>	<u>144,100</u>
<u>SOCIAL SECURITY</u>								
01.830.58010	FICA	106,462	113,202	108,159	101,105	93.5%	121,492	120,815
01.830.58011	FEDERAL HOSPITALIZATION	24,898	25,232	24,575	23,646	96.2%	28,413	28,256
	Dept 830 Subtotal	131,360	138,434	132,734	124,751	94.0%	<u>149,905</u>	<u>149,071</u>

Prepared: 06/03/2016 jlw

GENERAL FUND EXPENDITURES - CON'T

Code	Account Description	Year End 2014	Year End 2015	2016 Budget	Thru 05/20/2016	%	2016 Expected	2017 Proposed Budget
<u>INSURANCE</u>								
01.840.58014	UNEMPLOYMENT INSURANCE	3,269	7,165	11,350	23,761	209.3%	24,589	24,000
01.840.58015	HOSPITALIZATION INS.	481,007	528,283	442,261	469,013	106.0%	494,589	501,193
01.840.58016	OTHER EMPLOYEE INSURANCE	22,973	22,362	25,350	20,262	79.9%	23,444	24,000
01.840.58017	TAX FEE HEALTH INSURANCE	0	90	150	163	108.7%	164	200
01.840.58067	GENERAL INSURANCE	54,979	57,710	74,945	61,806	82.5%	62,996	79,375
	Dept 840 Subtotal	562,228	615,610	554,056	575,005	103.8%	<u>605,782</u>	<u>628,768</u>
<u>OTHER</u>								
01.850.58006	PROPOSED C.O.L.A.	0	0	0	0	0.0%	0	0
01.850.58007	PROPOSED STEP INCREASES	0	0	0	0	0.0%	0	0
01.850.58063	DONATIONS-SADD	500	500	500	750	150.0%	500	500
01.850.58064	DONATIONS-SAMARITAN SHELTER	3,000	3,000	3,000	3,000	100.0%	3,000	3,000
01.850.58065	DONATIONS-WOR.CO.YOUTH/FAMILY	0	2,000	3,000	3,000	100.0%	3,000	3,000
01.850.58068	COUNTY PROPERTY TAX	5,478	809	5,000	840	16.8%	1,000	1,000
01.850.58069	MAIN STREET	12,135	14,629	13,075	9,074	69.4%	12,000	16,000
01.850.58070	CONTINGENCY	11,915	0	66,845	0	0.0%	0	0
01.850.58071	CHAMBER OFFICE	2,791	3,486	4,775	2,595	54.3%	4,775	3,000
01.850.58073	RESTAURANT	6,361	3,667	4,000	3,842	96.1%	4,000	4,000
01.850.58074	MARVA DONATION	10,000	14	10,000	10,000	100.0%	10,000	10,000
01.850.58075	DISCOVERY CENTER	22,276	29,838	30,000	20,955	69.9%	30,000	30,000
01.850.58076	DONATION XMAS PARADE	3,000	3,000	4,500	4,500	100.0%	4,500	4,000
01.850.58077	DONATION COSTON HOUSE	5,000	5,000	6,000	23,795	396.6%	18,855	6,000
01.850.58078	DONATION-STURGIS SCHOOL	1,500	1,500	2,450	0	0.0%	2,450	2,450

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01.850.58079	DONATION SAVE THE YOUTH	900	0	1,500	1,500	100.0%	<u>1,500</u>	<u>1,500</u>	
01.850.58080	DONATION - BIKE WEEK	0	0	2,500	0	0.0%	<u>0</u>	<u>3,000</u>	
01.850.58083	CYPRESS FIRE WORKS	2,384	3,500	3,500	0	0.0%	<u>3,500</u>	<u>3,500</u>	
01.850.58084	150 YEAR ANNIVERSARY EXPENSES	0	0	2,500	2,695	107.8%	<u>2,695</u>	<u>0</u>	
01.850.58085	DONATION-BOAT DOCKING CONTEST	<u>0</u>	<u>2,500</u>	<u>3,000</u>	<u>3,000</u>	<u>100.0%</u>	<u>3,000</u>	<u>3,000</u>	
	Dept 850 Subtotal	87,240	73,443	166,145	89,546	53.9%	<u>104,775</u>	<u>93,950</u>	

Prepared: 06/03/2016 jlw

GENERAL FUND EXPENDITURES - CON'T

Code	Account Description	Year End	Year End	2016	Thru	%	2016	2017
		2014	2015	Budget	05/20/2016		Expected	Proposed Budget
OPER. TRANSFERS								
01.910.59075	FUND TRANSFER AMBULANCE	0	0	148,750	0	0.0%	<u>0</u>	<u>43,681</u>
01.910.59076	FUND TRANSFER W/S		0	0	0	0.0%	<u>0</u>	<u>473,430</u>
	Dept 910 Subtotal	0	0	148,750	0	0.0%	<u>0</u>	<u>517,111</u>
FUND 01 GENERAL - EXPENSES TOTAL		<u>4,301,401</u>	<u>4,509,382</u>	<u>4,889,992</u>	<u>4,284,872</u>	<u>87.6%</u>	<u>5,095,886</u>	<u>5,714,887</u>
FUND 01 GENERAL-REVENUE LESS EXPENSES BALANCE		<u>(170,439)</u>	<u>363,746</u>	<u>122,480</u>	<u>450,192</u>		<u>225,462</u>	<u>143,213</u>

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Prepared: 06/03/2016 jiw

GOLF COURSE - REVENUE

Code	Account Description	Year End	Year End	2016	Thru	%	2016	2017
		2014	2015	Budget	05/20/2016		Expected	Proposed Budget
GOLF COURSE - REVENUE								
01.000.34801	GOLF FEES - ANNUAL PASS	37,105	24,387	30,000	16,617	55.4%	24,000	24,000
01.000.34802	GOLF - TOURNAMENT AND EVENTS	13,823	4,990	0	4,492		4,492	6,000
01.000.34803	GOLF - GOLF AND CART FEE	10,323	6,651	18,500	16,817	90.9%	15,726	15,000
01.000.34805	GOLF - GOLF SALES TAX	0	0	0	42		13	25
01.000.34807	GOLF TRAIL FEE	1,225	1,057	1,600	960	60.0%	1,600	1,400
01.000.34808	BEER AND WINE SALE	0	188	400	211	52.8%	400	300
01.000.34809	GOLF - FOOD AND BEVERAGE	0	0	0	847		510	2,000
01.000.34810	GOLF - MERCHANDISE	0	0	0	15		1	2,000
Dept 000 Subtotal		62,476	37,273	50,500	40,001	79.2%	46,742	50,725

GOLF COURSE - EXPENDITURES

GOLF COURSE EXPENDITURES

01.400.54001	SALARIES	0	0	0	0	0.0%	0	31,700
01.400.54010	MERCHANDISE PURCHASES	0	0	0	0	0.0%	0	3,000
01.400.54011	FOOD PURCHASES	0	0	0	0	0.0%	0	1,500
01.400.54012	BEVERAGE PURCHASES	0	0	0	0	0.0%	0	2,500
01.400.54013	BEER AND WINE PURCHASES	0	0	0	0	0.0%	0	600
01.400.54020	TELEPHONE AND INTERNET SERVICE	0	0	0	0	0.0%	0	2,000
01.400.54022	OFFICE SUPPLIES	0	0	0	0	0.0%	0	300
01.400.54024	DUES AND SUBSCRIPTIONS	0	0	0	0	0.0%	0	2,200

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01.400.54027	ADVERTISING AND PROMOTIONS	0	0	0	0	0.0%	0	5,000
01.400.54030	HEAT AND ELECTRIC-CLUBHOUSE	0	0	0	0	0.0%	0	2,000
01.400.54031	HEAT AND ELECTRIC-CART SHED	0	0	0	0	0.0%	0	2,000
01.400.54040	BUILDING REPAIR AND RENOVAT.	0	0	0	0	0.0%	0	500
01.400.54047	TOOLS AND EQUIPMENT	0	0	0	0	0.0%	0	600
01.400.54048	TV SERVICE	0	0	0	0	0.0%	0	1,200
01.400.54049	SUPPLIES	0	0	0	0	0.0%	0	2,000
01.400.54050	UNIFORMS	0	0	0	0	0.0%	0	600
01.400.54051	GAS AND OIL	0	0	0	0	0.0%	0	0
01.400.54052	LEASE	0	0	0	0	0.0%	0	0
01.400.54080	CAPITAL OUTLAY	0	0	0	0	0.0%	0	0
	Dept 400 Subtotal	0	0	0	0	0.0%	0	57,700

Prepared: 05/25/2016 jlw

GENERAL FUND EXPENDITURES - CON'T

Code	Account Description	Year End	Year End	2016	Thru	%	2016	2017
		2014	2015	Budget	05/20/2016		Expected	Proposed Budget
GOLF COURSE								
01.410.54001	SALARIES (\$34K + \$20K Clubhouse)	43,144	53,419	54,750	29,341	53.6%	32,725	34,000
01.410.54002	SALARIES-SUPERVISION	49,204	51,575	53,028	53,998	101.8%	53,040	53,040
01.410.54003	SALARIES-OVERTIME	266	16	500	559	111.8%	100	100
01.410.54019	INTERNET SERVICE AIR CARD	0	520	500	463	92.6%	500	500
01.410.54020	TELEPHONE	2,175	2,086	2,000	1,637	81.9%	2,000	0
01.410.54021	TRAVEL	0	0	0	0	0.0%	0	0
01.410.54022	OFFICE EXPENSE	0	160	0	0	0.0%	0	100
01.410.54024	DUES AND SUBSCRIPTIONS	1,134	0	500	300	60.0%	500	500
01.410.54027	ADVERTISING AND PROMOTION	1,450	6,727	5,000	3,781	75.6%	5,000	0
01.410.54030	HEAT AND ELECTRIC	3,674	7,278	5,402	3,352	62.1%	5,402	3,500
01.410.54040	BLDG REPAIRS/RENOVATIONS	3,738	0	500	856	171.2%	500	500
01.410.54041	VEHICLE REPAIRS	96	214	500	1,239	247.8%	500	1,000
01.410.54042	EQUIPMENT REPAIRS	9,226	6,879	7,000	6,022	86.0%	7,000	7,000
01.410.54043	OTHER REPAIRS	0	29	500	0	0.0%	500	0
01.410.54045	CART REPAIRS	449	3,667	1,000	1,919	191.9%	1,000	2,500
01.410.54047	TOOLS AND EQUIPMENT	1,851	4,089	1,000	14	1.4%	1,000	1,000
01.410.54049	SUPPLIES	9,447	10,189	9,000	9,593	106.6%	9,000	10,000
01.410.54050	UNIFORMS	0	0	0	1,395		0	1,200
01.410.54051	GAS AND OIL	4,342	3,236	5,000	2,775	55.5%	5,000	5,000
01.410.54052	LEASE (John Deere-Rough Mower)	1,343	0	6,800	5,444	80.1%	6,435	6,099
01.410.54062	CHEMICALS	5,072	7,080	5,000	1,909	38.2%	5,000	5,000

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01.410.54063	FERTILIZER	2,139	2,844	2,200	1,116	50.7%	2,200	3,000
01.410.54064	CLEANING	0	0	0	0	0.0%	0	0
01.410.54065	CLUBHOUSE EXPENSE	11,761	11,103	10,000	7,362	73.6%	10,000	0
01.410.54066	MOSQUITO CONTROL	3,812	450	1,000	429	42.9%	1,000	1,000
01.410.54080	CAPITAL OUTLAY	119,859	13,936	700	0	0.0%	700	-
01.410.54081	CONSTRUCTION	0	1,425	1,100	0	0.0%	1,100	1,200
Dept 410 Subtotal		274,182	186,922	172,980	133,504	77.2%	150,202	136,239

FUND 01 GOLF COURSE REVENUE LESS EXPENSES BALANCE	(211,706)	(149,649)	(122,480)	(93,503)			(103,460)	(143,214)
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Prepared: 06/03/2016 jiw

AMBULANCE - REVENUE

Code	Account Description	Year End	Year End	2016	Thru	%	2016	2017
		2014	2015	Budget	05/20/2016		Expected	Proposed Budget
AMBULANCE REV.								
22.000.33510	WORCESTER SUPPORT FUNDS	367,040	378,205	389,396	403,584	103.6%	403,584	449,980
22.000.33511	SOMERSET SUPPORT FUN	10,000	10,000	10,000	12,000	120.0%	12,000	12,000
22.000.33515	INSURANCE CLAIMS	385,883	465,089	410,000	391,245	95.4%	410,000	420,000
22.000.33520	MEMBERSHIPS	26,950	26,765	28,000	24,800	88.6%	24,725	23,000
22.000.33525	DONATIONS	1,130	1,230	1,000	1,000	100.0%	1,000	1,000
22.000.33575	GRANT FUNDS (50/50 for Defibulator	0	0	12,000	0	0.0%	12,000	0
22.000.35401	GAIN ON DISPOSAL OF ASSETS	0	11,732	0	0	0.0%	0	0
22.000.36100	WATERFALL/SOLAR/ELECTRIC REFUND	0	0	0	1,549		1,549	1,100
22.000.36101	INSURANCE PROCEEDS	0	2,212	0	0	0.0%	0	0
22.000.38001	TRANSFER FROM GENERAL FUND	0	0	148,750	0	0.0%	0	43,681
Dept 000 Subtotal		791,003	895,233	999,146	834,178	83.5%	864,858	950,761

AMBULANCE FUND EXPENDITURES

AMBULANCE EXP.								
22.222.52001	SALARIES	203,346	201,731	209,969	181,575	86.5%	209,969	209,969
22.222.52002	SALARIES - SUPERVISION	71,230	71,992	73,235	63,900	87.3%	73,235	73,235
22.222.52003	SALARIES - PART-TIME	144,520	152,376	150,000	150,208	100.1%	174,245	175,000
22.222.52004	SALARIES - OVERTIME	36,733	38,981	36,870	38,394	104.1%	40,597	41,000
22.222.52006	COLA	0	0	0	0	0.0%	0	0
22.222.52007	PROPOSED STEP INCREASES	0	0	0	0	0.0%	0	0

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22.222.52010	FICA	20,657	21,311	21,667	19,617	90.5%	<u>30,879</u>	<u>30,951</u>
22.222.52011	FEDERAL HOSPITAL	4,456	4,722	4,940	4,588	92.9%	<u>7,222</u>	<u>7,238</u>
22.222.52012	RETIREMENT	27,203	25,439	43,009	24,113	56.1%	<u>24,113</u>	<u>27,442</u>
22.222.52013	WORKERS COMPENSATION	28,304	23,776	21,320	16,967	79.6%	<u>23,436</u>	<u>27,962</u>
22.222.52015	HOSPITALIZATION	93,329	77,001	88,400	71,476	80.9%	<u>99,129</u>	<u>89,820</u>
22.222.52016	OTHER EMPLOYEE INSURANCE	4,680	15,108	5,250	4,391	83.6%	<u>5,250</u>	<u>6,000</u>
22.222.52017	TAX FEE HEALTH INSURANCE	0	17	30	32	106.7%	<u>32</u>	<u>50</u>
22.222.52020	TELEPHONE	3,966	3,764	3,950	2,172	55.0%	<u>3,000</u>	<u>4,250</u>
22.222.52022	OFFICE SUPPLIES	6,573	6,131	7,500	3,811	50.8%	<u>6,150</u>	<u>7,500</u>
22.222.52024	DUE AND SUBSCRIPTIONS	0	0	0	91		<u>100</u>	<u>125</u>
22.222.52025	MEDICAL CLAIM AID	31,517	40,229	39,000	37,178	95.3%	<u>39,000</u>	<u>43,000</u>
22.222.52026	AUDIT	0	0	0	2,850		<u>3,200</u>	<u>4,500</u>
22.222.52029	COMMUNITY PROMOTIONS	0	158	1,000	0	0.0%	<u>1,000</u>	<u>1,250</u>
22.222.52030	HEAT AND ELECTRIC	7,483	7,766	6,629	6,137	92.6%	<u>6,500</u>	<u>7,750</u>

Prepared: 06/03/2016 jlw

AMBULANCE FUND EXPENDITURES - CON'T

							2017	
Code	Account Description	Year End 2014	Year End 2015	2016 Budget	Thru 05/20/2016	%	2016 Expected	Proposed Budget
22.222.52040	BUILDING REPAIRS/RENOVATIONS	4,955	2,636	4,000	2,248	56.2%	<u>3,000</u>	<u>6,000</u>
22.222.52041	VEHICLE REPAIRS	28,017	38,356	30,000	23,573	78.6%	<u>30,000</u>	<u>42,000</u>
22.222.52042	EQUIPMENT REPAIRS	3,734	5,305	5,000	400	8.0%	<u>1,000</u>	<u>5,850</u>
22.222.52046	MEDICAL SUPPLIES	19,641	14,105	20,000	15,283	76.4%	<u>13,600</u>	<u>20,000</u>
22.222.52047	TOOLS AND EQUIPMENT	0	0	15,400	16,188	1.05	<u>12,000</u>	<u>5,000</u>
22.222.52049	SUPPLIES	5,990	5,350	6,500	1,885	29.0%	<u>4,000</u>	<u>4,000</u>
22.222.52050	UNIFORMS	1,993	3,466	4,000	1,918	48.0%	<u>3,000</u>	<u>4,400</u>
22.222.52051	GAS AND OIL	24,171	26,486	23,000	14,519	63.1%	<u>18,000</u>	<u>25,500</u>
22.222.52052	LEASED	0	482	0	704		<u>900</u>	<u>990</u>
22.222.52055	DATA PROCESSING AGREEMENT	0	0	0	3,615		<u>3,540</u>	<u>3,900</u>
22.222.52061	TRAINING	240	997	1,000	660	66.0%	<u>1,000</u>	<u>1,000</u>
22.222.52064	CONTRACT LABOR	0	0	0	0	0.0%	<u>0</u>	<u>12,000</u>
22.222.52067	GENERAL INSURANCE	10,736	11,251	13,000	11,745	90.3%	<u>11,990</u>	<u>15,110</u>
22.222.52070	CONTINGENCY	0	6,596	17,174	0	0.0%	<u>0</u>	<u>0</u>
22.222.52080	CAPITAL OUTLAY	0	0	123,150	107,535	87.3%	<u>103,430</u>	<u>23,816</u>
22.222.52090	LOAN PRINCIPAL	0	0	21,024	21,024	100.0%	<u>21,024</u>	<u>21,743</u>
22.222.52091	LOAN INTEREST	4,484	3,837	3,129	3,128	100.0%	<u>3,129</u>	<u>2,410</u>
22.222.53094	DEPRECIATION	<u>66,109</u>	<u>47,376</u>	<u>0</u>	<u>0</u>	<u>0.0%</u>	<u>0</u>	<u>0</u>
	Dept 222 Subtotal	<u>854,067</u>	<u>856,745</u>	<u>999,146</u>	<u>851,925</u>	<u>85.3%</u>	<u>976,670</u>	<u>950,761</u>

FUND 22 AMBULANCE REVENUE LESS EXPENSES BALANCE	(63,064)	38,488	0	(17,747)	(111,812)	(0)
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Prepared: 06/03/2016 jiw

WATER AND SEWER FUND - REVENUE

Code	Account Description	Year End	Year End	2016	Thru	%	2016	2017
		2014	2015	Budget	05/20/2016		Expected	Proposed Budget
W/S REVENUE								
61.000.34111	USDA - PPG GRANT	0	0	24,000	0	0.0%	24,000	0
61.000.34115	MDE MAINTAENCE GRANT	44,100	0	10,000	0	0.0%	10,000	0
61.000.34401	WATER CHARGES	505,135	582,523	585,000	501,321	85.7%	561,600	550,000
61.000.34402	WATER CONNECTION CHARGE	18,000	0	27,000	21,750	80.6%	27,000	28,000
61.000.34403	MISC AND LATE CHARGE	57,138	59,649	60,000	52,982	88.3%	60,000	59,000
61.000.34405	STREET OPENING FEE	0	0	0	0		0	0
61.000.34411	SEWER CHARGES	710,331	753,443	780,000	673,831	86.4%	748,800	750,000
61.000.34412	SEWER CONNECTION CHARGE	30,100	10,000	38,000	26,250	69.1%	38,000	30,750
61.000.34413	BAY ADMIN FEE	3,616	0	3,000	0	0.0%	0	0
61.000.34416	SEWAGE HAULERS	361,918	397,550	400,000	335,919	84.0%	400,000	384,000
61.000.35401	LOSS ON DISPOSAL OF ASSETS	0	0	0	0	0.0%	-	-
61.000.36100	WATERFALL/SOLAR/ELECTRIC REFUND	0	0	0	27,113		27,113	19,250
61.000.36103	TRANSFER FROM GENERAL FUND	0	0	0	0	0.0%	-	473,430
61.000.36106	MDE METER GRANT/LOAN	54,007	0	0	0	0.0%	-	-
61.000.36109	ELECTRIC CREDIT-GENERATOR FEE	883	2,994	2,000	4,163	208.2%	3,090	2,000
61.000.36110	PROPOSED OWNER OCCUPIED WATER INCREASE	0	0	0	0	0.0%	-	90,000
	Dept 000 Subtotal	1,785,228	1,806,159	1,929,000	1,643,329	85.2%	1,899,603	2,386,430

WATER AND SEWER FUND EXPENDITURES

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WATER DEPART.

61.350.53001	SALARIES	166,832	176,435	145,415	131,095	90.2%	148,295	148,295
61.350.53002	SALARIES-SUPERVISION	51,773	52,806	18,374	15,941	86.8%	18,020	18,020
61.350.53003	SALARIES-OVERTIME	942	806	625	546	87.4%	625	625
61.350.53020	TELEPHONE	3,443	3,062	3,150	2,695	85.6%	3,150	3,225
61.350.53021	TRAVEL	0	0	300	250	83.3%	300	1,000
61.350.53022	OFFICE EXPENSE	8,864	5,126	4,000	2,444	61.1%	4,000	5,000
61.350.53023	POSTAGE	2,384	2,452	2,500	2,246	89.8%	2,500	2,500
61.350.53024	DUES AND SUBSCRIPTIONS	0	0	0	420		420	100
61.350.53025	AUDIT	3,222	1,895	3,000	2,193	73.1%	3,000	3,250
61.350.53030	HEAT AND ELECTRIC	61,156	83,284	46,524	73,517	158.0%	81,396	85,000
61.350.53040	BLDG REPAIRS/RENOVATION	0	0	6,000	0	0.0%	6,000	8,000
61.350.53041	VEHICLE REPAIRS	2,275	3,598	4,000	570	14.3%	3,600	3,600
61.350.53042	EQUIPMENT REPAIRS	70,433	6,413	15,000	446	3.0%	15,000	40,000
61.350.53043	OTHER REPAIRS	0	0	500	27	5.4%	500	500
61.350.53044	LAB EXPENSE	3,045	4,191	4,500	4,668	103.7%	4,668	5,500

Prepared: 06/03/2016 jlw

WATER AND SEWER FUND EXPENDITURES - CON'T

							2017	
Code	Account Description	Year End 2014	Year End 2015	2016 Budget	Thru 05/20/2016	%	2016 Expected	Proposed Budget
61.350.53047	TOOLS AND EQUIPMENT	52,594	9,382	10,000	13,576	135.8%	13,576	15,000
61.350.53049	SUPPLIES	23,938	17,925	18,000	14,142	78.6%	13,715	18,000
61.350.53050	UNIFORM	0	0	500	471	94.2%	500	5,000
61.350.53051	GAS AND OIL	3,344	2,979	2,000	2,268	113.4%	2,500	3,200
61.350.53052	LEASED	0	0	0	0	0.0%	0	1,000
61.350.53054	CENTRAL DUPLICATING	0	0	500	0	0.0%	500	500
61.350.53055	DATA PROCESSING SUPPORT	1,846	0	2,500	356	14.2%	1,000	1,500
61.350.53056	COMPUTER SUPPLIES	0	0	1,000	381	38.1%	1,000	1,500
61.350.53061	TRAINING AND CERTIFICATION		0	0	711		1,200	1,500
61.350.53062	CHEMICALS	19,298	30,667	25,000	23,301	93.2%	25,000	28,000
61.350.53064	CONTRACT LABOR	8,273	89,667	35,000	69,603	198.9%	70,000	74,000
61.350.53080	CAPITAL OUTLAY	0	0	19,696	10,694	54.3%	19,696	98,100
61.350.53083	ENGINEERING SERVICES	2,508	6,498	7,500	0	0.0%	7,500	8,000
61.350.53085	USDA - PPG STUDY/MAPPING AND HYDRAULIC STUDY	0	0	0	0	0.0%	-	57,000
	Dept 350 Subtotal	486,170	497,186	375,584	372,561	99.2%	447,661	636,915

SEWER DEPART.

61.355.52000	PENTALY FEE	0	800	10,000	0	0.0%	10,000	20,000
61.355.53001	SALARIES	160,904	158,112	143,268	136,689	95.4%	158,391	151,029

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Proposed Budget
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61.355.53002	SALARIES-SUPERVISION	51,773	52,806	18,374	15,960	86.9%	18,020	18,020
61.355.53003	SALARIES-OVERTIME	22,106	26,557	24,000	24,130	100.5%	26,856	27,000
61.355.53020	TELEPHONE	2,790	800	4,300	2,851	66.3%	4,300	4,300
61.355.53021	TRAVEL	0	3,801	500	149	29.8%	500	1,000
61.355.53022	OFFICE EXPENSE	1,017	3,187	4,000	3,259	81.5%	4,000	5,000
61.355.53023	POSTAGE	2,306	3,009	3,000	2,212	73.7%	3,000	3,000
61.355.53024	DUES AND SUBSCRIPTIONS	0	1,747	1,500	1,889	125.9%	1,900	2,000
61.355.53025	AUDIT	3,222	1,895	3,000	2,193	73.1%	3,000	3,250
61.355.53030	HEAT AND ELECTRIC	159,876	236,733	136,376	106,632	78.2%	136,376	136,376
61.355.53040	BLDG REPAIRS/RENOVATIONS	317	2,509	200	1,698	849.0%	1,500	2,000
61.355.53041	VEHICLE REPAIRS	7,107	9,850	10,000	2,595	26.0%	2,500	8,000
61.355.53042	EQUIPMENT REPAIRS	82,196	108,499	85,000	21,570	25.4%	21,145	70,000
61.355.53043	OTHER REPAIRS	0	0	3,000	2,479	82.6%	3,000	5,000
61.355.53044	LAB EXPENSE	19,429	32,258	25,000	31,504	126.0%	28,000	30,000
61.355.53045	TIPPING FEE	0	0	0	22,845		22,845	0
61.355.53047	TOOLS AND EQUIPMENT	155,350	72,283	35,000	105,490	301.4%	105,459	85,000
61.355.53049	SUPPLIES	26,629	16,518	17,000	29,822	175.4%	27,532	30,000

Prepared: 06/03/2016 jlw

WATER AND SEWER FUND EXPENDITURES - CON'T

		Year End		2016	Thru	%	2016	2017
Code	Account Description	2014	2015	Budget	05/20/2016		Expected	Proposed Budget
61.355.53050	UNIFORMS	0	0	500	933	186.6%	933	3,000
61.355.53051	GAS AND OIL	18,099	17,939	15,000	9,626	64.2%	15,000	20,000
61.355.53052	LEASED	0	7,467	10,000	7,217	72.2%	10,000	14,000
61.355.53054	CENTRAL DUPLICATING	0	0	1,200	0	0.0%	1,200	1,200
61.355.53055	DATA PROCESSING SUPPORT	1,846	0	2,500	356	14.2%	1,000	1,500
61.355.53056	COMPUTER SUPPLIES	0	0	1,000	381	38.1%	1,000	1,500
61.355.53061	TRAINING AND CERTIFICATION		0	0	1,838		1,200	1,500
61.355.53062	CHEMICALS	121,916	150,021	115,000	111,229	96.7%	120,000	130,000
61.355.53064	CONTRACT LABOR	15,021	37,873	42,718	157,254	368.1%	135,000	150,000
61.355.53080	CAPITAL OUTLAY	0	0	119,643	114,807	96.0%	119,643	194,000
61.355.53081	CONSTRUCTION -UV	0	1,350	0	0	0.0%	0	0
61.355.53083	ENGINEERING CONSULTING FIRM	35,654	46,800	20,000	21,114	105.6%	35,782	50,000
61.355.53085	USDA - PPG STUDY/MAPPING AND HYDRAULIC STUDY	0	0	36,000	0	0.0%	36,000	28,000
	Dept 355 Subtotal	887,558	992,014	887,079	938,722	105.8%	1,055,082	1,195,675

OTHER

61.360.53006	C.O.L.A.	0	0	0	0	0.0%	0	0
61.360.53007	PROPOSED STEP INCREASES	0	0	0	0	0.0%	0	0

City of Pocomoke
Proposed Budget
for Fiscal Year 2017

61.360.53010	FICA	31,780	32,786	32,934	30,181	91.6%	34,799	34,121
61.360.53011	FEDERAL HOSPITALIZATION	7,432	7,532	7,200	7,058	98.0%	8,108	7,949
61.360.53012	RETIREMENT AND PENSION	59,191	39,142	57,000	37,096	65.1%	56,123	55,029
61.360.53013	WORKER'S COMPENSATION	43,544	36,579	32,800	26,103	79.6%	36,055	43,019
61.360.53014	UNEMPLOYMENT INSURANCE	0	0	0	0	0.0%	0	0
61.360.53015	HOSPITALIZATION INSURANCE	143,584	118,135	136,000	110,668	81.4%	130,000	130,000
61.360.53016	OTHER EMPLOYEE INSURANCE	6,902	13,670	7,500	6,742	89.9%	8,381	8,500
61.360.53017	TAX FEE HEALTH INSURANCE	0	27	50	49	98.0%	49	75
61.360.52059	GRANT EXPEND.-ADMIN.FEES	0	4,555	2,483	0	0.0%	0	0
61.360.53067	GENERAL INSURANCE		200	300	285	95.0%	285	335
61.360.53070	CONTINGENCY	0	0	7,583	0	0.0%	0	0
61.360.53090	PRINCIPAL	0	0	135,121	113,100	83.7%	135,109	134,985
61.360.53091	INTEREST	154,144	121,470	121,640	91,011	74.8%	120,450	117,826
61.360.53069	DEPRECIATION	493,112	498,933	0	0	0.0%	0	0
Dept 360 Subtotal		939,689	873,029	540,611	422,293	78.1%	529,359	531,840

INSURANCE								
61.840.58067	GENERAL INSURANCE	15,940	17,603	20,300	17,034	83.9%	17,414	22,000
Dept 840 Subtotal		15,940	17,603	20,300	17,034	83.9%	17,414	22,000

Prepared: 06/03/2016 jlw

WATER AND SEWER FUND EXPENDITURES - CON'T

Code	Account Description	Year End 2014	Year End 2015	2016 Budget	Thru 05/20/2016	%	2016 Expected	2017 Proposed Budget
OPER. TRANSFERS								
61.910.59075	FUND TRANSFER	-391,315	-218,500	105,426	0	0.0%	0	0
Dept 910 Subtotal		-391,315	-218,500	105,426	0	0.0%	0	0
W/S EXPENSES								
	Fund 61 Subtotal	1,938,042	2,161,332	1,929,000	1,750,610	90.8%	2,049,516	2,386,430
FUND 61 W/S REVENUE LESS EXPENSES BALANCE		(152,814)	(355,173)	-	(107,281)		(149,913)	0

Combined Total of 01, 22, and 61 = (0)

01-General Fund	143,213
01-Golf	(143,214)
22-Ambulance	(0)
61-W/S	0
Total	(0)

City of Pocomoke
Proposed Budget
for Fiscal Year 2017

EMERGENCY ORDINANCE 427

AN ORDINANCE OF THE MAYOR AND COUNCIL OF
POCOMOKE CITY, MARYLAND SETTING THE TAX RATES
FOR FISCAL YEAR 2016-2017

WHEREAS, Section C-56 of the City Charter requires the City Council to establish the tax rate for the next fiscal year for the various classes of property subject to be taxed based upon the tax revenues called for by the budget; and

WHEREAS, the tax revenues for the fiscal year 2016-2017 have been established by the budget approved on June 20, 2016 wherein they are fully set forth.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE CITY COUNCIL OF POCOMOKE CITY, MARYLAND that the tax rates be and the same are hereby levied for the fiscal year ending June 30, 2017 on each One Hundred Dollars (\$100.00) worth of property as assessed, in accordance with the following schedule of property classifications:

<u>PROPERTY CLASSIFICATIONS</u>	<u>RATE/\$100.00</u>
Real Property-owner occupied residential	\$0.9375
Real Property-other	\$1.1311
Personal Property	\$2.00
Railroads	\$2.00
Public Utilities	\$2.40
Ordinary Business Corporations (Excluding Manufactured Inventory and the first \$125,000.00 of Commercial Assessed Inventory)	\$2.00
Equipment Used in Manufacturing Process	\$1.00

BE IT FURTHER ENACTED AND ORDAINED THAT THIS ORDINANCE shall take effect from and after the date of its approval by the Mayor.

June 6, 2016
Date Introduced

June 20, 2016
Date Passed

Council Vice President

ATTEST:

APPROVED BY ME THIS 20th DAY OF
JUNE 2016

CAROL L. SULLIVAN, CITY CLERK

BRUCE A. MORRISON, MAYOR

ORDINANCE 428

AN ORDINANCE OF THE MAYOR AND COUNCIL
OF POCOMOKE CITY, MARYLAND ESTABLISHING THE
FEE SCHEDULE FOR CITY SERVICES FOR FISCAL YEAR 2016-2017

WHEREAS, certain sections of the “Code of Pocomoke City” provide that various fees and charges for certain City services be established by the City Council as necessary; and

WHEREAS, the City Council desires to establish such fees and charges;

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE CITY COUNCIL OF POCOMOKE CITY, MARYLAND that the fees and charges attached hereto and made a part thereof, be and the same are hereby established as the fees and charges for the City services therein for Fiscal Year 2016-2017.

BE IT FURTHER ENACTED AND ORDAINED THAT THIS ORDINANCE shall take effect from and after the date of its approval by the Mayor.

June 6, 2016
Date Introduced

June 20, 2016
Date Passed

Council Vice President

ATTEST:

APPROVED BY ME THIS 20th DAY OF
JUNE 2016

Carol L. Sullivan, City Clerk

Bruce A. Morrison, Mayor

**POCOMOKE CITY, MARYLAND
FEES, CHARGES, AND RATE SCHEDULES
2016-2017**

PLANNING AND ZONING (fees to be paid in advance) Non-refundable

Zoning Change Application	\$550 from any zone to single family (R-1 or R-2) \$750 from any zone to any commercial, industrial, or multi-family zone (+\$15.00/acre)
Subdivision Plat	\$500 minor subdivision (up to 4 lots) \$500 + \$100/lot major subdivision (over 4 lots)
BZA Hearing	\$350 per hearing for single family use including Day Care. \$650 per hearing for multi-family, commercial, or industrial
Building Permits:	
a. Single-family residential	.0075 (3/4 x 1%) x construction cost
b. Multi-family, commercial, industrial	1.0% x construction cost

Minimum Charge \$75.00

Site Plan Review (Staff or PZC):	Major (over 10,000 square feet): \$450 fee + \$35/acre Minor (10,000 square feet or less): \$300 fee Administrative: \$50 Revisions: \$150 (Minor); \$150 + \$35/acre (major)
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ANNEXATION FEE (minimum) \$1,000/AC (MAX \$50,000) **non-refundable**

HOUSING REVIEW HEARING (Appeal): \$200

MOVING OR DEMOLITION FEES
Deposit – Moving \$ 50
\$100

CIRCUS & EXHIBITION FEES
Daily (Circus) \$100
Daily (Exhibition) \$ 20

ENTERTAINMENT LICENSE \$ 25 per year

ANNUAL BUSINESS LICENSE \$ 50 per year
Business License List \$ 25 each

HAWKERS & PEDDLERS LICENSES
Per Day/Per Person \$ 50
Per Year/Per Person \$150
Parade \$100

TRANSIENT MERCHANT LICENSE
Bond \$1000
Two-day License \$ 250

RESTAURANTS- GREASE TRAP ANNUAL INSEPCOTON \$50.

ADMISSIONS AND AMUSEMENT TAX 5%

SOUND TRUCKS
Per Day \$ 50

RETURN CHECK FEE \$ 50

GOING OUT OF BUSINESS
30-Day Sale \$ 25

EROSION & SEDIMENT CONTROL
\$20 for each plan reviewed.
\$ 1 for every additional 1,000 square feet of disturbed area over 20,000 square feet up to a maximum of \$100
\$20 for refileing of plan

RAILROAD STATION OR LOG CABIN RENTAL
January 1 – March 31 CLOSED
April 1 – December 31 \$225/day plus \$200 deposit, (plus TULIP insurance)
City employee rental \$75/day plus deposit
Stage/Concession Building \$200/day for profit
\$75/day non-profit groups/clubs in Pocomoke

PAVILION RENTAL (Either Building)
\$100/day plus \$50 deposit (plus TULIP insurance)
\$50 Non-Profit Groups/Clubs in Pocomoke City

HORSE STALL RENTALS \$90.00/MTH
TRACK FEE \$90.00/MTH

WATER FEES AND CHARGES
(New water connection charge and charge for separation of meters in existing buildings (access fee) (Per tap or connection)
This charge will apply to lots without a building for over 5 years.

\$4500 single family (new construction or conversion of an existing building PLUS METER AND METER BOX
\$5500 commercial (up to 3000 sq.ft.), Industrial (up to 3000 sq.ft.), multifamily PLUS Meter, Meter Box & Installation.
For Commercial industrial or multi-family buildings or uses over 3000 square feet:

<u>Building Size</u>	<u>Connection Fee</u>
3,000 – 10,000 square feet	\$8,250
10,000 – 20,000 square feet	\$12,100
over 20,000 to 50,000 square feet	\$17,600
over 50,000 square feet	\$27,500

(For multi-family residential and multi-unit commercial add \$3000 per unit (new construction)).

STREET OPENING 1 Opening \$400 single family residential or conversion, per unit
Two openings may be required (one for water and One for sewer). These charges will also apply to lots with No building or houses with no sewer for 5 years or more.
\$700 multi-family, commercial, industrial
UTILITY COMPANY \$200 plus \$2 per square foot of disturbed area
(street to be repaired by utility co. to city standards)

WATER METER RATES

Residential Water meters single family dwelling		
Monthly usage/gals	0- 2,000 gal.	\$12.12 Minimum
	Over 2,000	\$6.06 per M

Commercial Water Meter Rates and Multi-family

0-2,000 gal.	\$12.12 Minimum
Over 2,000 gal.	\$ 6.06 per M

WATER TURN-ON FEE

Each Time week days 9:00AM -4:00 PM	\$50
After hours, holidays, weekends	\$75

WATER – More than 1 meter inspection or extra reading per year	\$50
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WATER/SEWER BILL LATE FEE	\$12/month
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PRIVATE WELLS (WITH PRIOR APPROVAL FROM MAYOR AND COUNCIL)

Initial permit fee	\$1000
Annual renewal fee per well	\$ 400

WATER RECONNECT FEE

(After disconnection and removal of water meter)	\$200
Meter replacement following damage caused by tampering (eg. breaking lock on a locked meter or unauthorized meter box entering or any request by owner for a new meter.	\$200

SEWER FEES AND CHARGES

New sewer connection or for separation of Meters in existing buildings. (Access Fee) (Per tap or connection). This charge will apply to lots without a Building for over 5 years.	\$4500 single family (new construction) or conversion of existing buildings, plus Installation costs.
---	---

\$5500 plus installation for commercial, industrial, or multi-family (up to 3,000 square feet)
For Commercial industrial or multi-family buildings or uses over 3000 square feet:

<u>Building Size</u>	<u>Connection Fee</u>
3,000 – 10,000 square feet	\$ 8,250
10,000 – 20,000 square feet	\$12,100
20,000 – 50,000 square feet	\$17,600
Over 50,000 square feet	\$27,500

Multi-family (for multi-family residential and multi-Unit commercial add \$3000 per unit) new construction

SEWER RATES COMMERCIAL/ MULTI-FAMILY:

0-3,000 gal	\$23.05Minimum
Over 3,000 gal	\$8.79 for first 3M
	\$7.03 for over 3M

RESIDENTIAL SEWER RATES/MONTHLY USAGE (Single Family)

0 - 3,000	\$23.05 minimum
Over 3,000 gal.	\$8.79/M first 3M, \$7.03/M over 3M

SEWER LATERAL (SERVICE LINE) REPAIRS

(When owner is responsible) (See policy statement and agreement)	\$100.00 plus cost of repairs
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SEPTIC TRUCK DISPOSAL FEE

\$66/1,000 gal.
\$100/1,001gal./sludge

TRASH DISPOSAL FEE

Per household or dwelling unit (except if unoccupied for 6 consecutive months or more)	\$10.00/mo.
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FIRE PREVENTION PERMITS

Aboveground storage of hazardous materials	\$25
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GRADING AND SEDIMENT CONTROL

\$50

BASIC DOCK FEES

Seasonal (April 1 – Oct. 31)	\$700 (plus electric for heat or a/c., etc.)
Monthly Rate	\$175 (plus electric for heat, a/c etc.) \$12/day extra charge for electric to operate heat, a/c. etc.
Daily Rate	\$20 (First 2 days –then must pay at least one month \$175.00)
Off-Season rate (no live-aboard use) (Nov 1-March 31)	\$500
Holding Tank Pump-out Fee	\$10.00

Rates may change in the future**GOLF COURSE RATES AND FEES**

	Resident	Non-resident
Single Annual Pass	\$450	\$550
Family Annual Pass	\$550	\$600
High School/College Student-Annual	\$150 (weekdays only, limit to age 22, full-time students only;)	
Cart shed rental/year	\$450	
Trail Fee for carts	\$175/year or \$7.00 per use	

Family = members of the same family: mother, father, and all their children under 18 living in the same household.

Persons wishing to pay annual pass fees on an installment plan may pay at the following rates:

Type of Annual Pass	Payment Plan	Amount & Date of Payment	
		Due July 1	Due January 1
Single Annual Pass-City Resident or Real Property Owner		\$300	\$250
Single Annual Pass-Non-Resident/ Non-Property Owner		\$350	\$300
Family Annual Pass – City Resident or Real Property Owner		\$350	\$300
Family Annual Pass – Non-Resident/ Non-Property Owner		\$365	\$325

Golf Cart Shed	\$300	\$250
Adult Greens Fees: 9 holes	\$12.00	
Adult Greens Fees: 18 holes	\$18.00	
Student (Under 18) or Senior (65 and over)	\$10.00 (9 holes)	
	\$15.00 (18 holes)	
(9 or 18 holes weekdays only except holidays)		
Greens Fees after 3:00 p.m. (M-F only)	\$17.00 (18 holes, includes ½ cart)	
Cart rental rates	\$30.00 2 persons/18 holes	
	\$15.00 1 person/18 holes	
	\$10.0 1 person/9 holes	

Charitable or non- Profit Group using golf course for tournament: \$7.00/entrant (whether annual pass holder or not). (Minimum 40 persons; payment required in advance for at least 40 persons). **Non-refundable.** Application must be approved 60 days in advance. Subject to approval by Mayor and Council.

FESTIVAL TENT USE POLICY- MUST BE APPROVED BY CITY COUNCIL

Community Festivals (Cypress, Fair)	No Charge
Other local non-profit groups/churches	\$500- with non-profit providing four men for set up and take down
Private Businesses	Not available

WEEDS:

If City has weeds or grass cut:	\$100 + cost to have grass or weeds cut (1 st time)
	\$150 +cost to have grass or weeds cut (subsequent times)

ELECTRICAL PERMIT \$100.00

PLUMBING PERMIT \$100.00

AMBULANCE SERVICE Rates determined by Medicare Subject to change Jan. 1

ALS Base Rate (Emergency)	\$525.00
ALS II Base Rate	\$575.00
BLS Base Rate (Emergency)	\$375.00
Mileage (Billed Separately)	\$12.00 Per Loaded Mile

AMBULANCE MEMBERSHIP PLAN (PER HOUSEHOLD)

City Resident	\$75/yr
Out of City resident in service area	\$125/yr.
Somerset County	\$150/yr.

EMERGENCY RESOLUTION NO. 499

A RESOLUTION OF THE MAYOR AND COUNCIL OF POCOMOKE CITY, MARYLAND
SUPPORTING MARYLAND DEPARTMENT OF HOUSING AND COMMUNITY
DEVELOPMENT, NEIGHBORHOOD BUSINESSWORKS PROGRAM FINANCING TO
CYPRESS SOLUTION, LLC

Whereas, the Pocomoke City Mayor and Council is interested in promoting the revitalization of our community by encouraging the development and/or expansion of for-profit and nonprofit small businesses; and

Whereas, Cypress Solutions, LLC applied to the Neighborhood Business Works Program for financing to early childcare learning center at 1309 Market Street, Pocomoke City, MD; and

Whereas, this project is located in a State-approved locally designated revitalization area and conforms to the local zoning code; and

Whereas, the regulations of the Neighborhood Business Works Program require that all projects receiving financing be approved and supported by the appropriate governing body of the local city in which the project is situated; now, therefore,

BE IT RESOLVED that the Pocomoke City Mayor and Council hereby endorses the financing to Cypress Solutions, LLC; and

BE IT FURTHER RESOLVED that copies of this Resolution be sent to Mayor Morrison and to Michael Haloskey, Director, Neighborhood Business Works Program at the Maryland Department of Housing and Community Development, 7800 Harkin Road, Lanham, MD 20706.

Read and Passed this 6th day of June, 2016.

I hereby certify that this Resolution is true and correct and duly adopted by Pocomoke City Mayor and Council.

June 6, 2016
Date Introduced

June 6, 2016
Date Passed

APPROVED BY ME THIS 6th DAY OF June 2016

ATTEST:

Carol L. Sullivan, City Clerk

Bruce A. Morrison, Mayor

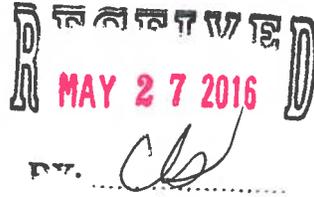


Lawrence J. Hogan Jr.
GOVERNOR

Boyd K. Rutherford
LT. GOVERNOR

Kenneth C. Holt
SECRETARY

Ellington Churchill, Jr.
DEPUTY SECRETARY



May 24, 2016

The Honorable Bruce Morrison
Mayor of Pocomoke City
101 Clarke Avenue
Pocomoke City, MD 21851

Re: 1309 Market Street

Dear Mayor Morrison and Members of the Pocomocke City Council:

The Maryland Department of Housing and Community Development has received an application for financial assistance under the Neighborhood BusinessWorks Program (NBW) for Cypress Solutions, L.L.C., in association with 1309 Market Street. A description of the proposed project is attached. We welcome your comments about this project.

A local government resolution supporting financing by the NBW will be required prior to execution of this application. A sample resolution is attached. Please also indicate that this project will meet zoning compliance.

Please submit the Local Government Resolution to us via email, fax or mail as soon as possible so that we can continue processing the application. If you have any questions, please feel free to contact me at aisha.taylor@maryland.gov 301-429-7721.

We look forward to receiving your resolution.

Sincerely,

A handwritten signature in blue ink that reads "Aisha K. Taylor".

Aisha K. Taylor
Business Lending Programs, Loan Underwriter
Neighborhood BusinessWorks Program

Attachments





Lawrence J. Hogan, Jr.
GOVERNOR

Boyd K. Rutherford
LT. GOVERNOR

Kenneth C. Holt
SECRETARY

Ellington Churchill, Jr.
DEPUTY SECRETARY

Project Summary Neighborhood BusinessWorks Program Loan Request

Applicant: Cypress Solutions, L.L.C.

Correspondence to: Cypress Solutions, L.L.C.
1309 Market Street
Pocomoke City, MD 21851

Phone Number: (410) 983-3920

Email: dr.rae218@gmail.com

Project Name: Cypress STEM Learning Center

Project Address: 1309 Market Street
Pocomoke City, MD 21851

Project Description: Cypress Solutions, L.L.C. is purchasing their first property and building at 1309 Market Street Pocomoke City, MD 21851 for \$125,000. The building was built in 1977 and home of a former bank. The 1,152 square foot vacant property features a brick single story building with a paved and spacious parking lot with a drive-up window that is visible from the main street. The location is easily accessible to Rt. 13 and 113 and sits north of the First Shore Federal Bank in close proximity to a variety of businesses. The property will need to be outfitted for the purpose of opening an early childcare learning center. The build out will cost \$12,000. Cypress Solutions, L.L.C requests an \$80,000 business loan to purchase the property and assist in build out per specifications of the tenant's need. The NBW loan will be based on a 10 year amortization and have a loan to value ratio of 50%. The borrower will fund 12.5% of the total project cost and First Shore Federal Bank will fund the remaining 37.5% of the project

Sources & Uses:



Sources & Uses:

Use of Proceeds	NBW	Owner's contribution	First Shore Federal Bank	Total Project
Building Site Acquisition	\$ 65,000		\$ 60,000	\$ 125,000
Building Construction	12,000			12,000
Leasehold Improvements	-	-	-	-
FF&E	3,000	-	-	3,000
Inventory	-	8,000	-	8,000
Start-up Cost	-	2,000	-	2,000
Refinance Debt	-	-	-	-
Working Capital	-	10,000	-	10,000
Other (list)	-	-		
Total	\$ 80,000	\$ 20,000	\$ 60,000	\$ 160,000
Percent of total, per funding source	50.0%	12.5%	37.5%	100.0%

Jobs Retained: 0
Jobs Created: 4

Total Project Costs: \$ 160,000
Requested Amount: \$ 80,000

Google Maps Market St



Image capture: Aug 2014 © 2016 Google

Pocomoke City, Maryland

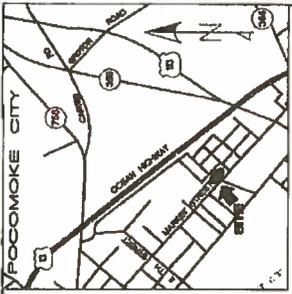
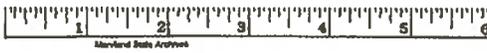
Street View - Aug 2014



Google Maps



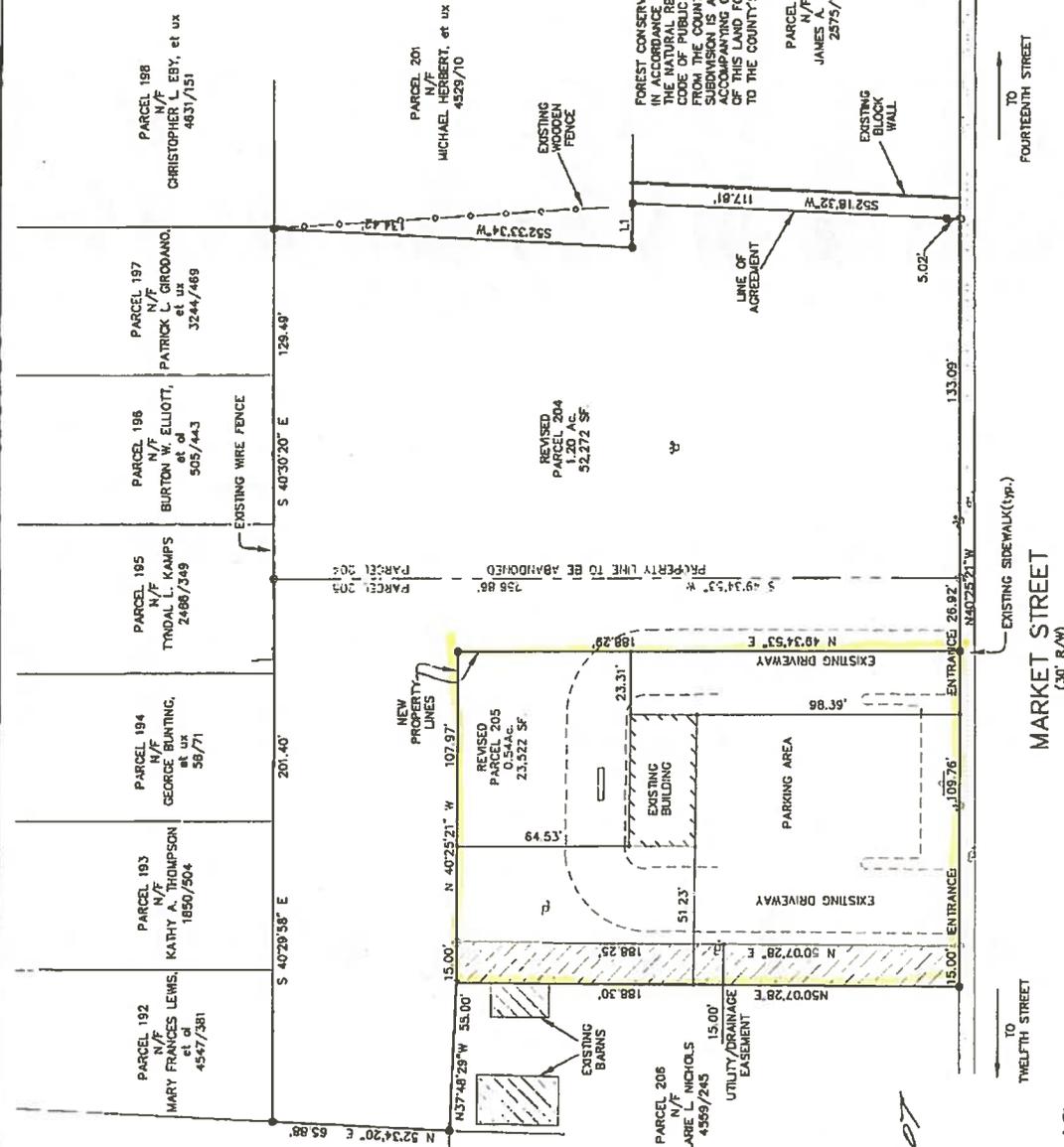
Filed 10-11-07 S.V.H. 2002/31



LINE	LENGTH	BEARING
L1	18.43	S40°00'59"E

AREA CHART
 PARCEL 205=0.97AC
 AREA OF SUBTRACTION=0.43AC
 REVISED PARCEL 205=0.54AC
 PARCEL 204=0.77AC
 AREA OF ADDITION=0.43AC
 REVISED PARCEL 204=1.20AC

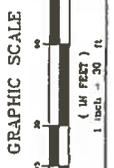
FOREST CONSERVATION
 ACCORDING TO SUBTITLE IV, SECTION 1-403(b)(4) OF THE ANNOTATED CODE OF PUBLIC LOCAL LAWS, THIS SUBDIVISION IS EXEMPT FROM THE COUNTY'S FOREST CONSERVATION LAW SINCE THE SUBDIVISION IS A BOUNDARY LINE ADJUSTMENT WITH NO ACCOMPANYING CHANGE IN LAND USE. ANY FUTURE APPROVAL OF THIS LAND FOR A REGULATED ACTIVITY SHALL BE SUBJECT TO THE COUNTY'S FOREST CONSERVATION LAW.



SURVEYOR'S CERTIFICATE
 I, GEORGE E. YOUNG, III, A REGISTERED LAND SURVEYOR OF THE STATE OF MARYLAND, DO CERTIFY THAT THIS IS A TRUE AND CORRECT COPY OF THE PLAT THEREOF PREPARED IN ACCORDANCE WITH THE PROVISIONS OF REAL PROPERTY ARTICLE 3-108 OF THE ANNOTATED CODE OF MARYLAND.



BOUNDARY LINE ADJUSTMENT
 OF THE LANDS OF
 FIRST SHORE FEDERAL SAVINGS
 AND LOAN ASSOCIATION
 TAX MAP 402 GRD 9 PARCEL 205 DEED 568/90
 TAX MAP 402 PARCEL 204 DEED 4585/313
 FIRST ELECTION DISTRICT
 WORCESTER COUNTY, MARYLAND



LEGEND

- - IRON ROD W/CAP SET
- - CONCRETE MONUMENT FOUND
- - PROPERTY CORNER
- - POWER POLE/UTILITY POLE
- - SIGN
- ⊕ - WATER METER
- ⊕ - CLEANOUT

- NOTES:
- 1) NO ABSTRACT TITLE WAS PROVIDED PRIOR TO THIS SURVEY.
 - 2) THIS SURVEY WAS BASED ON PHYSICAL EVIDENCE AND THE CURRENT PLAT OF RECORD IN THE UNDERGROUND RECORDS OF THE UNDERGROUND OR AS SHOWN ON THIS SURVEY OR AS SHOWN ON THE FEDERAL EMERGENCY MANAGEMENT AGENCY MAP 2400B4.
 - 3) 0001 C, DATED 9/3/1980, THE LOT SHOWN IS LOCATED IN PARCEL 205 BY THE CITY OF POCOMOKE.
 - 4) ALL OFFSETS ARE TO THE ACTUAL FOUNDATION AND DO NOT INCLUDE OVERHANGS.
 - 5) ZONED: B-2
 - 6) SETBACKS: FRONT YARD - 25' SIDE YARD - 5' REAR YARD - 20'

PROPERTY LINE AGREEMENT
 THE UNDERSIGNED DO HEREBY AGREE TO THE PROPERTY LINES AS SHOWN ON THIS PLAT:

James A. Butler
 JAMES A. BUTLER
 1521 OLD VIRGINIA ROAD
 POCOMOKE, MARYLAND 21851

Paulus B. Fair
 PAULUS B. FAIR
 1521 OLD VIRGINIA ROAD
 POCOMOKE, MARYLAND 21851

James A. Butler
 JAMES A. BUTLER
 1521 OLD VIRGINIA ROAD
 POCOMOKE, MARYLAND 21851

DATE: 10/25/07

FIRST SHORE FEDERAL
 REPRESENTATIVE
 SAUSSEUR, MARYLAND 21803

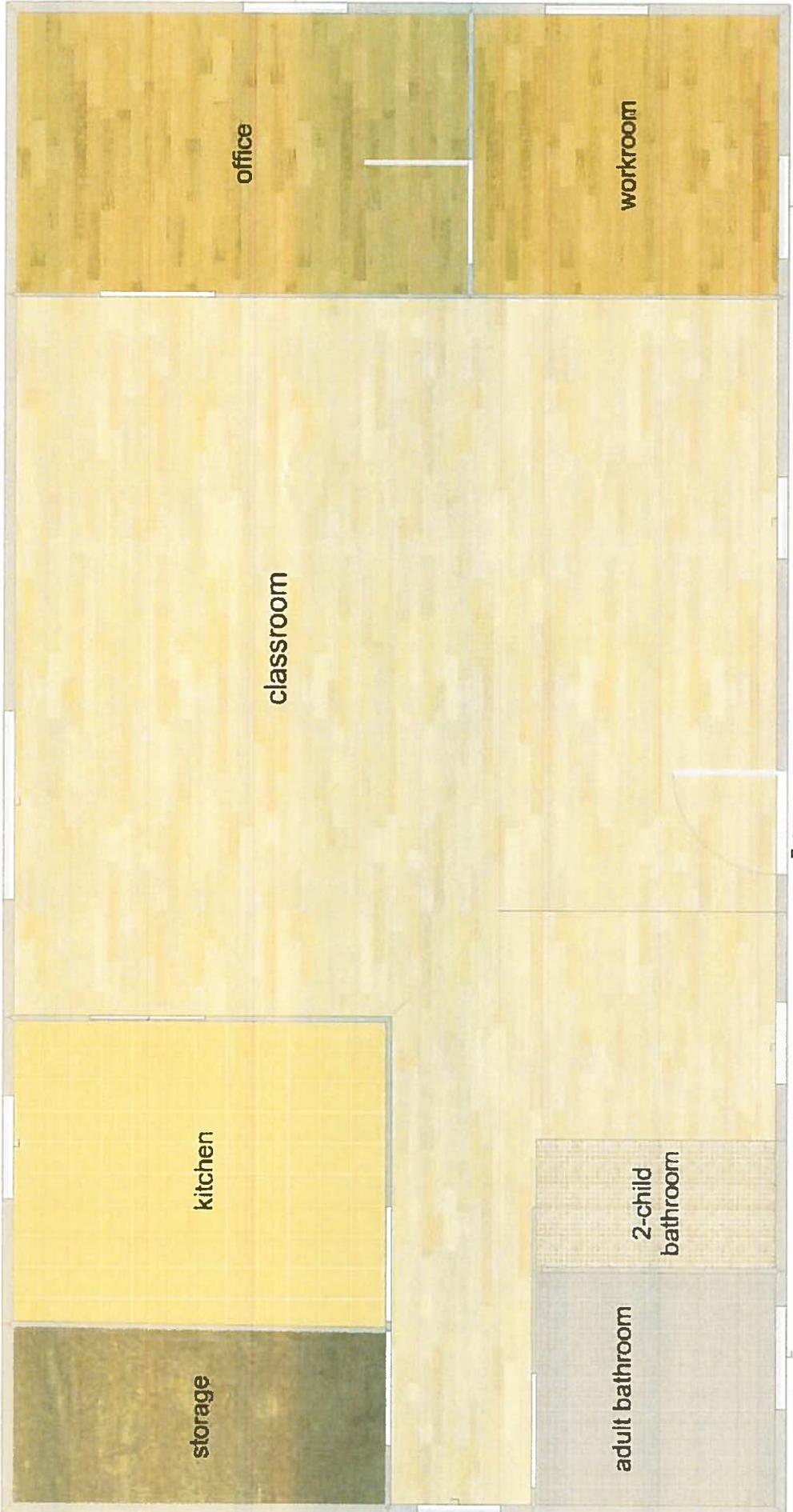
HSA 8524 1057 8028

8441143



playground

Google Earth



office

workroom

classroom

Entrance

Exit

kitchen

storage

2-child
bathroom

adult bathroom

Construction

Plumbing - 2 child bathrooms, small shower, washer/dryer hook up, kitchen sink

2 child-sized bathrooms with stalls, child-sized toilets, and child-sized sinks

Install tile for bathrooms and kitchen

The rest of the flooring will have carpet installed

1500 sq ft fenced in playground

Estimates should
be completed by
first week of April



GEORGE, MILES & BUHR, LLC



ARCHITECTS
ENGINEERS

206 WEST MAIN STREET
SALISBURY, MD 21801
PH: 410.742.3115
PH: 800.789.4462
FAX: 410.548.5790

SALISBURY
BALTIMORE
SEAFORD

www.gmbnet.com



May 31, 2016

Pocomoke City
101 Clarke Avenue
Pocomoke City, MD 21851

Attn: Mr. Ernie Crofoot
City Manager/City Attorney

Re: Proposal for Engineering Services
Water System Assets Evaluation

Dear Mr. Crofoot:

In accordance with your request, George, Miles & Buhr, LLC (GMB) is pleased to provide this proposal for engineering services.

UNDERSTANDING

The City of Pocomoke has experienced water quality issues for the last fifteen years. There are areas within the water distribution system that need daily cleaning and/or flushing in order to prevent taste, color and odor complaints. In addition, the overall conditions of the treatment plant, water supply wells and elevated water storage towers are in question. GMB recommends a multi-tiered approach to improving the City of Pocomoke's water system, which is detailed in the Scope of Services.

In addition to the aforementioned, GMB proposes to include the sewer collection system as indicated in the Scope of Services.

SCOPE OF SERVICES

We propose to accomplish the following Scope of Services:

GIS Mapping

1. Collect all water distribution and sewer collection maps that are available (GMB assumes the City will assist with the collection of maps and other pertinent information).
2. The collected maps will be digitized and used to create a base map.
3. Specialists will conduct field surveys to verify locations and collect missing data.
4. GMB will deliver the following:
 - a. Comprehensive map detailing the public water distribution system (mains, valves, hydrants, towers, wells & treatment plant) and public sewer collection system (mains, manholes, clean-outs and pump stations).
 - b. A DVD containing all digitized asbuilts and GIS files.

Water System Hydraulic Modeling

1. The GIS digital files will be used to import into a water modeling software program.
2. Field tests will be conducted to calibrate the model.

JAMES H. WILLEY, JR., PE
PETER A. BOZICK, JR., PE
JUDY A. SCHWARTZ, PE
CHARLES M. O'DONNELL, III, PE
W. BRICE FOXWELL, PE
A. REGGIE MARINER, JR., PE
JAMES C. HOAGESON, PE
STEPHEN L. MARSH, PE
MICHAEL D. MCARTHUR, AIA
DAVID A. VANDERBEEK, PE
ROLAND E. HOLLAND, PE
JASON M. LYTLE, PE

JOHN E. BURNSWORTH, PE
MICHAEL G. KOBIN, PE
CHRIS B. DERBYSHIRE, PE
W. MARK GARDOCKY, PE
MORGAN H. HELFRICH, AIA
VINCENT A. LUCIANI, PE
JERRY KOTRA
ANDREW J. LYONS, JR., PE
KATHERINE J. MCALLISTER, PE

Exclusions:

- Smoke testing
- TV camera inspections
- I&I analysis
- Field utility location services
- Engineering design services
- Funding applications

We sincerely appreciate the opportunity to submit this proposal. If upon review, you find this proposal acceptable, please sign where indicated below and return a copy to us.

If you have any questions, please do not hesitate to contact me at (410) 742-3115 or sgetchell@gmbnet.com.

Sincerely,



Scott W. Getchell
Project Manager/Director of Operational Services
Water/Wastewater Group

SWG/cs

Attachments: Schedule of Hourly Rates & Expenses
General Conditions

ACCEPTED FOR POCOMOKE CITY:

By: _____

Printed Name: _____

Title: _____

Date: _____

Phone Number: _____

Email Address: _____



GEORGE. MILES & BUHR, LLC

GENERAL CONDITIONS (Effective July 1, 2015)

AGREEMENT

The term "Agreement" refers to the undertaking by George, Miles & Buhr, LLC ("GMB") to perform Services described in the attached Proposal and these General Conditions. The Agreement shall become effective upon acceptance by Client of the attached Proposal and General Conditions, which when acknowledged in writing, are authorization to proceed. The Agreement is between Client and GMB, and their respective partners, divisions, affiliates, members, successors and assigns, both of whom promise not to transfer or assign any interest in the Agreement without the other party's written consent. The Agreement supersedes all prior written proposals or negotiations and is conditioned upon Client's acceptance of these General Conditions. No modification of the terms of the Agreement or General Conditions shall be valid unless authorized in writing by both parties. If additional services are required by Client, GMB will provide the services when authorized in writing and documented to do so by Client.

FEES, RETAINER

Any estimate of the fees and expenses that GMB expects to incur in providing Client with services outlined in the attached Proposal is not a maximum or lump sum fee. Client understands and agrees that the final billing may be more or less than the estimate. Fees for services will be adjusted if there are changes to the scope or schedule, as defined in the Proposal including supporting drawings, schedules and exhibits. If GMB does not have an established relationship with the Client, a retainer will be requested approximating the value of services for a minimum of sixty (60) days and will be credited to the final invoice. A Schedule of Hourly Rates & Expenses is attached to and incorporated as part of the Proposal. Unless otherwise noted, all proposals are valid for a period of 90 days from the date of the proposal.

INVOICES

Invoices are due upon receipt. If an invoice is outstanding beyond thirty (30) days of the invoice date, interest will be charged at a rate of one percent (1%) per month and GMB reserves the right to stop providing services and to withdraw all permit applications. Further, if GMB has to refer any delinquent billing to an attorney for collection, Client agrees to pay GMB its reasonable attorney's fees and expenses of collection, to include, without limitation, all litigation related expenses and expert witness fees, plus 25%.

EXPENSES

Client agrees to pay GMB for internal expenses in accord with Schedule of Hourly Rates and Expenses charged for those items that are specific to the project, including, but not limited to, subcontracted consultants, permit fees, reproduction expenses, renderings, models, etc. GMB will invoice external expenses at cost plus 10%.

LIABILITY & CLAIMS

Client agrees to limit GMB's liability related to errors and omissions to an amount not to exceed the total fee for the project or GMB's available liability insurance coverage for that year, whichever is less. GMB will not be responsible for any liabilities arising from Client's negligent acts or errors, or from any entity whose conduct is not subject to GMB's control.

Client acknowledges the inherent risks associated with construction. GMB will provide services with a standard of care exercised by licensed architects and engineers. At least 30 days prior to making any claim against GMB, Client agrees to give GMB a Certificate of Merit issued by an architect or engineer, licensed by an architect or engineer, licensed by the state in which the project is located, specifically describing every error or omission which the issuer believes to

be a violation of the standard of care. If Client makes a claim or brings legal action against GMB for any services under this Agreement, and fails to prevail, Client agrees to pay all legal and other expenses incurred by GMB in its defense, including, but not limited to, attorney's fees, court costs, expert witness fees, etc.

INSTRUMENTS OF SERVICE

All work products, including those in electronic form, prepared by GMB and GMB's consultants are Instruments of Service for use solely with respect to this project. The Client shall be permitted to authorize Contractor, Subcontractors and material or equipment suppliers to reproduce applicable portions of the Instruments of Service appropriate to and for use in their execution of the work. Any unauthorized use of the Instruments of Service shall be at the Client's sole risk and without liability to GMB and GMB's consultants. No alterations shall be made to the Instruments of Service by the Client and/or any representative of the Client without the written permission of GMB and GMB's consultants. Copies of electronic media, if requested and approved, will be invoiced to the Client and due upon receipt.

APPROVALS

GMB has no control over governments and their agencies in granting approvals. Therefore, GMB cannot guarantee the timeframe for, or the cost of services incidental to, obtaining approvals from governments or governmental agencies. If the type or level of services as originally defined are revised or changed during our assignment, the fee for our services from that point forward will be subject to negotiation.

TERMINATION/SUSPENSION OF WORK

Client or GMB each may terminate the Agreement with fifteen (15) calendar days written notice; Client agrees to pay for all services provided by GMB up to the date of termination. Project delays and suspension of the project for more than 30 days, may result in additional cost to resume work. Client agrees to pay such costs before work resumes if said delays are attributable to the Client.

CONSTRUCTION SAFETY

Client agrees to require general or subcontractor to indemnify, defend and hold GMB harmless against claims arising from unsafe site conditions.

CONSTRUCTION ESTIMATES

GMB has no control over the cost of labor, materials, equipment and services provided by others or over the contractor's methods of determining prices and does not warrant or guarantee construction estimates.

CONSTRUCTION SCHEDULES

GMB has no control over the means, methods and techniques of construction employed by contractors, the timing of government approvals or the delivery of materials and equipment. The Client agrees that any construction schedule prepared by GMB is approximate and will not be the basis for a claim.

HAZARDOUS MATERIALS

Client agrees to defend, indemnify and hold GMB harmless for any and all liabilities, claims, costs and expenses, including, but not limited to, litigation expenses, attorney's fees, and expert witness fees, which relate in any way to the presence of any hazardous or toxic materials on the project.

GOVERNING LAWS; VENUE

The Agreement shall be interpreted in accordance with the laws of the State of Maryland. The venue for any dispute arising out of the Agreement shall be, at the sole discretion of GMB, the Circuit Court for Wicomico County, Maryland or the federal courts within the State of Maryland.

Pocomoke City Police Department

CHIEF'S SPECIAL AWARD

Pastor Sally Dolch

WHEREAS, Pastor Sally Dolch is commended for her actions and service during her tenure as Pastor for Pocomoke, MD.

WHEREAS, Pastor Sally Dolch's professional demeanor, service, and dedication to the men and women of the Pocomoke City Police Department are greatly appreciated. Pastor Sally Dolch's community involvement is indicative of the level of character and commitment in which she possesses and is indicative of the caliber of leadership she exudes.

WHEREAS, Pastor Sally Dolch is heartily recognized for her community involvement and her efforts to the Pocomoke City Police Department and the community of Pocomoke City.

Awarded on this 26th day of May, 2016



William H. Harden Sr.
William H. Harden Sr. Chief of Police

POCOMOKE CITY, MARYLAND

MAYOR

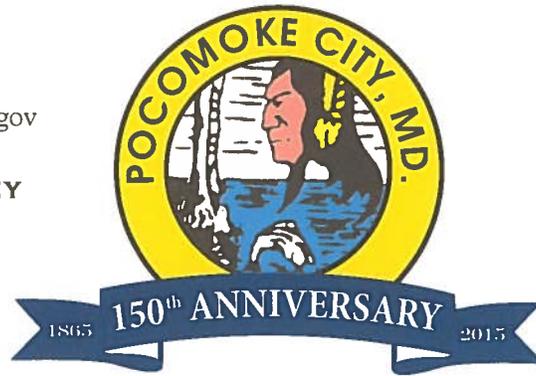
BRUCE A. MORRISON

mayormorrison@cityofpocomokemd.gov

CITY MANAGER / ATTORNEY

ERNEST A. CROFOOT

ernie@cityofpocomokemd.gov



CITY COUNCIL

DIANE DOWNING

BRIAN HIRSHMAN

GEORGE TASKER

ESTHER TROAST

DALE TROTTER

OATH OF OFFICE

I, George Tasker, do swear that I will support the Constitution of the United States, and that I will be faithful and bear true allegiance to the State of Maryland, and support the Constitution and laws thereof; and that I will to the best of my skill and judgment, diligently and faithfully, without partiality or prejudice, execute the office of Pocomoke City Council from District One according to the Constitution and laws of this State.

George Tasker

Administered by and subscribed
before me this 6th day of
June, 2016

Bruce A. Morrison, Mayor

"Friendliest Town on the Eastern Shore"