

A G E N D A

POCOMOKE CITY MAYOR AND COUNCIL MEETING

7:30 p.m., Monday, March 7, 2016

City Hall

1. Call to Order and Pledge of Allegiance.
2. Review and approval of minutes from meeting of January 25 and February 1, 2016.
3. Review and approval of bills to be paid.
4. Authorize Mayor to sign Proclamation for Rotary Club Four Way Test Week (March 20-26).
5. Discuss-LOC- Taylor Bank
6. Paul Becker to discuss recreation ideas for local youth in the community.
7. Highway User Revenue -Revised Estimates-Fiscal Years 2016 and 2017
8. Ms. Shelly Daniels-to discuss transactional housing for Samaritan Shelter.
9. Discuss request from Great Pocomoke Fair Committee for one-day Beer Permit during Truck and Tractor Pull event June 25, 2016.
10. Discuss "Buy A Brick, Leave a Memory" fundraising campaign for Pocomoke Little League.
11. Review Worcester Youth and Family Counseling Services Inc. request funding for budget.

Special correspondence

Mayor and Council items

Comments from the Audience

Adjourn to closed session under the provisions of Section 3-305 (b), (1) of the General Provisions Annotated Code of Maryland to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals.

AGENDAS ARE SUBJECT TO CHANGE UNTIL THE TIME OF CONVENING.

January 25, 2016

The regular meeting of the Pocomoke City Mayor and Council was held in the Council Chambers at City Hall on Monday, January 25, 2016. The meeting was called to order at 7:30 P.M.

Present: Mayor Bruce Morrison
Council Members: Diane Downing, Brian Hirshman,
Esther Troast, George Tasker, Dale Trotter
City Manager/City Attorney: Ernie Crofoot
City Clerk: Carol L. Sullivan

Mayor Morrison asked for a moment of silence before the meeting to honor two long time employees that had recently passed away, Marvin Green and Martha Bivens.

First Reading of Resolution No. 491 to amend Charter by adding and deleting language to Section C-65 Purchasing and Contracts:

Mayor Morrison read for the record.

In a motion (Tasker, Hirshman passed) the First Reading of Resolution No. 491.

Ms. Monna VanEss had some concerns of the new purchasing order. There was a discussion on her concerns.

First reading of Resolution No. 492 to amend Charter by adding and deleting language to Section C-36 Concerning the Conduct of Elections to allow write-in candidate:

Mayor Morrison read for the record.

In a motion (Trotter, Hirshman passed) the First Reading of Resolution No. 492.

Downing nay

Mr. John Haynie, 216 Walnut Street, Chairman, Board of Elections Supervisors, stated that he would like to see that this was tabled until the next election. As the Board of Elections Supervisors felt it was not enough time to adopt this resolution and educate the public for this election. He stated that there were other things that they would like to see change for the next election.

Mayor Morrison stated that he agrees with the Board of Elections Supervisors, that more time is needed to educate the citizens.

Mr. Ronnie White, 804 Walnut Street, stated that he thought this was tabled at the last meeting and was not to be brought back to Council at this time. Also the Resolution on the web-page shows that there was a meeting on January 18, and he wanted to know why the public was not aware of this meeting and who attended the meeting.

Mayor Morrison stated that the meeting for January 18 was canceled and there was not a meeting.

Members from the audience spoke concerning the Resolution. After several minutes of discussion, the Resolution was read for the record.

Mayor Morrison stated that this should be a referendum for the public to vote on; not the Council.

The Resolution was then voted down.

Approval of grant application MDE-Clarke Ave. Pumping Station and Septic Hauling Station:

Mayor Morrison discussed two grant applications from MDE regarding the Clarke Ave. Pumping Station and the Septic Hauling Station. The Clarke Ave. Pumping Station is in the amount of \$1,306,676. This project consists of a total rehabilitation of the existing Clarke Ave. Pump Station. The two existing pumps, a comminutor and the associated controls will be replaced.

In a motion (Trotter, Tasker passed) to approved a MDE grant application in the amount of \$1,306,676 to renovate the Clarke Ave. Pumping Station.

The Septic Hauling Station grant is in the amount of \$500,000. This is to build a septage receiving system. The system would include a package product which would be sized to accommodate the typical daily load received and processed through Pocomoke Wastewater Treatment Plant.

In a motion (Hirshman, Trotter passed) to approved a MDE grant application in the amount of \$500,000 to build a septage receiving system.

Two support letters for Bond Bill application for Discovery Center to amend prior Bond Bill and to apply for 2016 Bond Bill:

Ms. Stacey Weisner, President of Delmarva Discovery Center, gave a brief update on the happenings at the DDC. She asked that the 2015 Senate Bill 1156 for \$75,000 and 2015 House Bill 0846 for \$100,000 be amended to show that the DDC as a co-grantee with Pocomoke. She also asked to apply for the 2016 Bond Bill in the amount of \$170,000. This grant would be used to install a large handicap accessible Touch Tank and Pocomoke City will be co-grantees on this grant. She asked that a letter be signed by the Mayor to allow her to answer any questions or provide information on these Bond Bills at the Board of Public Works meeting on January 27th.

In a motion (Trotter, Hirshman passed) to allow the Mayor to sign all three request for the Bond Bills.

Approval of grant competition letter:

City Manager Crofoot stated that the Mayor and Council asked him to write a letter to compete in a transformation in 2016 as part of a partnership between Shark Tank's Robert Herjavec and Deluxe Corporation. The letter is to consist of no more than 500 words and the grant amount would be \$500,000. Nominees will be judged on the following criteria:

- Challenges faced by local small businesses
- Challenges faced by the town
- Potential uses for and impact to be made by the "Small Business Revolution on Main Street" Award

- Need for support and services for local businesses and communities.

In a motion (Tasker, Troast passed) to approve the submittal of the letter to MML to compete in the competition.

Authorize Mayor to sign Proclamation for Francis Lee Jones:

Mayor Morrison read for the record a Proclamation for Francis Lee Jones who will be 90 years old on January 27, 2016.

In a motion (Hirshman, Downing passed) to authorize Mayor Morrison to sign the Proclamation proclaiming January 30, 2016 Francis Lee Jones day.

Comments from Council:

Councilman Hirshman stated that he was glad to see that DDP have taken care of the old poles and cleaning the work area up.

Councilwoman Downing stated that the Council should do something for the Pocomoke Field Hockey team.

Mayor Morrison stated that he would call the Coach to get available dates to honoring the team.

Councilman Trotter asked why was Riverside Grill closed.

Mayor Morrison stated that there was a bad roof leaking and they had construction work being completed to repair the damage.

City Manager Crofoot stated that he would like to inform that there will be a Landlord/tenant meeting February 8th (Tuesday) at 6:00 PM to discuss issues and improvements. He would like to get ideas from the public as how to improve the housing in Pocomoke.

Comments from audience:

Mr. Josh Nordstrom stated that Jim Ireton would make an announcement tomorrow in Crisfield that he would be running for Senate.

Mayor Morrison stated that he would like to see an apology from both sides tonight regarding the outrage. He stated that it is very upsetting and was not professional. He doesn't see where hollering and pointing fingers helps any situation.

With no further business, Councilman Tasker made a motion to adjourn meeting the at 8:34 PM, seconded by Councilman Hirshman.

Approved:

Carol L. Sullivan
City Clerk

February 1, 2016

The regular meeting of the Pocomoke City Mayor and Council was held in the Council Chambers at City Hall on Monday, February 1, 2016. The meeting was called to order at 7:30 P.M.

Present: Mayor Bruce Morrison
Council Members: Diane Downing, Brian Hirshman,
Esther Troast, George Tasker, Dale Trotter
City Manager/City Attorney: Ernie Crofoot
City Clerk: Carol L. Sullivan

Review and approval of minutes from meeting of January 4, 2016:

In a motion (Trotter, Tasker passed) to approve the minutes of the January 4, 2016 meetings as presented.

Review and approval bills:

In a motion (Hirshman, Downing passed) the bills presented to be paid. (Copy of bill list attached to original minutes).

Brad Adams, Construction Superintendent of the Fay Company, to give update on progress and schedule for Rt. 13 bridge repair project:

Mr. Adams stated that the bearings needed to be replaced. When the contractors were sandblasting the steel to be painted they noticed that all of the bearings were rusted and needed replacing. This could take an additional 6 to 8 months. He stated that they planned to have the bridge opening by early fall.

Karah Lacey and Marc Scher, Downtown Pocomoke Association President, to present "Motion to Approve Special Event Exception for Consumption of Alcohol".

Mr. Scher first thanked the Mayor and Council for their support in the downtown events. He stated that in the last five years' great things were happen in the downtown area. The Art Stroll has grown and is amazing. He wanted to thanked Councilman Trotter as he is the Council person for the Downtown District. Mr. Scher stated that Councilman Trotter came to him once he was elected and said "I represent you what can I do to help you", he not only talks the talk he does what is asked of him. Thank you for all that you do for us, we couldn't do it without the Mayor and Council.

Ms. Lacey discussed the importance of the 4th Friday Art Strolls. She stated that they were inspired by our neighboring towns. Each town follows a similar outline of events, which includes: free registration to local artists, stores stay open during Art Stroll hours, live entertainment and refreshment sales including beer and wine. This will be our third year of Art Strolls in Pocomoke. She stated that Marc Scher and herself purchase, sell and serve the beer and wine. There has never been a negative incident at any of the Art Strolls in the last two years. She asked the Mayor and Council to authorize the "Motion to Approve Special Event Exception for Consumption of Alcohol".

In a motion (Trotter, Troast passed) the “Motion to Approve Special Event Exception for Consumption of Alcohol”.

Check presentation to United way for a successful fundraising campaign by Pocomoke City:

Ms. Kasey Decker thanked the Mayor and Council as well as City Manager Crofoot and City Clerk Sullivan for a successful United Way campaign this year. She stated that the donations were up by \$3,000.

Swear in Board of Election Supervisors:

Mayor Morrison swore in the Board of Election Supervisors for a two-year term. The members are: John Haynie, Todd Nock, Curtis L. Milbourne, Sr., Grace Holland, Sylvia Fletcher.

Mr. Terrence Snowden and Yvette Snowden to address the Council regarding a youth center:

Mr. Snowden stated that he would like to open a youth center for the summer-time. As he has about 40 kids on his street playing basketball and the games. They need a mentor and activities to keep them off the streets and out of trouble. He stated that he has found a building but does not have the funding to purchase or to get the program started. He would like to ask the City for a grant that would purchase and renovate the building. They would have basketball, soccer and other activities for the kids to play.

Mayor Morrison asked the location of the building.

Mr. Snowden stated the old shirt factory on Sixth Street.

City Manager Crofoot asked Mr. Snowden to come by his office and they could talk about looking for a grant for purchasing and renovating the building.

Mr. Snowden thanked the Mayor and Council for their time and stated that he would stop by Mr. Crofoot’s office.

Second Reading of Resolution No. 491 to amend Charter by adding and deleting language to Section C-65 Purchasing and Contracts:

Mayor Morrison opened Public Hearing on Resolution No. 491. Hearing no comments from the audience, Councilman Trotter made a motion to close public hearing, second by Councilwoman Downing.

In a motion (Hirshman, Trotter passed) to adopt Resolution No. 491 to amend Charter by adding and deleting language to Section C-65 Purchasing and Contracts.

Second reading of Resolution No. 492 to amend Charter by adding and deleting language to Section C-36 Concerning the Conduct of Elections to allow write-in candidate:

Mayor Morrison opened Public Hearing on Resolution No. 492, to amend Charter by adding and deleting language to Section C-36 Concerning the Conduct of Elections to allow write-in candidate.

Mr. Ronnie White, 804 Walnut Street, stated that this has been discussed at the last three meetings. At the last meeting Mayor Morrison stated that he was going to leave this in the hands of the citizens by having a referendum.

Mr. Todd Nock stated at the last Board of Election Supervisors meeting, the Board stated that they were not in favor to pass this Resolution for this year. He urged the Mayor and Council to postpone for this election.

Hearing no more comments (Trotter, Troast passed) to close the public hearing on Resolution No. 492.

Mayor Morrison asked for a motion to pass. There being no motion Resolution No. 492 did not pass.

Reschedule February 15 meeting for Tuesday, February 16:

It was decided if there was not anything of importance for February 16, and the meeting would be canceled. The next meeting would be March 7, 2016.

Special Correspondence:

Mayor Morrison read a letter from Lynnhaven Baptist Church thanking the City for allowing them to use the mobile lights during their "Walk Through Bethlehem" event. They said it was a great help when visitors parked in the over flow parking lot. They had over 3,000 people to join them during this event.

Comments from Council:

Councilman Tasker stated that Samaritan Shelter would be doing a food give away at the old firehouse tomorrow and he wanted the community to know to pass around the word. They would have a sign-up with name and address.

Councilman Trotter stated that there are a lot of street lights out.

Mayor Morrison asked about the status on the old firehouse. Is it ready to go out for bid.

City Manager Crofoot stated that he hoped to have the information completed within a few weeks.

City Manager Crofoot stated that there would be a landlord/tenant work group meeting at 6:00 PM tomorrow spread the word. He would like to see a good turn-out.

Mayor Morrison stated that he had spoken to Ms. Castaneda about dates to recognize the Field Hockey team. She would look for a date.

Comments from Audience:

Mr. Wendell White

Ms. Monna VanEss asked about the lights being back on the bridge.

Mayor Morrison stated that a letter has been sent from the Fire Company, Police, City and County. He also has spoken to the Governor. He would stay on top of this, as he wants to have the lights back on the bridge.

In a motion (Troast, Trotter passed) to adjourn at 8:02 PM.

Approved: _____

Carol L. Sullivan
City Clerk

Batch 00001700 Check Account No 110190301 Peninsula Bank

Post Description	GL Account	GL Account Description	Gross Amount	Deductions	Net
<hr/>					
AB0040 ABSOLUTE SECURITY GROUP, INC.			81.00	.00	81.00
SECURITY SYSTEM/GRANDSTANDS QT	01.440.54070	FAIR EXPENDITURES-Parks	81.00		
Total Inv# 43911	Due 03/01/2016 >>		81.00	.00	81.00
AE0650 A. E. MOORE JANITORIAL			467.58	.00	467.58
POLICE DEPT PAPER SUPPLIES	01.210.52022	OFFICE EXPENSE-Pol Admin	467.58		
Total Inv# 291137	Due 03/02/2016 >>		467.58	.00	467.58
AL6596 ALARM ENGINEERING			79.50	.00	79.50
FIRE SYSTEM MONITORING/POLICE	01.220.52043	BUILDING REP./PEST CONTROL-Po	79.50		
Total Inv# 479636	Due 02/16/2016 >>		79.50	.00	79.50
AP7000 APM DELMARVA TERMITE & PEST CO			43.20	.00	43.20
MONTHLY GENERAL PEST CONTROL	01.220.52043	BUILDING REP./PEST CONTROL-Po	43.20		
Total Inv# 0000033951	Due 03/03/2016 >>		43.20	.00	43.20
BE2851 BESTEMPS OF SEAFORD			4080.00	.00	4080.00
TEMP HELP @ WATER DEPT	61.350.53064	CONTRACT LABOR-Water	900.00		
TEMP HELP @ SEWER DEPT	61.355.53064	CONTRACT LABOR	900.00		
Total Inv# 0000033952	Due 02/18/2016 >>		1800.00	.00	1800.00
PUBLIC WORKS/STREETS TEMP HELP	01.340.53064	CONTRACT LABOR OR TEMP HELP-S	2280.00		
Total Inv# 0000033953	Due 02/18/2016 >>		2280.00	.00	2280.00
CA1705 CARROT-TOP INDUSTRIES, INC.			70.03	.00	70.03
US FLAG FOR POLICE DEPT	01.220.52049	SUPPLIES-Police Pat	70.03		
Total Inv# 29254400	Due 02/23/2016 >>		70.03	.00	70.03
CA8744 CALIFORNIA CONTRACTORS SUPPLIE			211.00	.00	211.00
DIAMOND BLADES	01.340.53047	TOOLS AND EQUIPMENT-Strt&Hwy	211.00		
Total Inv# TT18376	Due 02/11/2016 >>		211.00	.00	211.00
CH1860 CHOFTANK ELECTRIC COMPANY			547.00	.00	547.00
STREET LIGHT/ORCHARD DRIVE	01.348.53057	OPER.EXP-STREET & CHRISTMAS L	432.00		
Total Inv# 0000033954	Due 03/03/2016 >>		432.00	.00	432.00
J ORCHARD/STOCKTON/ORCHARD DR	61.355.53030	HEAT AND ELECTRIC	115.00		
Total Inv# 0000033955	Due 03/03/2016 >>		115.00	.00	115.00
DA3335 DANIEL GENE CLABAUGH			290.00	.00	290.00
TR#5 FRONT BENCH SEAT/INSTALLE	01.340.53080	CAPITAL OUTLAY-Strt&Hwy	290.00		
Total Inv# 0000033956	Due 02/09/2016 >>		290.00	.00	290.00
DE2567 DEMCO, INC			6253.92	.00	6253.92
LARGE COMPRESSOR REPAIR FOR LI	61.355.53047	TOOLS AND EQUIPMENT	2521.60		
Total Inv# 0129595	Due 02/29/2016 >>		2521.60	.00	2521.60
AUGER REPAIR	61.355.53042	EQUIPMENT REPAIRS	3732.32		
Total Inv# 0129612	Due 03/02/2016 >>		3732.32	.00	3732.32
DE9899 DELMARVA DISCOVERY CENTER			5000.00	.00	5000.00
3RD QTR/DONATION/ELECTRIC UTIL	01.850.58075	DISCOVERY CENTER-Other	5000.00		
Total Inv# 0000033958	Due 02/23/2016 >>		5000.00	.00	5000.00
DI5422 TD DIGITAL PRINTERS			268.50	.00	268.50

Batch 00001714 Check Account No

Post Description	Account Code	Account Description	Gross Amount	Deductions	Net
2500 RACK CARDS/FALL FESTIVAL	01.850.58069	MAIN STREET-Other	268.50		
Total Inv# 1498	Due 03/02/2016 >>		268.50	.00	268.50
DR8799 DR. LESLIE DONNELLY			450.00	.00	450.00
V JOHNSON/PRE EMPLOYMENT EXAM	01.210.52036	CONSULTING-Pol Admin	450.00		
Total Inv# 0000033957	Due 02/14/2016 >>		450.00	.00	450.00
ED9855 EDDIE CHAPMAN III			47.98	.00	47.98
VEH 115/ALIGNMENT W/CREDIT BAL	01.220.52041	VEHICLE REPAIRS-Police Pat	47.98		
Total Inv# 7103	Due 03/02/2016 >>		47.98	.00	47.98
EM4000 EMPLOYMENT BACKGROUND INVESTIG			101.85	.00	101.85
EMPLOYMENT VERIFICATION FOR NE	01.210.52036	CONSULTING-Pol Admin	101.85		
Total Inv# 463731	Due 02/29/2016 >>		101.85	.00	101.85
EV7050 EVEREST MEDICAL CENTER P.A.			160.00	.00	160.00
MIKE HILLMAN/PRE EMPLOYMENT P	01.310.53022	OFFICE EXPENSE-PubWks Adm	80.00		
Total Inv# M. HILLMAN	Due 02/22/2016 >>		80.00	.00	80.00
B EAST/DOT PHYSICAL	01.310.53022	OFFICE EXPENSE-PubWks Adm	80.00		
Total Inv# WILLIAM EA	Due 02/26/2016 >>		80.00	.00	80.00
FA3300 FASTENAL SUPPLIES			70.58	.00	70.58
AIR HOSE FOR MPS	61.355.53047	TOOLS AND EQUIPMENT	70.58		
Total Inv# 34051	Due 02/19/2016 >>		70.58	.00	70.58
FE3231 FERGUSON ENTERPRISES, INC			2242.42	.00	2242.42
MDE REQ/PVC BLUE PIP/WWT/DIST	61.355.53047	TOOLS AND EQUIPMENT	1799.35		
25 METER LIDS	61.350.53080	CAPITAL OUTLAY-Water	635.25		
FLEXI PIPE	61.355.53049	SUPPLIES	214.22		
RETURNED PIPE/SADDLES	61.355.53047	TOOLS AND EQUIPMENT	406.40		
Total Inv# 0000033961	Due 02/29/2016 >>		2242.42	.00	2242.42
GA4000 GALLS LLC			462.91	.00	462.91
28 TRAFFIC CONE	01.220.52049	SUPPLIES-Police Pat	243.95		
Total Inv# 4845011	Due 02/04/2016 >>		243.95	.00	243.95
POLICE UNIFORMS	01.220.52050	UNIFORMS-Police Pat	218.96		
Total Inv# 4857087	Due 02/08/2016 >>		218.96	.00	218.96
GA4002 THE DAILY TIMES			2960.74	.00	2960.74
ELECTION AD'S	01.130.51057	OPERATING EXPENSES-Elections	130.40		
PLAN & ZONE/AD	01.160.51057	OPERATING EXP-PLANNING AND ZO	461.60		
AD BOARD OF ZONING	01.165.51057	OPERATING EXP-BOARD OF ZONING	615.74		
AD/HELP WANTED FOR POLICE DEPT	01.220.52024	DUES AND SUBSCRIPTIONS-Police	1129.80		
AD/HELP WANTED AD FOR GOLF COU	01.410.54027	ADVERTISING & PROMOTIONS-Golf	623.20		
Total Inv# 8367698	Due 02/28/2016 >>		2960.74	.00	2960.74
GE4040 GEORGE, MILES & BUHR, LLC			10654.76	.00	10654.76
GENERAL ENGINEERING SERVICES/E	61.355.53064	CONTRACT LABOR	3654.32		
Total Inv# 58032	Due 01/13/2016 >>		3654.32	.00	3654.32
ENGINEERING SERV/STOCKPILE/WWT	61.355.53064	CONTRACT LABOR	1101.00		
Total Inv# 58102	Due 01/18/2016 >>		1101.00	.00	1101.00
ENGINEERING SERVICES FOR ENR	61.355.53064	CONTRACT LABOR	1643.02		
Total Inv# 58184	Due 02/09/2016 >>		1643.02	.00	1643.02

Batch 00001714 Check Account No

Post Description	Account Code	Account Description	Gross Amount	Deductions	Net
ENGINEERING/STOCKPILE/WWTP	61.355.53064	CONTRACT LABOR	1059.70		
Total Inv# 58271 Due 02/16/2016 >>			1059.70	.00	1059.70
ENGINEERING SERVICES/CLARKE AV	61.355.53064	CONTRACT LABOR	2200.00		
Total Inv# 58338 Due 03/03/2016 >>			2200.00	.00	2200.00
GENERAL ENGINEERING FOR ENR	61.355.53064	CONTRACT LABOR	996.72		
Total Inv# 58340 Due 03/03/2016 >>			996.72	.00	996.72
GR4200 GRAVES INC.			120.99	.00	120.99
GOLD LT/GOLD CPT BOARDS	01.220.52050	UNIFORMS-Police Pat	120.99		
Total Inv# 93219 Due 01/18/2016 >>			120.99	.00	120.99
HI4700 HILLS ELECTRIC			1118.86	.00	1118.86
FLOWRITE AIR VALVE	61.355.53047	TOOLS AND EQUIPMENT	1118.86		
Total Inv# 69961 Due 02/10/2016 >>			1118.86	.00	1118.86
IN7711 INTERCOASTAL TRADING, INC.			5692.85	.00	5692.85
CHLORINE	61.350.53062	CHEMICALS-Water	744.45		
HYPOCHLORITE SOL/ALUM	61.355.53062	CHEMICALS	4948.40		
Total Inv# 0000033963 Due 02/29/2016 >>			5692.85	.00	5692.85
JA7182 JAMES H. PORTER, JR., PA			133.33	.00	133.33
LEGAL SERVICES/J CHALLIS/BZA	01.165.51057	OPERATING EXP-BOARD OF ZONING	133.33		
Total Inv# J CHALLIS Due 01/27/2016 >>			133.33	.00	133.33
JO3339 JOHN FUNK JR., INC.			12904.14	.00	12904.14
FIELD SERVICE/EXHAUST FAN/PULL	61.350.53064	CONTRACT LABOR-Water	3290.00		
JUNCTION BOXES/FAN/LATCH HINGE	61.350.53049	SUPPLIES-Water	2512.45		
Total Inv# 26671 Due 10/28/2015 >>			5802.45	.00	5802.45
CHART RECORDERS	61.355.53047	TOOLS AND EQUIPMENT	2474.45		
Total Inv# 26965 Due 02/24/2016 >>			2474.45	.00	2474.45
DWYER PUMP CONTROLLER	61.355.53047	TOOLS AND EQUIPMENT	348.00		
MPS/INSTALL DWYER PUMP CONTROL	61.355.53064	CONTRACT LABOR	420.50		
Total Inv# 26966 Due 02/24/2016 >>			768.50	.00	768.50
HEATERS FOR 1ST FLOOR MPS	61.355.53047	TOOLS AND EQUIPMENT	1566.00		
FIELD SERVICE/INSTALL HEATERS/	61.355.53064	CONTRACT LABOR	2292.74		
Total Inv# 26967 Due 02/24/2016 >>			3858.74	.00	3858.74
LO5830 LOWE'S			45.94	.00	45.94
DOOR WEATHER SEAL	01.170.51040	BLDG REPAIRS/RENOVATIONS-Gen	9.87		
Total Inv# 0000033964 Due 02/25/2016 >>			9.87	.00	9.87
BREAKER/A2	22.222.52041	VEHICLE REPAIRS-Ambulance	36.07		
Total Inv# 0000033965 Due 02/25/2016 >>			36.07	.00	36.07
MA8100 MATTHEW BENDER & CO., INC.			345.42	.00	345.42
POLICE LEGAL CODING	01.210.52022	OFFICE EXPENSE-Pol Admin	56.31		
Total Inv# 80672256 Due 02/09/2016 >>			56.31	.00	56.31
POLICE LEGAL CODING	01.210.52022	OFFICE EXPENSE-Pol Admin	289.11		
Total Inv# 80672264 Due 02/09/2016 >>			289.11	.00	289.11
MC5488 McMASTER-CARR			424.24	.00	424.24
FUSES FOR MPS	61.355.53047	TOOLS AND EQUIPMENT	424.24		
Total Inv# 50424945 Due 02/19/2016 >>			424.24	.00	424.24

Batch 00001700 Check Account No 110190301 Peninsula Bank

Post Description	GL Account	GL Account Description	Gross Amount	Deductions	Net
MC6988 MCCLUNG-LOGAN			519.68	.00	519.68
RETURN EQUIPMENT CHARGE FOR SC 01.340.53047		TOOLS AND EQUIPMENT-Strt&Hwy	519.68		
Total Inv# 0000033968 Due 01/31/2016 >>			519.68	.00	519.68
ME6250 MEDICAL CLAIM-AID			1442.58	.00	1442.58
MEDICAL CLAIM BILLING SERVICES 22.222.52025		MEDICAL CLAIM AID-Ambulance	1442.58		
Total Inv# 0000033966 Due 03/01/2016 >>			1442.58	.00	1442.58
ME8132 METTLER TOLEDO, INC			254.25	.00	254.25
ANNUAL CONTRACT/CALIBRATION/LA 61.355.53044		LAB EXPENSE	254.25		
Total Inv# 6413225597 Due 01/29/2016 >>			254.25	.00	254.25
NA6709 NATIONAL TELEPHONE MESSAGE COR			1714.00	.00	1714.00
MAGNETIC BADGES 01.290.52057		OPERATING EXPENSES-Police Pro	1714.00		
Total Inv# 0000033970 Due 03/01/2016 >>			1714.00	.00	1714.00
NA6740 N.A.T.W.			35.00	.00	35.00
NATIONAL NIGHT OUT/MEMBERSHIP 01.290.52058		COM.CRIME PREV/EVENTS-Police	35.00		
Total Inv# NNO2775 Due 01/07/2016 >>			35.00	.00	35.00
ON6921 ONE CALL CONCEPTS, INC			27.74	.00	27.74
MS UTILITY CALLS MONTHLY SERVI 01.310.53020		TELEPHONE-PubWks Adm	27.74		
Total Inv# 6026111 Due 02/29/2016 >>			27.74	.00	27.74
PA7116 PAYCE			376.60	.00	376.60
PAYROLL PROCESSING SUPPORT/MON 01.170.51074		PAYROLL SUPPORT-Gen Serv	376.60		
Total Inv# 0000033971 Due 02/29/2016 >>			376.60	.00	376.60
QU7290 QUILL CORP.			1001.10	.00	1001.10
MISC OFFICE SUPPLIES 01.210.52022		OFFICE EXPENSE-Pol Admin	1001.10		
Total Inv# 0000033972 Due 02/29/2016 >>			1001.10	.00	1001.10
RA7313 RAY ALLEN MANUFACTURING CO., I			910.98	.00	910.98
K-9 SUPPLIES 01.285.52057		OPERATING EXPENSES-K-9	871.49		
Total Inv# 328321 Due 02/10/2016 >>			871.49	.00	871.49
K-9 SUPPLIES 01.285.52057		OPERATING EXPENSES-K-9	39.49		
Total Inv# 328952 Due 02/26/2016 >>			39.49	.00	39.49
RU5411 RUSTY S. MERRITT			600.00	.00	600.00
POLICE DEPT/COMPUTER REPAIRS 01.220.52064		CONTRACT LABOR/TOWING-Police	400.00		
Total Inv# 0000033973 Due 03/02/2016 >>			400.00	.00	400.00
WEBSITE MONTHLY UPDATES 01.170.51064		CONTRACT LABOR-Gen Serv	200.00		
Total Inv# 0000033974 Due 02/29/2016 >>			200.00	.00	200.00
SH8150 SHORE DISTRIBUTORS			40.88	.00	40.88
PLUMBING SUPPLIES 61.355.53049		SUPPLIES	40.88		
Total Inv# 0000033975 Due 02/29/2016 >>			40.88	.00	40.88
SH6599 SMART GRAPHICS DESIGN, INC.			331.50	.00	331.50
GOLF COURSE AD 01.410.54027		ADVERTISING & PROMOTIONS-Golf	331.50		
Total Inv# 1114365 Due 02/08/2016 >>			331.50	.00	331.50
SO6592 SOUTHERN DESIGN & MECHANICAL			16075.72	.00	16075.72

Batch 00001714 Check Account No

Post Description	Account Code	Account Description	Gross Amount	Deductions	Net
VALVES/MOUNT KITS FOR RAS & BN	61.355.53047	TOOLS AND EQUIPMENT	16075.72		
Total Inv# 19268	Due 02/22/2016 >>		16075.72	.00	16075.72
TE8760 TELEWIRE, INC.			284.60	.00	284.60
FAX LIN WIRING/TO ADD NEW FAX	01.220.52064	CONTRACT LABOR/TOWING-Police	162.50		
Total Inv# 46842	Due 02/18/2016 >>		162.50	.00	162.50
CITY HALL MAINT/TELEPHONE SYST	01.140.51020	TELEPHONE-Finance	122.10		
Total Inv# 46869	Due 02/24/2016 >>		122.10	.00	122.10
UN9194 UNITED WAY OF LOWER ES			25.00	.00	25.00
TICKET/COMMUNITY CELEBRATION/G	01.180.51029	COMMUNITY PROMOTIONS-Other	25.00		
Total Inv# 0000033976	Due 03/03/2016 >>		25.00	.00	25.00
US9168 USA BLUE BOOK			2363.57	.00	2363.57
PROBES	61.355.53047	TOOLS AND EQUIPMENT	398.32		
Total Inv# 873338	Due 02/15/2016 >>		398.32	.00	398.32
BLUE/WHITE PUMP FOR CHLORIDE F	61.355.53047	TOOLS AND EQUIPMENT	1965.25		
Total Inv# 880489	Due 02/23/2016 >>		1965.25	.00	1965.25
WA3050 WATERFORD PRINTING			91.80	.00	91.80
CARDS FOR PUBLIC TO WRITE REPO	01.210.52022	OFFICE EXPENSE-Pol Admin	91.80		
Total Inv# 43657	Due 02/09/2016 >>		91.80	.00	91.80
WA9307 WASTE MANAGEMENT OF DELMARVA			609.82	.00	609.82
MONTHLY SERVICE SLUDGE REMOVAL	61.355.53049	SUPPLIES	609.82		
Total Inv# 0000033978	Due 03/01/2016 >>		609.82	.00	609.82
WI6555 LAW OFFICE OF WILLIAM C. HUDSO			1321.25	.00	1321.25
LEGAL SERVICES	01.150.51026	LEGAL-Law	1321.25		
Total Inv# 0000033979	Due 01/28/2016 >>		1321.25	.00	1321.25
WO9576 WOR CO SOLID WASTE ENTERPRISE			9516.60	.00	9516.60
MONTHLY LANDFILL CHARGES	01.326.53045	TIPPING FEE-Waste Disp	9516.60		
Total Inv# 0000033977	Due 02/29/2016 >>		9516.60	.00	9516.60
WO9580 WOR-WIC COMMUNITY COLLEGE			30.96	.00	30.96
JAMES STANT	01.230.52061	TRAINING-Pol Train	30.96		
Total Inv# 6002	Due 02/23/2016 >>		30.96	.00	30.96
YO6599 CHESAPEAKE MEDICAL SOLUTIONS,			80.00	.00	80.00
V JOHNSON/PRE PLACEMENT PHYSIC	01.210.52036	CONSULTING-Pol Admin	80.00		
Total Inv# 0000033980	Due 02/11/2016 >>		80.00	.00	80.00
Grand Total >>>>			92982.37	.00	92982.37

Selection Options:

Year 2016
Period 09
Batch 00001700

End of Report

Mayor and City Council
Pocomoke City, Maryland

Proclamation

FOUR WAY TEST WEEK

MARCH 20-26, 2016

- WHEREAS, The Rotary Club of Pocomoke City is sponsoring the “FOUR-WAY TEST” of what we think, say or do, and
- WHEREAS, The Club believes that the general public should be made aware of the “TEST” at least once a year, and
- WHEREAS, The Rotary Club, schools, and churches will be observing “FOUR-WAY TEST WEEK” March 21-26, 2016, and
- WHEREAS, To commemorate this special week, the faculty and staff of Pocomoke High School have selected eight students to be recognized for their character and citizenship in the community as reflect the “FOUR-WAY TEST”.

NOW THEREFORE, The Mayor and Council of Pocomoke City, Maryland do hereby proclaim March 21 through March 26, 2016 as “FOUR-WAY TEST WEEK” and cause the seal of Pocomoke City to be affixed hereto.

In witness whereof I have hereunto set my hand and caused this seal to be affixed

Attest: _____ Date: March 21, 2016

TAYLOR BANK

Calvin B. Taylor Banking Company / P.O. Box 5, 24 N. Main, Berlin, Maryland 21811 / 410-641-1700 / Member FDIC

RECEIVED
FEB 25 2016
BY: Sparrow.....

February 22, 2016

City of Pocomoke, Maryland
PO Box 29
Pocomoke City, MD 2185

RE: Renew Line of Credit

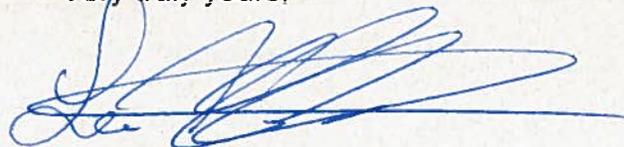
Dear Mayor Morrison:

Our records show that your Line of Credit in the amount of \$300,000.00 will expire on March 17, 2016. If you wish to renew this Line of Credit for the upcoming year, please forward a letter requesting the renewal and specifying your financing requirements. Kindly include with your letter your most recent business and personal financial statements and tax returns.

Upon receipt of your written request and updated financial information, we can begin the approval process.

Should you have any questions regarding this request, please contact me at (410) 632-1700.

Very truly yours,



Lee I. Chisholm
Assistant Vice President
NMLSR ID # 462087

Branches:

- 100 20th Street, Ocean City, MD 21843 / 410-289-8171
- 14200 Coastal Hwy., Ocean City, MD 21842 / 410-250-1405
- 9105 Coastal Hwy., Ocean City, MD 21842 / 410-723-2044
- 10524 Old Ocean City Blvd., Berlin, MD 21811 / 410-641-1728
- 11103 Cathell Road, Ocean Pines, MD 21811 / 410-641-5111
- 2140 Old Snow Hill Road, Pocomoke, MD 21851 / 410-957-3200
- 108 West Market Street, Snow Hill, MD 21863 / 410-632-1700
- 9923 Golf Course Road, W. Ocean City, MD 21842 / 410-213-1700
- 50 Atlantic Avenue, Ocean View, DE 19970 / 302-541-0500



Larry Hogan, Governor
Boyd K. Rutherford, Lt. Governor

Pete K. Rahn, Secretary
Gregory C. Johnson, P.E., Administrator

September 17, 2015

RECEIVED
SEP 23 2015

BY: SPANOW.....

Mr. Russell W. Blake
City Manager
Town of Pocomoke City
P.O. Box 29
Pocomoke City, MD 21851

RE: Highway User Revenue Revised Estimates - Fiscal Years 2016 and 2017

Dear Mr. Blake:

The Maryland Department of Transportation has revised the estimated Highway User Revenues (HUR) for Fiscal Year 2016 and Fiscal Year 2017. This revision was based on an updated revenue forecast.

The revised HUR estimates for Town of Pocomoke City for Fiscal Years 2016 and 2017 are \$40,530.73 and \$40,926.35, respectively. Please note that these estimates are based on the most recent registration and mileage data on file. If a change to this data is anticipated for Fiscal Year 2017, you may want to adjust your internal HUR estimate accordingly.

If you have any questions or require further assistance, please feel free to contact Norly Belforti at (410) 545-5535 or me at (410) 545-5510.

Sincerely,

A handwritten signature in black ink, appearing to read 'Okey I. Odinammadu', is written over a horizontal line.

Okey I. Odinammadu, Chief
Accounting Operations Division
Office of Finance

Cc: Mike Mikolajczyk, MDOT
Bill Bertrand, SHA
Norly Belforti, SHA

My telephone number/toll-free number is _____

Maryland Relay Service for Impaired Hearing or Speech 1.800.735.2258 Statewide Toll Free

Street Address: 707 North Calvert Street • Baltimore, Maryland 21202 • Phone 410.545.0300 • www.roads.maryland.gov



The Great Pocomoke Fair

Post Office Box 304
Pocomoke City, Maryland 21851
410-957-4486

RECEIVED
FEB 12 2016

February 9, 2016

BY: *Spam*

Mr. Ernest Crofoot, City Manager
P.O. Box 29
Pocomoke City, MD 21851

Subject: Great Pocomoke Fair – Lucas Oil Pro-Pulling League Truck and Tractor Pull – June 25, 2016 – Temporary Beer Permit Request

Dear Mr. Crofoot:

The Great Pocomoke Fair will be hosting the East Coast Pullers/Lucas Oil Pro-Pulling League Truck and Tractor Pull on Saturday, June 25, 2016 at 6:30 p.m.

The Fair Committee would again like to apply for a one-day beer permit which requires the Mayor's signature.

Based on the 2012 - 2014 events (we had to cancel the 2015 event due to weather), the Fair Committee believes that the Fairgrounds is the proper location for such a one-night temporary permit due to its location and controlled access through existing fencing and gates to the property. In addition, this is the type of event that lends itself to the sale of certain adult beverages because it is a more adult-oriented event and we have been successful in controlling the sale of the beverages on-site through proper ID checks and limiting hours of sale.

We would appreciate an opportunity to discuss this request with the Mayor and Council at one of their regular meetings. Please advise us of the meeting date.

Sincerely,

John Smith, President
Great Pocomoke Fair Committee



Pocomoke Little League



Buy-a-Brick, Leave-a-Memory

Dear City of Pocomoke,

The Pocomoke Little League is turning to you for support for some upgrades to our facility. With low



Buy a brick and support the little leagues capital campaign. A personalized brick is a unique way to show your support for your son, daughter, family member or even your business. Great gift ideas!



Additional area near concession stand will be used if additional space is needed.

How Your Support Will Help:

- New Player Equipment
- Upgrade Lights on Field 5
- Install New Lights on Field 2
- Field Upgrades



Ⓢ Single (\$75)

4x8 Brick (Words Only)

Ⓢ Double (\$125)

8x8 Brick (Words Only)
Add Stock Logo \$5

Ⓢ Triple (\$250)

12x12 Brick (Words Only)
Add Stock Logo \$5

Ⓢ Home Run (\$500)

12x12 Brick (w/ Custom Logo & words)

Ⓢ Grand Slam (\$1,000)

12x12 Granite Tile (w/ Custom Logo & Words)

Field Bench (\$2,500)

18" x 6' (w/ Custom Logo & Words)



Order Bricks Online @ www.PocomokeLittleLeague.com

For additional questions or information call Travis Cowger @ 443-783-9175 or email: pocomokelittleleague@gmail.com

registration numbers and rising operating cost the league is struggling with some things we would like to do. It is our mission to provide the best in baseball and softball for the youth in our community. But to do that we need some help. We would like to offer you to share in our buy-a-brick campaign. So what is the buy-a-Brick, Leave-a-Memory? It is a fundraising program where you buy a brick and it is installed at Newtown Park with our other bricks. The PLL will be installing a new welcome area as you enter Newtown Park and these pavers and bricks will be part of the layout. This allows you to support the league and leave a memory for years to come. These bricks are a perfect way to show your support, for the youth in the community and your mark for the future. Bricks can be ordered and paid for online. We offer 6 options for our sponsors.

Thank you for your support,

Pocomoke Little League

Travis Cowger,
Vice President



WORCESTER YOUTH AND FAMILY COUNSELING SERVICES, INC.

A Private Non-Profit Provider Since 1975

RECEIVED
FEB 29 2016

BY: *Spamow*

February 24, 2016

Mr. Ernie Crofoot
Attn: Mayor and Council
Pocomoke City
101 Clarke Ave.
Pocomoke City, Maryland 21851

Re: Funding Request for Fiscal Year Ending 2017

Dear Mayor and Council:

On behalf of the Board of Directors, I would like to thank Pocomoke City for its long history of supporting our programs. For more than 40 years, Worcester Youth and Family Counseling Services, Inc. (WYFCS) has filled a critical gap in affordable counseling, social education, resource navigation, advocacy and outreach for youth and families in our area. The success of our mission can be heard in the powerful stories of individuals who are receiving the help and support they need to become healthy productive citizens.

In 2015, we provided vital services to nearly 1,300 youth and adults and more than 8,000 hours of social service to the community, many of whom live in Pocomoke City. The need continues to increase and has become an overwhelming task for our organization, thus we must look to our financial supporters, such as Pocomoke City, for its continued support of our vital programs. As you know, vulnerable Pocomoke families face a variety of unique challenges each day. WYFCS continues to provide personalized services to these families in an effort to improve their lives. In order to maintain services to these families, **I respectfully request level funding from Pocomoke City in the amount of \$3,000.** Please refer to the budget for the allocation breakdown. Please know that investing tax payer dollars in our organization is very cost effective and will continue to provide positive results.

I welcome the opportunity to meet with you or the Mayor or City Council to discuss our services and address any questions you or they might have. If any further information is needed, please contact me at your convenience. Thank you for your time and consideration.

Sincerely,

Steven Taylor
Executive Director

Enclosure

BOARD OF DIRECTORS

President
Karen Barrett Clayland

Vice President
Andrea Adams

Treasurer
Ellen Waters

Secretary
Cindy Ostrowski

Members
Karen Bush
Greta Del Corro
Annemarie Dickerson
Arnold Downing
Cindi Krempel
Gwen Lehman
Gage Lester
Robin Walter

Executive Director
Steven Taylor

Location
124 N. Main Street,
Suite C
Berlin, MD 21811

Phone
410-641-4598
FAX
410-641-4696
Website
www.gowoyo.org



Worcester Youth & Family Counseling Services, Inc.

Proposed Budget for Fiscal Year Ending 6/30/2017

	Total	Admin	Develp	Clinical	CASA	Adolescent Programs	Family Connections	Berlin Youth Club
Revenue								
Worcester County	91,710	64,510		19,000		8,200		
United Way	46,000			18,000	20,000	6,000	2,000	
Town of Ocean City	9,000			3,000		3,000	3,000	
Town of Berlin	34,500							34,500
Town of Pocomoke	3,000						3,000	
LMB - CSC	150,080						150,080	
LMB - LAP	110,876						110,876	
AOC	46,055				46,055			
VOCA	30,962				30,962			
Board of Education	2,000			2,000				
Client Fees	405,691	39,335	35,993	330,363				
Fundraisers	50,000			6,302	26,587	11,667		5,444
Donations	50,000	5,416	6,000	9,340	5,600	11,752	3,099	8,793
Total Revenue	1,029,874	109,261	41,993	388,005	129,204	40,619	272,055	48,737
Expenditures								
Salaries	668,647	46,960	24,548	316,202	88,000	16,250	149,967	26,720
Personnel Ins., SS, SUTA	101,530	23,645	568	22,667	9,785	5,223	36,241	3,401
Financial Audit	9,000	1,778		2,889	3,000	444	444	444
Insurance/Licenses/Dues	7,025	1,494		2,375	1,747	474	461	474
Contract Labor - Other Prof.	13,009	2,225		5,004	1,112	3,556	556	556
Program/Office Supplies	34,680	1,990	2,750	5,156	5,420	5,360	5,394	8,610
Telephone/Internet	11,581	333	333	1,921	1,670	333	5,808	1,183
Postage & Shipping	3,114	743	300	1,494	332		245	
Rent	74,988	15,623	1,042	4,946	8,332	4,166	37,494	3,386
Utilities	10,463	2,413	140	565	1,130	565	5,085	565
Property Liability Insurance	2,125	542	28	111	222	111	1,000	111
Cleaning/Janitorial	9,288	1,935	129	516	1,032	516	4,644	516
Equipment Maint/Purchase	39,978	7,580	555	17,993	5,692	2,221	3,716	2,221
Conferences & Meetings	3,400	600	100	400	500	300	1,500	
Training Travel	4,296			566	530	200	3,000	
Transportation-fuel, maint., ins.,	12,650				200	150	12,000	300
Printing & Publications	7,000	1,400	2,400	200	500	250	2,000	250
Advertising	3,000		3,000					
Community Relations	6,000		6,000					
Fundraising - Other	100		100					
Bank Charges	5,000			2,500			2,500	
Insurance Processing Fees	3,000			2,500		500		
Total Expenditures	1,029,874	109,261	41,993	388,005	129,204	40,619	272,055	48,737
Net Revenue Over Expenditures	0	0	0	0	0	0	0	0



February 5, 2016

Mayor Morrison and Members of the City Council,

We would like to thank the City of Pocomoke for your years of support of the American Cancer Society's Relay For Life of South Worcester.

We would like to request the use of the Pocomoke Fair Grounds as well as the city's stage and tent again this year for our Relay to be held on Saturday, June 11, 2016. We would begin our set up at 9:00 am on the 16th and expect to have our clean up completed by midnight. The actual event will open at 1:00 pm and close at 11:00 pm.

If you need additional information, please contact me at 410-726-1893 or mary.bellis@cancer.org.

Thank you for your consideration.

Mary Bellis
Community Manager
American Cancer Society

stay well | get well | find cures | fight back | cancer.org | 1.800.227.2345

South Atlantic Division, Inc.
1315 Mt. Hermon Road, Suite D
410.749.1624 / 1.800.937.9696 f) 410.860.0832

2-12-16

Thank you so much for your contribution in
memory of Marv E. Greene.

Shirley Greene and Family