

November 7, 2016

The regular meeting of the Pocomoke City Mayor and Council was held in the Council Chambers at City Hall on Monday, November 7, 2016. The meeting was called to order at 6:30 P.M.

Present: Mayor Bruce Morrison
Council Members: Diane Downing, Brian Hirshman, Esther Troast, George Tasker, Dale Trotter
City Manager/City Attorney: Ernie Crofoot
City Clerk: Carol L. Sullivan

Review Minutes:

In a motion (Troast, Trotter passed) to approve the minutes of the October 17, 2016 meetings as presented.

Discuss Charter changes to Elections:

This item was tabled to next meeting. As they were not ready to discuss it.

Discuss temporary operator help at Water and Wastewater Treatment Department:

After some discussion, it was decided not to proceed with a temporary operator for the Water and Wastewater Treatment Department. City Manager will talk with MDE to make sure we stay in compliance.

Authorize Mayor to sign proclamation #Giving Tuesday, November 29, 2016:

Mayor Morrison read the Proclamation declaring November 29 as #Giving Tuesday. He encouraged everyone to give back to their community.

In a motion (Tasker, Trotter passed) to declare November 29 as #Giving Tuesday.

Authorize Mayor to sign proclamation November Municipal Government Works Month:

Mayor Morrison read the Proclamation November Municipal Government Works Month for the record.

In a motion (Downing, Hirshman passed) to proclaim November Municipal Government Works Month.

Authorize Mayor to sign proclamation for Native American Heritage Month:

Mayor Morrison read the Proclamation declaring November as Native American Month and November 27, 2015 as Native American Heritage Day.

In a motion (Trotter, Downing passed) to authorize Mayor Morrison to proclaim November 27 as Native American Heritage Day.

Mike Thornton, EMS Director to discuss purchase of a heart monitor:

Mr. Thornton stated that he understands all the financial problems. In 2015 we had a grant for 50/50 we replaced one of the monitors with that. The Life Pack 12 are no longer being made, and it's hard to find parts for them. We have two Life Pack 12 monitors that we are currently using. This was a budget item in the amount of \$23,816, we can wait until next year to purchase.

City Manager Crofoot stated that this was one of the items that we planned to borrow money to purchase. He stated that he would be meeting with Valerie Mann and the financial analyst to see where we stand at this time with grants and funding. It is a capital item.

Mayor Morrison asked if this item could wait until the beginning of the calendar year.

EMS Director Thornton stated yes, the two monitors we have are working at this time and it could wait.

Holiday scheduling and bonus for employees:

City Manager Crofoot stated that the employee lunch would be November 16 at the Log Cabin at noon. We also instituting "Employee of the Year" award this year. Nomination forms have been given to each employee, and the winner will be announced at the Christmas breakfast in December. The winner will receive a \$250.00 gift certificate and a day off with pay. Department Heads are not eligible. With respect to scheduling with two holidays being on Sunday, typically we will take Monday as a paid holiday, half day on Christmas Eve, this year we will take half day on Friday; and we will have January 2, as a paid holiday for New Year's Day. The other item is bonus for employees, he stated that he would like to meet with Janet to see where the four month numbers are before presenting a number to the Council. He would like to make this annual bonus something meaningful to employees excluding the sworn officers as they all received a pay increase this year. If you allow me to talk to Janet and Carol we will see what we can do for the employees this year.

City Manager Crofoot thanked Public Works for completing the renovation to his office, he stated it is nothing elaborate just removing the bathrooms to give him more working space. The clean-up from Chesapeake Utilities were not due for a week or two, but they did send a crew out to tidy up and put down some cold patch until they could get their paver out to pave the area. He stated that he appreciates everybody's patience with Fourteenth Street and Market we are on the list to get that paved in the near future.

Mayor Morrison asked for an update on speed cameras.

City Manager Crofoot stated that he has not gotten any quotes yet, but he was waiting on a report to get our two speed limit signs repaired.

Comments from Council:

Councilwoman Downing thanked City Manager for filling the pothole on Eighth Street. Speaking of heart monitors Mike, I was hoping you would stay, I was contacted by Laura Campbell, who is the daughter in-law of Robert Campbell, Sr., he had a heart attack at August 4, the family was very appreciative and they would like to have the names of the EMT crew, nurse and police on the scene they would like to get together to say "thank-you". Councilwoman Downing stated that we should give them a Commendation or something, she stated that she

knows that it is their job, but they would not give-up. He would not be here today if not for them.

City Manager Crofoot stated that our street lights should all be working, didn't think the photo eye was covered up and they will not come on if there is too much light.

Comments from the Audience:

Mr. Ronnie White stated that there was a sink hole on Cedar Street between 12th and 14th Street.

Mayor Morrison asked City Manager Crofoot to put on his schedule to look at.

With no other business Councilman Trotter made a motion to adjourn at 7:01 PM, seconded by Councilwoman Downing.

Approved: _____

Carol L. Sullivan
City Clerk