

## Regular Meeting Minutes

The meeting of the Pocomoke City Mayor and Council was held in Council Chambers on Monday, June 3, 2024. The meeting was called to order at 6:33 pm.

Present: Mayor Todd J. Nock  
First Vice President: Monda Marsh  
Council Members: R. Scott Holland, Diane Downing,  
C.L. Marshall, Brooke Cottman  
City Manager: John Barkley  
City Attorney: Andrew Illuminati  
City Clerk: Melinda Stafford

### Pledge of Allegiance, Prayer by Councilmember Marsh and Call to Order

### Approval of Minutes from Meeting of May 20, 2024

Motion to approve the minutes made by Councilman Holland, seconded by Councilwoman Downing (passed)

### Review and Approval Current Bill List

Motion to approve current bill list made by Councilwoman Downing, seconded by Councilwoman Marsh. (passed)

### Board & Commissioner Appointments/Oath of Office

Swearing in of Thomas Gladding to the Board of Zoning Appeals

Swearing in of Michael Blake to the Planning and Zoning Commission

### Event Permits, Pocomoke Fire Company

Mike Shannon is seeking approval for a one-day permit for June 22<sup>nd</sup> advised the council that the county has revised how they accept permits starting April 1<sup>st</sup>. limiting the window of application to 45 days. The firehouse is requesting a letter stating they are allowed to have up to 50 bars for the year. After some discussion, the council will work with anyone to expedite the town forms and have City Manager Barkley contact the county and see what the updated regulations are. Motion to approve the one-day permit made by Councilman Holland and seconded by Councilman Marshall. (passed)

### Events Update, Great Pocomoke Fair

The coordinators met with the fire marshal, Sheriff, and EMS, and events has been approved (mud big, concert, rodeo) to have available backup. Volunteers are insured for the City. All events are on schedule and Councilwoman Marsh is excited and wishes success to the Fair. Mayor thanks everyone for their hard work.

### Introduction of Emergency Resolution No. 595, Tax Rates, Public Hearing, Vote

Mayor Nock reviews the resolution from the last work session. The mayor then introduces the Emergency Resolution and proceeds to ask for a vote to approval. Councilwoman Marsh makes the motion to approve, Councilwoman Downing seconded. (passed) Mayor Nock reads the resolution aloud and enters into the public hearing. There was not a comment from the public. Vote was taken again and seconded. (passed)

First Reading & Introduction of Resolution 596, FY 2025 Budget

Mayor Nock introduces the resolution 596, FY 2025 Budget. This will be tabled and reintroduced at the next meeting. Motion to table made by Councilwoman Marsh and seconded by Councilwoman Cottman. (passed)

First Reading & Introduction of Resolution 597, Fee Schedule

Mayor Nock introduces the resolution 597, Fee Schedule. This will be tabled and reintroduced at the next meeting. Motion to tabled made by Councilman Holland and seconded by Councilman Marshall. (passed)

First Reading, Ordinance to Amend to the City Zoning Map

Dan Brandewie, Planning Director reads the ordinance to amend, #466. The Mayor and Council have set a public hearing for July 15<sup>th</sup>, 2024

Comments

a. Comments from the City Council Members

1. Councilman Marshall apologizes for lateness, Excited for the Pocomoke Festival
2. Councilwoman Marsh - Thanks Ms. Chapman for the 1.5 block acquisition

b. Comments from the Mayor

1. Disappointed in lack of landlord rental agreement; previously approved
2. Urges public to bear with the Council as they navigate reducing financial burdens of the past for a healthier financial position for the City
3. Call for action to get items accomplished
4. Introduction of New City Clerk, Melinda Stafford

c. Comments from the City Manager

1. Notice of Waterline Improvement Project, explanation and pardon our progress

d. Comments from the Audience

1. City needs a simple form to fill out for events – M. Shannon
2. Steve Giddens, wanted to address any questions from the last meeting pertaining to the permit for the event at the American Legion. Mayor states it is expected that the permit applicant to appear before mayor and council for permit questions. Conversation about public safety at American Legion events.

Motion for recess made by Councilwoman Marsh, seconded by Councilwoman Downing (passed)

Closed Session: Article §3-305(b)(1) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation or performance evaluation of appointee, employees or officials over whom it has jurisdiction; any other personnel matter that effects on or more specific individuals.

Approved:   
City Clerk